

# Westfield Fire and Rescue District

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Regular Meeting

December 5, 2016

Thombs calls the meeting to order at 7:00 PM. Roll call: Likley- aye, Schmidt- aye, Thombs- aye.

**Comments from the floor- none**

**Meeting Minutes to be approved**

*Schmidt makes a motion to accept the November 7, 2016 meeting minutes as presented; seconded by Likley. Roll call: Likely-aye, Schmidt- aye, Thombs- aye. The motion passes.*

*Thombs makes a motion to approve the November 21, 2016 meeting minutes as amended; seconded by Likley. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.*

**Chief's Report**

- There were a total of 27 runs; 10 Fire, 16 EMS, 1 MV; 21 in Township and 6 in the Village.
- Breakfast with Santa was last Saturday and over 80 kids attended (200 people were served breakfast). Pictures will be made available on the website soon.
- 1997 Air Truck is now advertised on trucktrader.com. It will be advertised for a minimum of 14 days then sold to the highest offer on December 16<sup>th</sup>. The minimum bid is comparable to other trucks on that site, \$3,500. The advertisement will also be posted at the TWP Hall.
- The new Brush/ light rescue truck was delivered last week. Equipment is being installed and should be ready to be put in service within the next two weeks. The crews are training on it tonight.
- The Cloverleaf Middle School has invited the Chief to participate in their Career Day on December 20<sup>th</sup>. The Chief participated last year and many students seemed interested in a career in Fire Service.  
Trustee Likley questioned the follow items;
- Medicount Management year-end report on billing services, Chief will provide.
- Air equipment from air truck will be delivered next week and payment will be collected then.
- Day staffing from outside our members, no interviews yet. Should be able to cover the need from within our department.
- County-wide Mutual Aid Agreement- 10 of 13 departments has turned them in. The WFRD was waiting the Township Association to address this matter and also the billing process.
- EMA has the authority to take over the TROT (Technical Rescue Operations Team) and the change in Prosecutor's Office we will need to finalize a consistent document throughout the county. Chief will address this with the Chief's Association at their next meeting. Likley will contact Christina Fazio at the Emergency Management.
- SOG's- nighttime pay rate is recorded.  
Rotation for signing up for nights (not getting 100% participation). About 8 people. Chief will update the SOG's for nighttime employment

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## Old Business

- Advertise for Records Commission December 19 @ 6:15
- Advertise for End of Year Meeting; December 31<sup>st</sup> @ 9:00AM

## New Business

- Yearly Evaluations are due,
- Thombs provided a proposed calendar for 2017 of scheduled regular meetings. Trustees will review for approval.

## Announcements

- December 19, 2016 @ 6:15 PM- Records meeting
- December 19, 2016 @ 6:30 PM- Regular WFRD meeting
- December 30, 2016 @ 9:00 AM- End of year meeting

## Fiscal Officer's Report

- Bills in the amount of \$6,500.35.

***Thombs makes a motion to pay the bills in the amount of \$6,500.35 as submitted; seconded by Schmidt. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.***

- Fund Status in the amount of \$304,737.92
- FO Evans will reallocate \$294.75 monies for the new truck
- 2015 December pay was completed in January of 2016 and this year FO Evans would like to have all payments that can be completed by December 31<sup>st</sup>.
- Zoning Secretary will provide hours to FO by December 16<sup>th</sup> for the Zoning Boards to be paid.

***Schmidt makes a motion to adjourn at 6:36 PM; seconded by Likley. All said aye.***

***Respectfully submitted by;***

***Cheryl Porter, Zoning Secretary***

***Date approved:*** \_\_\_\_\_

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Trustee William Thombs, Chair

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Trustee James Likley

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Trustee Michael Schmidt