

# Westfield Fire and Rescue District

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Special Meeting  
November 16th, 2020

*Trustee Horner commenced the meeting via Zoom on November 16th, 2020 at 6:30 pm. Roll call: Patterson-here, Schmidt- here, Horner- here. Meeting commenced.*

Guests- Terri Grimm, Carol Rumburg

## Comments from the floor

- N/A

## Chief's Report

-Chief Fletcher in attendance.

- Chief Fletcher has compiled a cost analysis with the last two year's worth of run data. This data was compiled to help justify weekend staffing at the WFRD. The analysis was emailed to the board of Trustees for review.

- Trustee Schmidt reviewed the agreement between the TWP and the Village of Westfield Center for fire/ems services. Per the contract, payments are due on the 1st of the month in January, April, July and October. The aggregate property value is taken into consideration for the amount the Village pays for services. Trustee Schmidt would like to reach out to the County Prosecutor's office to review the agreement and payments received. Later this week, Trustee Horner and Chief Fletcher will review the contract and payments with a representative from the Village of Westfield Center.

## Minutes to be approved

\_\_\_\_November 2nd, 2020- *Trustee Horner motions to approve the minutes as amended to state that 'FO Kurtz is going to research the agreement/contract'; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.*

## Fiscal Officer Report

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- FO Kurtz in attendance.
- Fund Status (See Attached)
  - Secondary Checking- \$102,179.96 (money market)
  - Primary Checking- \$165,695.27
  - Total Fund status- \$267,875.23
- Payment Listing- totals \$53,665.58 (See Attached)
  - Trustee Schmidt questioned the payment to RDJ Specialties. This was for glow bracelets purchased for distribution at halloween.

***Trustee Horner motions to pay the bills totaling \$53,665.58; seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.***

- Appropriation Supplemental (See Attached)
  - To cover Medicare costs, salaries and uniforms.

***Trustee Horner motions to adopt WFRD Resolution # 2020-06 to amend year 2020 permanent appropriations for general fund for personnel services and benefits increases for year ending December 31, 2020; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Resolution approved (See Attached).***

- Temporary appropriations will need approval for 2021 at the next meeting.

## Old Business

- Pavilion is almost complete. The dirt was leveled around the pavilion and will be seeded in the spring. Roof and siding still need completed.
- A local boy scout troop is looking for a new facility to meet. The troop would like to use the new fire station for their meetings. Lt. Patton has volunteered to be in the building to supervise during their meetings on Wednesday evenings. The boy scouts have an entity called Fire Explorers that works as a feeder group to provide future firefighters. Chief would like to see the boy scout troop start a Fire Explorer chapter in our area. The Fire Explorer program allows teens (aged 14 and older) to learn the workings of the fire equipment and the station.

***Trustee Horner motions to allow the boy scouts to utilize the WFRD space (specifically the training room) between the hours of 6pm-10pm on Wednesdays with supervision provided by Lt. Patton, or his son, on a trial basis effective today through June, 2021; seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.***

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## New Business

- 5 Year Plan- No new updates.
- Swingle bill- RS Evans determined that WFRD was erroneously billed for the evaluation of seven (7) valves. The bill was reduced by \$300 after RS Evans discussed the board of Trustees concerns with Swingle.
- Pagers- Chief stated that half of the new pagers are programmed thus far.

## Announcements

- Next meeting will be Monday December 7th at 6:30pm via Zoom.

*Trustee Horner makes a motion to adjourn at 7:17pm; seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Meeting adjourned.*

*Respectfully submitted by:*

*Amy M. Banfield*


# Westfield Fire and Rescue District

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Date approved: 12/7/20

  
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**Trustee Craig Horner, Chair**

  
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**Trustee Micheal Schmidt**

  
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**Trustee Kent Patterson**