

WESTFIELD TOWNSHIP

OCTOBER 4, 2006 MINUTES

BOARD OF TRUSTEES

RECORD OF PROCEEDINGS  
MINUTES OF THE WESTFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING HELD: OCTOBER 4, 2006, @ 8:00 P.M.

Trustee Chairman Tim Kratzer called the meeting to order at 8:00 p.m. with the pledge of allegiance. Roll call indicated all trustees were present: Tim Kratzer, Carolyn Sims and Jeff Plumer. Marlene Oiler was acting as secretary pro tem for this meeting. Also present were Jim Likley, Ron Oiler, Cheryl Scheck, Frank & Rosemary Galish (9510 Leroy Road), Martha Evans (7998 Ryan Road), Jack Snoddy, Gary Harris, Lee Evans, Tim Sims and Tom Galliton.

Cheryl Scheck, Medina County Job & Family Services and a Medina County Home council member, gave a short presentation on the Medina County Home tax levy that is on the November 7, 2006, ballot and requested the support of the community for the levy.

**Report of Township Clerk**

The September 29, 2006, letter from Trina Devanney of the Medina County Prosecutor's Office and the Land Revitalization Program information and sample resolution were distributed to all trustees for their review.

Specifications for a computer laptop had previously been provided to the trustees for their review. There were concerns about UAN and Internet service (roadrunner) that need clarification before further considering this purchase.

**Report of Township Fire Chief**

Chief Snoddy reported 42 runs in September. He stated that he had gotten a lot of information from the ODOT meeting earlier and there would be a follow-up meeting with ODOT and safety forces. He also reported that the pre-application grant was gotten in on Friday for the tornado/early warning sirens and, if approved, a more detailed application would be needed.

**Report of Road Maintenance**

Lee Evans reported that Lytle would be in the township tomorrow to finish up. There has been some berm work done and he has been trying to get things ready for winter. He has been answering inquiries about the truck bid that was advertised, which bids will be opened on 10/10/06 @ 1 p.m.

**Township Park**

Trustee Carolyn Sims reported that river rock had been added around the flowerbeds in the park and that Baker Sand & Gravel had donated the rock. She received a bid from Environmental Enhancement for the leveling of the park grounds (there are low spots) in

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the amount of \$2375, which would not include the cost of the dirt. Trustee Sims made a motion to accept the bid price of Environmental Enhancement as written on their bid dated 10/4/06. Trustee Kratzer seconded the motion.

Roll Call Vote:           Trustee Plumer           - yes  
                                  Trustee Sims               - yes  
                                  Trustee Kratzer           - yes

There was discussion about possible corporate sponsorship for park improvements as an inquiry was made from Baker Sand & Gravel. There was more discussion about past donations from people for planting of trees, etc. in the park and about the overall park design plans drawn up several years ago. Trustee Sims will be looking into these matters.

Resident Martha Evans inquired about the township having a plaque made stating that Baker Sand & Gravel had donated the fill on the property where the town hall was built. Trustee Plumer indicated he would look into such a plaque.

### **Friendsville Cemetery**

Trustee Sims reported that the survey was done and the cemetery property lines were located. She had a bid from Lytle for payment of the drive including parking, etc. in the amount of \$6340. Trustee Sims made a motion to accept Lytle's bid as written. Trustee Kratzer seconded the motion.

Roll Call Vote:           Trustee Plumer           - yes  
                                  Trustee Sims               - yes  
                                  Trustee Kratzer           - yes

### **Township Zoning**

Gary Harris, zoning inspector, reported he had received from James Bennett, Medina County Prosecutor's Office, information on adopting a junk motor vehicle resolution and the subsequent procedures to be followed (same was distributed to trustees). Trustee Plumer made a motion to adopt the Junk Motor Vehicle Resolution. Trustee Sims seconded the motion.

Roll Call Vote:           Trustee Plumer           - yes  
                                  Trustee Sims               - yes  
                                  Trustee Kratzer           - yes

Trustee Plumer reported that at the continuation of the public hearing on 10/3/06 the trustees had unanimously approved the application of Mr. Carrasco (Chippewa Valley Campground property) for a change in zoning from Rural Residential to Local Commercial as he requested.

Other zoning matters briefly discussed:

- Mowing of Westfield Terrace property;
- Bugsville buyouts by the state and the township's responsibility, if any;
- Zuber property -- Zuber has not responded so the zoning inspector will talk with Mr. Zuber again to see about compliance or a citation will be issued.

### **Westfield Landing Road Upgrade**

Assistant Prosecutor Thorne is waiting for further information before drawing up the contract for the township and Grubiss. Lyn Methlie, representing Grubiss, will be contacted to ascertain Grubiss position as to the payback amounts and time frame.

### **Webpage Upgrade**

Jim Likley reported that Greg Anderson had virtually completed the township webpage design except for one or two things. As soon as the current web host (Jupiter) has written authorization from the township to transfer the information to the new web host, Greg will be able to get all the information and make the transfer to the new host. Trustee Plumer indicated that the township needed to establish a policy on who is authorized to provide the information to Greg. A suggestion was made to establish a Township Website Citizens Group to periodically review and update the information.

### **New Business**

Trustee Kratzer indicated that today's ODOT with contractors, etc. was very informative and a lot of information was given.

Trustee Kratzer also reported that he and Trustee Plumer had attended a Solid Waste District meeting and that they are talking about expansion of the present facility on Lake Road to put in a second line, which would double the capacity of the existing plant.

The trustees all expressed their sincere thanks to Jim Likley and Gary Harris for donating their time and effort to build the new platform/bench area that the trustees are using tonight. All present were appreciative of the excellent work done – it is very impressive. Jim Likley indicated that the wood staining would be done within the next couple of weeks. Jim further stated that carpet samples from Home Depot had been looked at and one selected to coordinate with the present town hall carpeting. Upon motion by Trustee Kratzer, duly seconded by Trustee Sims, the vote was unanimous that Jim Likley should proceed to order the carpet.

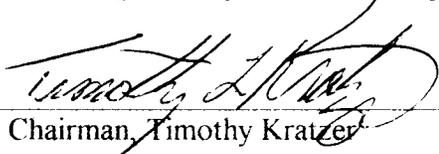
Trustee Plumer made a motion to pay the bills, seconded by Trustee Sims, all in favor.

### **Announcements**

- Special trustee meeting is Tuesday, October 10, 2006, at 1 p.m. to open bids/general business (meeting minutes, etc.)
- Next regular trustee meeting is Wednesday, October 18, 2006, at 8 p.m.

### **Adjournment**

The meeting was adjourned at 9:45 p.m.

x   
Chairman, Timothy Kratzer

x   
Marlene L. Oiler, Secretary pro tem