

**WESTFIELD TOWNSHIP TRUSTEES
SPECIAL MEETING**

June 4, 2007

6:00 pm

Chairman, Jeff Plumer called the meeting to order @ 6:15 pm

Trustees in attendance: Jeffrey Plumer, Carolyn Sims, Timothy Kratzer

Also in attendance: Assistant Prosecutor, Wm. L. Thorne and Fiscal Officer/Clerk, Martha Evans.

Topics of discussion:

Gloria Glens proposed annexation agreement and records retention policy.

Gloria Glens proposed annexation agreement:

Bill Thorne understood that the township wanted a Type II without detachment annexation. There was some discussion and all trustees agreed that was what they intended. Bill stated that was not the language in the agreement that was sent to the township. Carolyn wants the land to remain a part of the township.

Tim made a motion to permit Bill Thorne to contact Allan Michelson, Attorney for Gloria Glens, to have the annexation agreement changed to a Type II, seconded by Carolyn. Roll call: Jeff, aye; Carolyn, aye; Tim, aye.

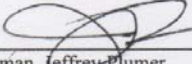
Records Retention Policy:

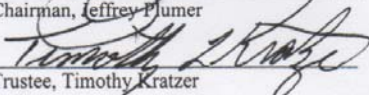
Bill Thorne gave many recommendations and suggestions of how to get a records retention policy in place. Bill gave each trustee and fiscal officer/clerk information to assist them in developing this policy.

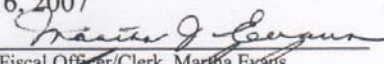
Bill Thorne made a few comments on the Westfield Landing Road Construction Agreement. Bill is waiting on communication from the Grubis's attorney to determine who is legally responsible to sign the agreement. The Westfield Landing Road Project probably will not be completed this year, due to all of the delays in getting the agreement in place and weather toward the end of the fall.

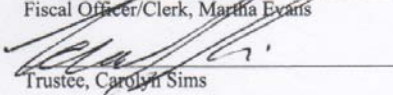
Meeting was adjourned @ 7:05 pm

APPROVED July 16, 2007


Chairman, Jeffrey Plumer


Trustee, Timothy Kratzer


Fiscal Officer/Clerk, Martha Evans


Trustee, Carolyn Sims