

Westfield Fire and Rescue District

Special Meeting
November 2nd, 2020

Trustee Horner commenced the meeting via Zoom on November 2nd, 2020 at 6:36 pm. Roll call: Patterson-here, Schmidt- here, Horner- here. Meeting commenced.

Guests- Carol Rumburg, Terri Grimm and Frank Harmon

Comments from the floor

- N/A

Chief's Report

-Chief Fletcher in attendance.

-Chief's Report- 32 total runs for the month of October. 24 were EMS, 3 fire, 5 MVAs and 1 aero-medical transport. 27 runs were in the Township, 4 in the village and 1 in Seville for 27 residents and 5 non-residents.

-A successful Trunk- or- Treat event was held on October 31st with eight (8) vehicles in the WFRD parking lot. It was estimated that 150 children came through the parking lot that evening. Many positive remarks were received from residents.

-Lexipol policy project will be implemented soon. Chief Fletcher will begin virtual training this Thursday. Some policies/procedures may need modification specific to WFRD.

-Pavilion is nearing completion. Concrete will be poured soon. Final landscaping will be done in early spring. A permanent sidewalk will be in place from the blacktop to the pavilion.

-Trustee Schmidt asked about the frequency of payments received from the Village of Westfield Center to the WFRD as per their contract. FO Kurtz will research the contract between the WFRD and the village and send details to the board.

Minutes to be approved

_____ October 19th, 2020- ***Trustee Horner makes a motion to approve the minutes as presented; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.***

Westfield Fire and Rescue District

Fiscal Officer Report

- FO Kurtz in attendance.
- Payment Listing- totals \$7,131.52 (See Attached)
 - Schmidt questioned the payment to Source Products for \$590.00. This was for an autopulse lifeband that is used for CPR. The hospital no longer carries them and they need to be purchased from this company. This payment is for three (3) lifebands.

Trustee Horner makes a motion to pay the bills totaling \$7,131.52; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

- Appropriation Status (See Attached)
- Fund Status (See Attached)
 - Secondary Checking- \$102,175.77 (money market)
 - Primary Checking- \$217,829.51
 - Total Fund status- \$320,005.28
- Cash Summary by Fund (See Attached)
- Revenue Status (See Attached)
- Receipt Listing (See Attached)
- Appropriation Supplemental (See Attached)
 - For amending appropriation to reflect the village donation for the SCBA gear.

Old Business

- Pavilion update discussed under Chief's report.

New Business

- The new pagers were received today at the WFRD that were approved for purchase last meeting. They will be programmed, at no cost, by a local fire colleague.
- J & P Swingle performed backflow preventer testing on three (3) valves in February of 2020 before WFRD took over the new fire building. FO Kurtz received a notification from the county sanitary engineer's office stating that the water would be shut off at the WFRD since they did not receive documentation of our backflow preventer inspections for seven (7) valves. J & P Swingle came out to do inspections on all 7 backflow preventers and sent an invoice for payment. FO Kurtz is questioning if payment should be sent. RS Evans will follow up with J & P Swingle.

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Announcements

- Next meeting will be Monday November 16th at 6:30pm via Zoom.

Trustee Horner makes a motion to adjourn at 7:04pm; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Meeting adjourned.

Respectfully submitted by:

Amy M. Banfield

Westfield Fire and Rescue District

Date approved: 11/10/20



Trustee Craig Horner, Chair



Trustee Micheal Schmidt



Trustee Kent Patterson