

Westfield Fire and Rescue District

Regular Meeting
December 4, 2017

Trustee Thombs called the meeting to order at 5:30 PM. Roll call: Thombs – aye, Schmidt – aye, Likley - aye.

Comments from the floor

N/A

Minutes to be approved

Likley makes a motion to accept the November 20, 2017 meeting minutes as submitted; seconded by Schmidt. Roll call: Thombs – aye, Schmidt – aye, Likley - aye. The motion passes.

Fiscal Officer

- A discussion was had regarding the Temporary Appropriations as presented. These appropriations will allow the payment of bill between January – March 2018. A resolution will be presented at the December 18, 2017 meeting for Trustee approval. Permanent Appropriations will be presented and approved after Trustee-Elect Horner takes his post.
- Temporary Appropriations include Audit Fees for the 1st Quarter in case they cross in the next year.

Chief's Report

- Trustee Likley discussed Supplemental Insurance. There was a meeting with Aflac. An e-mail was sent to Township staff regarding what the current coverage is and what the cost of additional coverage would cost. WFRD does not want the Department Members to be financially at risk if there were an injury however coverage cost is also a concern.
 - AD&D is currently in place with VFIS
- Chief Fletcher discussed the VFIS AD & D (Accident Death & Disability) insurance and additional coverage for critical illness for active members. He had provided this information in an e-mail to the Trustees. The discussion is basing the Worker Compensation scenario on the member getting hurt on WFRD time. AD & D does not matter where the injury occurred.
 - The current supplemental coverage is \$1,299.00 annually to supplement Workers Compensation. Workers Comp does not pay until day 29, the supplemental will pay the first 28 days plus the difference starting day 29. The payments will be paid based on the member taxable income. WC pays 2/3 of the payment and VFIS will pay the 1/3.
 - Active members are measured by having an average of 4 runs per month, currently 16 members. An agreement of payback will be in place for those members who fall short of that average. Critical Coverage is a one-time payout of \$10,000.00 and other employment is irrelevant.

Likley makes a motion to accept the additional VFIS Critical Illness insurance coverage for active members at approximately \$96.00 per person; seconded by Thombs. Roll call: Schmidt – aye, Likley – aye, Thombs – aye.

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Old Business

None

New Business

- Trustee Thombs attended meetings regarding the Nexus Compressor Station. Chief Winkler of Guilford-Seville has also been in attendance as well as his 2018 replacement. The new Chief will be contacting Nexus once he is in office.

Announcements

- December 13, 2017- Safety Services Action Plan 7:30 AM – Westfield Center Village Hall
- December 18, 2017 – WFRD Regular Meeting 7:00 PM
- December 30, 2017 – Special & General Business – 9:00 AM – Year End Financial

Fiscal officer's Report

Likley makes a motion to pay the bills in the amount of \$6,312.60 as corrected; seconded by Schmidt.

Roll call: Likley -aye, Thombs – aye, Schmidt – aye. The motion passes.

- ✓ Fallsway Equipment – \$725.00 – Tanker Repairs & Maintenance.
- ✓ Treasurer of State - \$837.00 - \$369 audit, \$468 UAN 1st Quarter 2018

Fund Status - \$193,368.87 Checking Balance, \$150,889.14 CD

Reallocation of Appropriations –

- \$47.50 from 1000-220-310-000 Professional & Tech to 1000-220-313-000 UAN
- \$725.00 from 1000-220-323-1661 Air Trailer to 1000-220-323-1621 Tanker
- \$10.00 from 1000-220-323-1661 Air Trailer to 1000-220-323-1642 Gator

The following reports were given to the Trustees for their review.

- Appropriation Report
- Fund Status
- Payment Register – all payments from the day after the last meeting
- Cash Summary by Fund
- Revenue Status

Trustee Likley would to further discuss the budget at the 12/18/2017 meeting. The focus will be on the request for Full-Time placement on the staff.

Correspondence

- A letter was received from the Auditor of State amending and increasing the cost of the audit an additional \$1,640.00 due to unanticipated audit procedures.

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Schmidt makes a motion to adjourn at 6:10 PM; Likley seconded. All said aye.

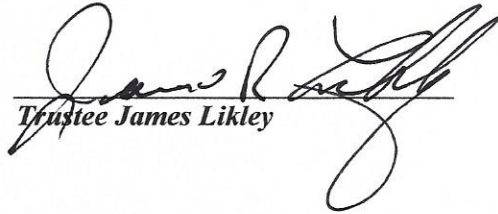
Respectfully submitted by:

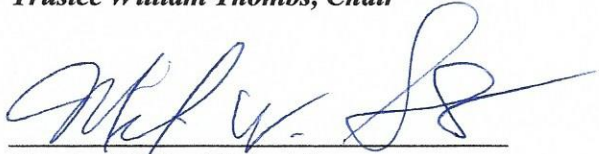
Michelle A. English

Date approved: Dec. 18, 2017

ABSTAIN

Trustee William Thombs, Chair


Trustee James Likley


Trustee Michael Schmidt