

Westfield Fire and Rescue District

Regular Meeting
January 15, 2018

Trustee Likley called the meeting to order at 6:35 PM. Roll call: Horner – aye, Likley – aye, Schmidt – aye.

Comments from the floor

N/A

Minutes to be approved

Likley makes a motion to accept the December 18, 2017 meeting minutes as corrected; seconded by Horner. Roll call: Schmidt – aye, Horner – aye, Likley - aye. The motion passes.

Fiscal officer's Report

Likley makes a motion to authorize the payment of bills totaling \$9,174.92 as presented; seconded by Schmidt. Roll call: Likley – aye, Schmidt – aye, Horner - aye. The motion passes.

- Voids on the check register listing were due to printer issues.
- Witmer Public Safety Group - \$727.81 – LED helmets & flashlights.

Trustee Likley advised Trustee Horner that it is both his right & responsibility to question any expenditure on the check register listing for further clarification.

Fund Status - \$194,505.05 Checking Balance, \$151,155.11 CD

- Firefighters Dependency Fund certificate to be completed and submitted.
- Year-end Appropriations status was presented.
- Year-end carry over balance as sent to the Medina County Auditor's Office
 - Unencumbered carry over totaled \$305,173.57
 - EMS grant carry over totaled \$7,191.60
 - Encumbered carry over totaled \$10,019.08 (established P.O.'s in this meetings drafts)
 - Total carry over \$322,384.25
- Permanent Appropriations target date set for February 19, 2018.
- Trustees will review the Permanent Appropriations prior to the February 19, 2018. A Special Meeting will be scheduled for a detailed review and discussion

Correspondence

- None

Old Business

- VFIS Critical insurance application is with Chief Fletcher for completion.
- Standard Operating guidelines for night rate coverage and day rate pay needs to be established.

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- Squad replacement estimates are anticipated to be presented by Chief Fletcher at the next regular meeting.

New Business

- An error was found regarding the Resolution numbers as it relates to Open Sunshine Laws and Open Records and Mission Statement as discussed in the January 2, 2018 Organizational and Regular Meeting. As a result, going forward all WFRD Resolutions will be labeled as such to avoid confusion.

Trustee Likley offers a motion to maintain Resolutions 2014-06 and 2014-07 The Open Sunshine Law and the Open Records and Mission Statement as no changes are being offered to either resolution; seconded by Schmidt. Roll Call: Likley – aye, Horner - aye, Schmidt – aye.

Announcements

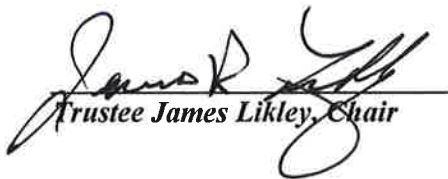
- February 5, 2018 – WFRD Regular Meeting 6:30 PM
- All WFRD meetings will begin at 6:30 PM going forward.

Likley makes a motion to adjourn at 6:55 PM; Schmidt seconded. All said aye.

Respectfully submitted by:

Michelle A. English

Date approved: 2-5-18


Trustee James Likley, Chair


Trustee Craig Horner


Trustee Michael Schmidt