

Westfield Fire and Rescue District

Regular Meeting
July 6, 2015

Trustee Likley calls the meeting to order at 6:00 PM.

Roll call: Schmidt- aye, Likley- aye, Thombs is absent.

Comments from the floor-none

Chief's Report

- Run report-Total number of calls- 29; Squad runs- 20; Fire- 7; Motor vehicle- 2; Township-17; Village-9; Lodi- 2; Seville-1. (Residents-21 and Non-residents-8)
- EMS Grant (2014-2015)reimbursement received is \$3250.00
- EMS Grant (2016) reimbursement received is \$4500.00 but this grant will not reimburse for disposable items. Approved items include training, equipment, supplies and the receipts must be submitted within 60 days. More paperwork and smaller amounts reimbursed at that time.
- The department participated in the Chippewa Lake 4th of July Parade last Saturday.
- Lodi Sweet Corn Parade is July 23rd. The association will be selling root beer floats on July 24th.
- The six month budget line items are looking good and most are below 50% encumbered.
- Included is a daytime shift summary for the year to date.
- Draft proposal for the 2016 Budget has been submitted by the Chief.
- Apparatus Replacement Schedule has been submitted to the Trustees with estimated costs.
- Air Compressor- (fill air tanks) to replace is \$30,000.00. It is serviced and tested every year. Quarterly tests by the WFRD.
- FEMA grants- equipment grant and the WFRD applied for a mobile tow behind air unit.
- Maintenance schedule- New squad is due for an oil change and maintenance check; truck #1621 had a bumper to bumper (every 2 years); truck #1611 also had its yearly check.
- No news on new truck
- Rescue tools- delivered next week and employees and volunteers will be provided training.

Minutes to be approved

Likley makes a motion to accept the June 15, 2015 meeting minutes as corrected; seconded by Schmidt. Roll call: Schmidt- aye, Likley- aye. The motion passes.

Fiscal officer's Report

- Amended Certificate of Resources- Zweifel will have prepared for next meeting. Certificate of Estimated Resources must be completed for the money received from the insurance company to pay for the truck and tools that will be coming to the district. Additional funds will be coming from the insurance provider and those monies will be accounted for in the certificate.
- Resolution for Electronic Signatures has been read by the Fiscal Officer- Resolution 2015-05.

Westfield Fire and Rescue District

Likley makes a motion to approve Resolution WFRD 2015-05 for Electronic Signatures; seconded by Schmidt. Roll call: Likley- aye, Schmidt- aye, Thombs is absent. The motion passes. Discussion: Electronic Signatures will be implemented in the UAN system.

- Bills and warrants in the total amount of \$14,373.98

Discussion: Macray Co.LLC- Letters for the green address signs. The Association charges \$10.00 for the sign and lettering and \$15.00 for the Association to put the letters on.

Likley makes a motion to pay the bills in the amount of \$14,373.98 as submitted; seconded by Schmidt. Roll call: Likley- aye, Schmidt- aye. The motion passes

- Fund status in the amount of \$437,487.08.
- Health Insurance cards- Employees have received in the mail. HSA card- use same card.
- 2016 Budget Special Meeting- on July 13, 2015 at 6:00 PM.
- Supplemental Appropriation- \$500.00 from Contingencies (#1000-930-930-000) to Repairs for truck 167-1 (#1000-220-323-1671).

Likley makes a motion to accept supplemental appropriations as submitted; seconded by Schmidt. Roll call: Likley- aye, Schmidt- aye. The motion passes.

Likley makes a motion to hold a special meeting to discuss the 2016 Budget on July 13, 2015 at 6:00 PM; seconded by Schmidt. Roll call: Schmidt- aye, Likley- aye. The motion passes.

- There was a call on Thursday for a smoke/ alarm went off with no-one home. Likley would like to have the Chief write a communication that can be sent to the residents to discuss having a lock box (about \$10.00 at Home Depot) so the WFRD does not have to break down doors and WFRD has the combination to their home. A communication for the Village to put in their water/sewer bill to explain procedures for the residents and also this statement could be put on the Township web site.

Future Finance- review on the July 13th meeting.

Old Business

Personal Policy Signature Sheets- Chief thinks all signatures and insurance card copies will be collected in the next two weeks. OBMV reports- \$5.00 per form and the insurance company will credit the WFRD at the end of the year.

Council of Government/EMA- Executive Board will review the process of the Technical Rescue Team and will be the Executive Board.

County-wide Mutual Aid- given to the prosecutor's office and Likley will discuss with Assistant Prosecutor Thorne.

Records Retention- on hold

Westfield Fire and Rescue District

New Business

Future Fire station discussion- Schmidt looked at comps of land prices in the Village over the last 5 years. 19 lots sold and the lot sizes varied from .6 acres to 1.39 acres at a cost of approximately \$42,000 per acre (most are in developments). Township land is less expensive (approximately \$4-8,000 per acre). Some will have water but most will not have sewer. The township has out grown the current fire station and the trustees are looking at all options. Likley talked with a contractor who estimated the cost at approximately \$200.00 per square foot.

2008 Fire Report- study will be revisited and Schmidt would like to form a similar task force (headed by the Chief) and other individuals from the WFRD. Lafayette is currently replacing a station and this task force could discuss with other townships their successes. Grange, Hinckley and Guilford have built stations approximately 11,000- 13,000 square feet.

Announcements

Budget Special Meeting- July 13, 2015 @ 6:00 PM

WFRD reg. meeting- July 20, 2015 @ 6:30

Likley makes a motion to adjourn at 7:00 PM; seconded by Schmidt. All said aye.

Respectfully submitted by:

Cheryl Porter, Zoning Secretary

Date approved: _____

Trustee James Likley, Chair

Trustee Michael Schmidt

Trustee William Thombs

Westfield Fire and Rescue District

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