

# Westfield Fire and Rescue District

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Special Meeting  
September 21st, 2020

*Trustee Horner commenced the meeting via Zoom on September 21st, 2020 at 6:32 pm. Roll call: Patterson-here, Schmidt- here, Horner- here. Meeting commenced.*

Guests- Carol Rumburg

Comments from the floor

- N/A

Chief's Report

-Chief Fletcher in attendance. No report updates at this time.

Minutes to be approved

\_\_\_\_\_ September 8th, 2020- *Trustee Horner makes a motion to accept the minutes as presented; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.*

Fiscal Officer Report

- FO Kurtz in attendance.
- Payment Listing- totals \$7,213.65 (See Attached)

*Trustee Horner makes a motion to pay the bills totaling \$7,213.65; seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.*

- Fund Status (See Attached)

Secondary Checking- \$102,171.58 (money market)

Primary Checking- \$174,606.13

Total Fund status- \$276,777.71

Correspondence

# Westfield Fire and Rescue District

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- Westfield Center Village Shred Day is October 7th from 9am-12pm. Trustee Patterson asked that the information is placed on the Township's website.

## Old Business

- The Pavilion should be completed by the end of this month, according to contractor Tim Minnow. Work will start this week. The concrete will be poured after the pavilion is erected.
- Chief will approach the Fire Association to ask for their consideration to provide the funding for a wall that needs to be erected in the mezzanine at the new fire station.
- Lieutenant opportunity- external panel interview occurred and has been scored. The Chief is hopeful to promote the top candidate lieutenant during a swearing-in ceremony on 10/19/20. Chief would also like to budget for an additional lieutenant next year.
- Amended certificate was received from the county Auditor's office. The received funds can now be appropriated. Moving forward, FO Kurtz suggests that when the board of trustees approve to spend funds(grant money), consideration should be towards purchasing the needed item and then donating it to the WFRD rather than donating the funds directly to the WFRD.

## New Business

- Five (5)- year Business Plan- Trustee Horner reached out to Heidi, the OTA executive director, on how to best approach putting together a planning committee of potential future needs for the WFRD. Chief Fletcher and the officers will work towards compiling the list of necessary purchases that will need to occur in the next 5-10 years. Once complete, the list will be reviewed by the board of Trustees and the planning committee.
- SCBA Update- The MSA representative put together a quote for the purchase of fourteen (14) SCBA's and adapters. The total is \$104,050.98 including the adapters. MSA can pre-invoice if necessary. Although there is a market for the old gear, Chief suggested that we donate it to the local career center to be used for training.
- Boy Scout Project update- The Fire Association is donating \$250.00 toward the scout's \$1,017.05 total cost for the project. Trustee Horner would like more information. Chief will ask him for an invoice.
- Trunk or Treat- Village council member Val Koneck suggested that this would be a good alternative to trick-or-treating. Chief would like to hold the Trunk or Treat in the WFRD parking lot on Halloween. Trustee Schmidt suggests that Chief reach out to Montville Township for some details in the planning of this event.

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## Announcements

- Next meeting will be Monday October 5th at 6:30pm via Zoom.

*Trustee Horner makes a motion to adjourn at 7:10pm; seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Meeting adjourned.*


*Respectfully submitted by:*

*Amy M. Banfield*

*Date approved:* \_\_\_\_\_

# Westfield Fire and Rescue District

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*Trustee Craig Horner, Chair*



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*Trustee Micheal Schmidt*



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*Trustee Kent Patterson*