

WESTFIELD FIRE/RESCUE ADVISORY BOARD

February 24, 2011

7:00 pm

Pat Edington opened the meeting with the Pledge of Allegiance to the Flag.

Roll call: Pat Edington, Terry Bittner, Ronald Oiler and Heather Sturdevant.

Also in attendance: Chief Fletcher, Martha Evans, Kevin Rych, Dan Grabrowski, Russ Zupanic.

RECOGNITION OF GUESTS

MINUTES

Heather made a motion to accept the January 28, 2010 minutes as presented, seconded by Terry.

Vote: .4 ayes 0 nays

FINANCIAL REPORT

Martha presented a spreadsheet listing all expenditures by month as well as the budget for each account and the balance. Terry asked if there are any large expenditures expected. Martha answered the property and liability insurance will be due in May and the dispatch fee from the Sheriff's department is still undecided. Kevin asked about the digital phones which Martha explained about the delay at Time Warner. Chief Fletcher also is having a difficult time getting the squad phones changed.

CHIEF'S REPORT

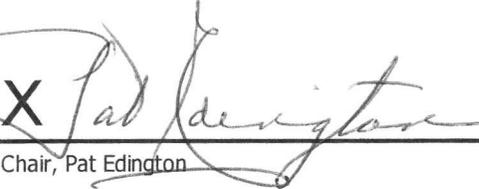
- There is a copy of his report attached.
- Fire Programs update has been installed and transferring data was a challenge. Chief has completed the training for EMS charting. He will be training the personnel and hopes to go live by April 1, 2011. Lodi Hospital is looking at the EMS charting program and if they choose to use the program it could possibly help us with our monthly cost.
- Grants have been submitted and we are just waiting. We should hear something by March or April for the \$15,000 grant for turn out gear. The loan application for squad is about the same time. We are also applying for a grant to replace the '96 air truck with a brush truck and trailer.
- Medina Hospital has offered a program to do medical screenings at no charge and a complete physical at less than 50% normal rate for our volunteers. The chief is checking with Lodi Hospital to possibly get a similar or better plan. It is necessary that our volunteers have a physical as prescribed by the NFPA based on the age of the fire fighter. Many of the fire fighters have not had a complete physical in years. It may cost about \$4-6,000 for everyone to have a complete physical. If there is a base line, it will protect the fire department in the long run. Heather mentioned there are things on the scene that can affect your life later. The chief will continue to research and get the best offer. A suggestion was to see if the fire fighters could use their personal insurance. That did not seem to be a welcomed point because of the deductibles that occur.
- Chief mentioned that he is still working on the inventory that is needed for the fire contract.

- SOG's – Chief is not happy with the last page and a couple of other items. He wants to re-do some things and make it more uniform. It is a good outline and is coming along. He has worked with Mark and should have it done by the end of March.
- The drug license is signed and in the hands of billing agent Life Force.
- The fire contract has been signed!

NEW BUSINESS

1. Lodi Mutual Aid discussion held at Seville with Westfield, Harrisville Township, Village of Westfield Center and Lodi and Seville Fire Chief. Those in attendance agreed that Lodi should submit a plan ASAP. There were several options discussed. Trustee Oiler and Mayor Horwedel will discuss what needs to be done.
2. Kevin Rych reported the association needs everyone's reservation for the appreciation dinner and the invitations have been sent. The association wanted an electric fan to use in a house instead of the Honda fan because the fumes that were being emitted back into the house and they wanted electric temperature guns. The association bought the fan for \$1,500 and the department will purchase the guns for \$200.
3. Kevin reported the department is working out the details to start a Boy Scout Explorer Troop here at Westfield.
4. Heather is gathering data for the fire levy and will want to meet with the association soon.
5. The fire rescue advisory committee will meet on the even months as follows unless there is an immediate need: April 28; June 23; August 25; October 27; and December 15th at 7:00 pm at the fire station.

There being no further business to come before the board Heather made a motion to adjourn at 8:10 pm., seconded by Ron.

X  X 
Chair, Pat Edington Martha Evans