

## WESTFIELD FIRE DEPARTMENT

### FIRE COMMITTEE MEETING MINUTES

July 24, 2010 ~ 7:00 P.M.

#### WESTFIELD FIRE STATION

The meeting was called to order at 7:09 p.m. by President Rick Robbs with the Pledge of Allegiance. Members present: Rick Robbs, Heather Sturdevant, Pat Edington, Ron Oiler. Absent: 0

**Recognition of Guests:** Russ and Patty Zupanic; Martha Evans, Township Clerk-Treasurer; acting Chief, Mark Williams; Dan Grabowski.

**ACCEPTANCE OF COMMITTEE MINUTES:** Pat Edington moved to accept the minutes as amended. The motion was seconded by Heather Sturdevant. Vote: Aye 3 (Sturdevant, Edington, Oiler). No 0 Abstain 1 (Robbs).

**PAYMENT OF BILLS:** Pat Edington moved to pay the bills pending verification of the Ohio Edison, D. Lloyd, and EMP bills. The motion was seconded by Heather Sturdevant. Vote: Aye 4 (Robbs, Sturdevant, Edington, Oiler). No 0, Absent 0. Judy Couchey is to check into high Verizon bills.

**FIRE CHIEF REPORT:** Mark Williams gave the run reports available for June and July as of July 22<sup>nd</sup>, 2010. The fire trucks were in the Sweet Corn Festival parade in Lodi and the 4<sup>th</sup> of July parade in Chippewa Lake. Mark was thanked for the time spent to get the \$5,950.00 Training and Equipment grant. He reported that attendance is up on Monday nights for training. He submitted the following wish list:

- A. Paint for the fire bays to be spruced up.
- B. Paint for the Chief's office and radio room
- C. Check on the warranty on the CertainTeed shingles used on the Fire Department building.
- D. Contact Circle G plumbing to have a backflow device inspected at the Fire House.
- E. Looking for Record Retention storage – possibly Village Hall basement.
- F. Looking for storage sheds at back of Fire House. Is there a possibility that the Baseball Association would not be using their sheds once the concession stand and storage is completed at the new park and baseball diamonds?

#### OLD BUSINESS:

1. **Fire Chief Selection Process Update – Hand out OFCA scoring and set date for final interviews.** The meeting held 7/19/10 at the township hall was very lengthy doing personal interviews with two candidates. The committee went into executive session to choose a candidate. The job was offered to one of the candidates and he asked to have the weekend to make a decision. The goal is to have an answer by August 2<sup>nd</sup>.

2. **Update on SOG's ~ Heather Sturdevant** ~ Mark Williams is still working on the SOG'S. The new chief will go over the SOG's before they are finalized.
3. **Fire Truck and Apparatus Update ~ Dan Grabowski** reported that there are still a lot of things to do to put the truck in service. They still need a radio, equipment and fittings to be put on the truck in order to transfer equipment to the new truck. Training on the new truck is going well and the goal is for drivers to feel confident driving the truck, not just putting in a certain number of hours.
4. **Fire Levy Update for the Township ~ Ron Oiler.** The township will put a 2.0 mil levy on the November ballot which would generate approximately \$141,000.00 annually. If passed, it would replace the existing 1.5 mil currently being collected. An Unincorporated Fire District would be formed to be called the South Central Fire District. Any existing equipment would retain the Westfield name. Any new equipment purchased after the Fire District is established would have to have South Central Fire District and Westfield on it. It is essential that the Fire Association and volunteers who campaign for the levy are able to correctly educate the voters and convey the need for passing this levy. Many lives are saved by the fire department and squad.
5. **Fire Contract Update – Rick Robbs/Ron Oiler** ~ The department is currently working off the old contract. Bill Hutson and Bill Thorne have met, and the contract is in Bill Hutson's hands.
6. **Status of fire inspections for schools** ~ Dan Lloyd submitted a bill for inspections, but Rick Robbs is to talk to Dan about the inspections he has done.

## NEW BUSINESS

1. There will be training at next Monday's meeting put on by Fire Safety Services. Rick Robbs asked to have a 'show & tell' for a Village Council meeting either August 3<sup>rd</sup> or September 7<sup>th</sup>.

## COMMITTEE COMMENTS/CONCERNS ~

**SET MEETING DATES ~ Regular meeting** ~ August 26, 2010 at the Fire Hall

Having no further business Pat Edington moved to end the meeting. The motion was seconded by Heather Sturdevant. The meeting adjourned at 8:3 p.m.

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Secretary

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Chairman