

# Westfield Fire and Rescue District

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## Regular Meeting June 4, 2018

Trustee Likley called the meeting to order at 6:30 PM. Roll call: Horner – aye, Schmidt – aye, Likley - aye.

### Comments from the floor

- N/A

### Chief's Report

- Total number of calls was 42; squad included 27; fire 12; motor vehicle accidents 1; and hazmat 2. This included 26 in the township; 8 in the Village; 4 in Seville and 1 in Lafayette. 23 residents & 19 non-residents were involved.
- The Memorial Day Parade and Ceremony went well and well attended. Chief Fletcher recognized and thanked all participants. He took that opportunity to express the pleasure in serving in the community and thanking the community for their support. Mentioning the new facility.
- Annual fire hydrant testing has begun. Dayshift crews will be testing each hydrant and providing routine maintenance such as lubricating moving parts & caps. Medina County Engineering provides all the materials needed for maintenance. Chief Fletcher took over the maintenance from the County which has improved the 200+ hydrants reliability reducing the risk of failure during a fire. It takes about 2 months to complete the program annually.
- The 2018 budget included the purchase of 2 new computers. They were delivered last week and will be set up by Lt. Adam Anderson with the help of new member Erin McDermott. A/C Mark Williams is planning an upgrade the payroll program we currently use to make it more user friendly as well as some other programs to improve data collection.
- The new squad chassis has been delivered to Life Line Emergency Vehicles. The production period should be less than 4 months. The 2014 squad repairs are still in process and should be complete the middle of July.
- WFRD will be providing CPR/AED instruction to all Cloverleaf Local teachers prior to the start of the next school year. This is a State of Ohio requirement for all districts. There will be meeting later this week with the schools rep. Due to the number of participants, Chief Fletcher will reach out to other departments for assistance. About 150 students are instructed each year as well.
- Cloverleaf Safety City day is scheduled for June 13<sup>th</sup>. 5 departments will participate and bring a piece of apparatus in instructing the pre-school children. The program will be held at Cloverleaf Middle School.
- Chief Fletcher is on vacation June 29<sup>th</sup> thru July 7<sup>th</sup>. He will not attend July 2<sup>nd</sup> meeting but will send a written report.
- A meeting to discuss AT&T service options allowing priority to Emergency responder calls will be held next week. Members would have their own account but the Chief's is paid by WFRD and could bring cost savings.

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- Health Insurance renewal was finalized. Vision & dental is paid by WFRD but reimbursed through the employees payroll deductions.

## Minutes to be approved

*Schmidt makes a motion to accept the May 21, 2018 meeting minutes as submitted; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley –aye. The motion passes.*

## Fiscal officer's Report

*Schmidt makes a motion to authorize the payment of bills totaling \$9,394.45 as presented; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley –aye. The motion passes.*

- Card Service Center - \$1,065.09 – FDIC Conference
- Fire Safety Services - \$2,396.80 – Personal Protective Equipment – Head Harness

Fund Status - \$211,896.08 Checking Balance, \$151,706.57 CD

## Appropriation Reallocations

- \$470.00 to 1000-220-223-000 to Dental & Vision from 1000-930-930-000 Contingency
- \$130.00 to 1000-220-224-000 to Dental & Vision from 1000-930-930-000 Contingency

The following reports were given to the Trustees for their review.

- Appropriation Report
- Fund Status
- Payment Register – all payments from the day after the last meeting
- Cash Summary by Fund
- Revenue Status
- Monthly Receipt Listing

Trustee Schmidt questioned a receipt from Manufactured Homes settlement of \$5.19. Further research is required as no manufactured homes are in the Township.

## Correspondence

- A letter from the Ohio Department of Commerce was received May 29<sup>th</sup> regarding a denial of the 2018 equipment grant application. Although filed each year, no funds have been received.

## Old Business

- N/A

## New Business

- N/A

## Announcements

# Westfield Fire and Rescue District

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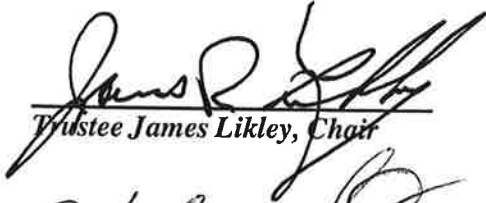
- June 18 – WFRD Regular Meeting 6:30 PM

*Likley makes a motion to adjourn at 6:55 PM. All said aye.*

*Respectfully submitted by:*

*Michelle A. English*

*Date approved: June 18 2018*

  
Trustee James Likley, Chair

  
Trustee Craig Horner

  
Trustee Michael Schmidt