

**WESTFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING  
AUGUST 6, 2007  
7:00 PM**

Vice Chairperson, Carolyn Sims, opened the meeting by asking those in attendance to stand and Pledge Allegiance to the Flag.

**Trustees in attendance: Carolyn Sims, Timothy Kratzer (Jeff Plumer on vacation)**

A list of those that signed in is attached.

Carolyn welcomed everyone and asked if there were any concerns.

Mark Goffinet from the Medina County Auditors Office: The mandated reappraisal of the property in Medina County is completed. If any one has questions, you may call the auditors office or there is a scheduled meeting at the Westfield Township Municipal Complex September 12, 2007 between the hours of 10:00 AM and 8:00 PM to speak with a representative from the auditors office concerning the appraisal of property.

**FISCAL OFFICER/CLERK'S REPORT:**

The fiscal officer/clerk gave need move 2 appropriations:

1. Move \$23.00 to the village share account from capital in the Fire Levy Fund to accommodate paying the village their share of recycled materials.
2. Move \$10,000 to audit fees from building account in Gen. Fund to accommodate the expected audit fees.

**Carolyn made a motion to approve the above supplemental appropriations, seconded by Tim. Roll call: Carolyn, aye; Tim, aye.**

A question was raised about the \$3,200 bill from George's Tree Service. Lee answered by saying he questioned that bill also. It was for taking down a row of hedge apple trees in the

right of way on Daniels Road. Lee will speak to Mr. George about this bill.

The fiscal officer/clerk presented the remainder of the bills to be paid (which are attached and in the permanent file) and asked if there were any other questions on the bills.

**Tim moved to pay the bills, seconded by Carolyn. Unanimous.**

**ROADS:**

Carolyn recognized Lee to give a report on the roads. Lee received the bid package from the Medina Co. Engineer's office for Buffham Road. There will be 1 ¼ inch asphalt applied to Buffham Rd. east of Lake Rd. to Ryan Road. The fiscal officer/clerk put the ad in the paper, the bids will be opened August 20, 2007 @ 7:00 pm.

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Bill Vivoite discussed putting guardrail at the Chippewa Creek Bridge on Buffham Road this year. Lee will be putting an 18" drainage pipe in the ditch with a concrete retaining

wall, then fill with stone and soil. This on the north east side of the bridge. This is to ensure proper radius for the guardrail. The county will repair the southeast side of the abutment this year. This bridge is being considered for replacement and relocation in 4-5 years using Issue II funding.

Carolyn asked Lee if he got a response to the letter concerning Buffham Road from ODOT.

No, we have not received an answer.

S. Leroy and Daniels Road bridges will be upgraded by ODOT in 2008.

There is still no communication from the Grubis' concerning Westfield Landing Rd. extension.

Pilot Sign: Gary reported the right of way markings are very confusing along Lake Rd. and Speedway Dr. The sign is 16 ½ feet west of Lake Road (not in the right of way) but only

6 ½ feet south of Speedway Dr. (which is in the right of way) A variance is needed because the sign must be 10 feet beyond the right of way per the zoning code.

Carolyn mentioned that each trustee needs to put a paragraph together for the newsletter. Carolyn suggested asking for resident input via the newsletter for a name of the new service road that goes to the campground and soccer fields.

Lee reported there are 3 to 4 cores in the service road. Mike Salay has not heard anything from ODOT concerning the final inspection of the service road.

**PARKS:**

Tim has noticed there is one of the new bushes that is not looking good. He will be working on that this week.

**FIRE:**

Jack reported 25 runs for the month of July. Mary Steidl applied for a training and equipment grant in the amount of \$6,500 and it was granted and received. Lee will have the rest of the parts for fire truck 164 this week. The old squad will be advertised this week.

**ZONING:**

Gary reported: A second notice has been sent to Kokosing and Fabreze. He will be sending a 3<sup>rd</sup> notice soon. Trina Devanny needs a request in writing from the trustees for an opinion regarding Article VI 606-330H (what they want control of) and Article VI 602-5-D (Borrow Pits)

Westfield Lakes: Continue with step #7. Gary will get statements from the Health Dept., Soil and Water, and a Landscaper. The trustees will wait until the Aug. 20, 2007 meeting for establish a hearing date.

Carolyn will write a letter to the Prosecutor concerning Glen Zuber property to continue to move forward.

The township is in receipt of the renewal web-site maintenance contract. This was tabled until the August 20, 2007 meeting.

7611 Greenwich Road: Gary reported that Mr. Nelson is not going to do anything with the property as reiterated by real estate agent. He will sell it as is and the new buyer must clean it up. The property is still for sale.

**Tim made a motion to move on to step #5 (providing an order to clean up the property), seconded by Carolyn. Unanimous.**

The discussion about the fire levy will be tabled because it is too late to get it on the November 2007 ballot.

The newsletter will go out in September 2007. A draft should be submitted by the August 20, 2007 meeting.

Zoning book status: Marlene related she needs to proofread the index, table of contents, and the appendix. Pages 1-100 have been proof read.

**Tim made a motion to advertise for zoning boards alternates, seconded by Carolyn. Unanimous.**

Carolyn asked Marlene to advertise for zoning boards alternates.

Mike Schmidt was speaking for Russ Zupanic (who could not attend the meeting this evening) that Bob Arnold will be coming to the August 14<sup>th</sup>, 2007 zoning commission meeting with a presentation on the Comprehensive Plan.

There being no further business to come before the board, meeting was adjourned.

**APPROVED September 5, 2007**