

Westfield Fire and Rescue District

Regular Meeting
January 21, 2019

Trustee Likley called the meeting to order at 6:30 PM. Roll call: Schmidt – aye, Likley – aye, Horner - aye.

Comments from the floor

- N/A

Likley makes a motion to enter into Executive Session at 6:32 PM with Fiscal Officer Haendiges to discuss Chief Fletcher's compensation; seconded by Schmidt. Roll call: Horner – aye, Schmidt – aye, Likley – aye. The motion passes.

Likley makes a motion to return from Executive Session at 6:50 PM; seconded by Schmidt. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.

- Chief Fletcher will be paid a separate bonus check in the amount of \$2,200.00 which is approximately 3.5% of his annual salary with contribution to OPF pension.
- Flextime is understood to compensate for off-hours runs.
- Chief Fletcher would like to discuss day rates based on the rates of surrounding departments. Day rates were adjusted last year he was reminded.
 - Hopefully, the new station will be an attractive incentive to recruit new members.
 - The other area budgets and millage will be reviewed as well.

Likley makes a motion to approve a 3.5% bonus for 2018 with appropriate retirement contributions for Chief Fletcher; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner – aye. The motion passes.

Chief's Report

- Chief Fletcher presented his Annual Report – a full copy is filed with the minutes. The summary included the following:
 - Personnel including new recruits
 - Educations courses taught throughout the community
 - Runs by type, place, and where the service recipient lives as well as costs billed out.
 - Illustrative graphs are part of the report.
- Pumper/Tender 162 is likely to need more service repairs due to age. Fallsway Equipment has the capability to perform these repairs. It is anticipated that this truck can be used another 3-5 years.
- Pumper 161-1 carries 1000 gallons and there is a 6 – 8-minute spray.
- Rural areas may not have hydrants, so Pumpers are necessary.

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Minutes to be approved

- *January 7, 2019 meeting minute approval will be held until the next regular meeting on February 4, 2019.*

Fiscal officer's Report

Schmidt makes a motion to authorize the payment of bills totaling \$11,126.24 as submitted; seconded by Horner. Roll call: Horner – aye, Likley - aye, Schmidt - aye. The motion passes.

- Glatfelter Specialty Benefits - \$2,104.96 – Critical care insurance
- VFIS - \$1,245.00 – Accident/Sickness insurance

Fund Status - \$26,240.44 Checking Balance - \$153,674.75 CD

Appropriation Reallocations

- \$850.00 to 1000-220-229-2002 VFIS from 1000-930-930-0000 Contingency
 - F.O. Haendiges has been asked to look at the premiums paid in 2018 and the timing of the payments.

A copy of the 2019 Draft Budget was given to the Trustees for their review.

A \$500.00 check from the OTARMA More grant was received

Old Business

- Language for the handbook regarding Medical Marijuana usage was provided by legal counsel and will be added to the handbook.
 - A new acknowledgement sheet from each employee will need to be signed and returned by 12/31/2018. All acknowledgments were received.
- Otarma will credit the policy the amount paid to OBMV for the department record review. This is handled during the processing of renewal paperwork each May.
- Jim Organ – reported the policy in place is not Medicare eligible. F.O. Haendiges will follow up with him to clarify the proper coverage for Chief Fletcher. The regular insurance premium and Medicare Part B is being paid at this time. Likley will contact Jim Organ for clarification and provide additional information.

New Business

- The 2019 OBMV report is prepared and ready to be submitted with the proper payment.

Correspondence

- N/A

Announcements

- February 4, 2019 – WFRD Regular Meeting 6:30 PM

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Schmidt makes a motion to adjourn at 7:30 PM; seconded by Likley. All said aye.

Respectfully submitted by:

Michelle A. English

Date approved: February 4, 2019


Trustee James Likley, Chair


Trustee Craig Horner


Trustee Michael Schmidt