

**WESTFIELD TOWNSHIP  
REGULAR METING  
AUGUST 20, 2007  
7:00 PM**

Chairman, Jeff Plumer, called the meeting to order by asking those in attendance to stand and Pledge Allegiance to the Flag.

**Trustees in attendance: Jeffrey Plumer, Timothy Kratzer, Carolyn Sims**  
Martha Evans, Fiscal Officer/Clerk, Lee Evans, Road Maint., Gary Harris, Zoning Inspector were present.

A list of those that signed in is attached.

Jeff asked the clerk to open and read the bids for the Buffham Road Asphalt Project.

<b>Kokosing Construction</b>	<b>\$61,142.50</b>
<b>Lytle Construction, Inc.</b>	<b>\$53,868.36</b>
<b>The Shelly Company</b>	<b>\$71,304.00</b>

Jeff welcomed guests and asked if anyone had any comments.

Mrs. Drake lives on Wooster Pike south of Stuckey Rd. asked if the township could do anything about mowing the weeds and grass on the west side of Wooster Pike between Mudlake Road and Stuckey Road. Jeff informed the resident that Wooster Pike is a State Route and the State of Ohio is to take care of mowing.

Mark Goffinet from the Auditor's office reiterated on the new Homestead Exemption act. He encouraged anyone with questions to call the auditors office. There will be a few sites where a representative will be available to help complete the form or answer questions. August 21, 2007 – Homerville August 23, 2007 at Buehlers in Brunswick.

Carolyn has arrived. Lee explained the bids and how each bidder priced items. After some discussion,

**Tim made a motion to award the bid to Lytle Construction Inc. for asphalt topping of Buffham Road between Lake and Ryan Roads in the amount of \$53,868.36, which was seconded by Carolyn.**

**Roll call: Jeff, aye; Carolyn, aye; Tim, aye.**

Carolyn asked if Mike Currier from ODOT has replied to the letter Lee wrote about Buffham Road. Lee replied that Mike has not reviewed the letter yet but Lee will touch base with him. There was a video tape of the condition of the Buffham Road last year after the chipping and sealing was done so the township would have documentation as to the condition of the road before detour traffic.

**FISCAL OFFICER/CLERK'S REPORT:**

Jeff stated that the clerk had asked for a review and approval of bills in her report so that if there are any questions about the bills, she could explain. The audience was notified they are welcome to pick a copy of the bills on the counter in the back of the room and ask

questions. Martha explained the one for Ohio Dept of Taxation was for 2004 back State Tax withheld from employees and penalty. There did not seem to be any other questions, **Carolyn made a motion to approve payment of the bills (a list is attached to original minutes in the clerk's office), seconded by Tim. Roll call: Jeff, aye; Carolyn, aye; Tim, aye.**

Martha announced the audit is still in progress. The Village of Westfield Center has been billed for 2006 Park Maint. \$7,260.20 and Fire Dept. fuel \$812.54; 2005 Fire Dept fuel \$758.95. OPERS reports are now being submitted on line. OP&F is not yet ready to submit data on line.

**RESOLUTION 2007-10 – A RESOLUTION AUTHORIZING COOPERATIVE MEMBERSHIP AND PURCHASING PROGRAM WITH THE STATE OF OHIO**

**Carolyn Sims offered Resolution 2007-10 and moved the adoption of same which was duly seconded by Timothy Kratzer. Roll call: Jeff, aye; Carolyn, aye; Tim, aye.**

**RESOLUTION 2007-11 – A RESOLUTION AUTHORIZING COOPERATIVE MEMBERSHIP AND PURCHASING PROGRAM WITH COMMUNITY UNIVERSISTY EDUCATION PURCHASING ASSOCIATION**

**Carolyn Sims offered Resolution 2007-11 and moved the adoption of same which was duly seconded by Timothy Kratzer. Roll call: Jeff, aye Carolyn, aye; Tim, aye.**

Martha submitted a Resolution 2007-12 for ESTIMATING AGGREGATE MAXIMUM AMOUNT OF PUBLIC FUNDS TO BE AWARDED AS ACTIVE AND INTERIM DEPOSITS for consideration. All three trustees said they did this in 2006. The depository contract expired August 23, 2006. Martha and Bill Thorne explained if all the steps and paper documents cannot be located by either the bank or the township, then it must be done again. All trustees agreed they wanted to wait until they found their documents.

The fiscal officer asked for approval of the following supplemental appropriations:

1. FIRE LEVY Move \$500 to PARTS from FUEL
2. GEN. FUND Move \$500 to DEPOSITS REFUNDED from BLDG.
3. PERMISSIVE MVL Move \$200 to DUES & FEES from OPERATING SUPPLIES
4. GEN. FUND Move \$86.93 to SMALL TOOLS & EQUIP from PROPERTY INS
5. GEN. FUND Move \$200 to BACK STATE TAXES from PROPERTY INS
6. GEN FUND Move \$1,759.48 to BACK STATE TAXES from BUILDINGS
7. FIRE LEVY Move \$1,000 to PARTS from FUEL
8. FIRE LEVY Move \$3000 to PARTS from OTHER CAPITAL OUTLAY

**Tim made a motion to approve the above supplemental appropriations, seconded by Carolyn. Roll call: Tim, aye; Carolyn, aye; Jeff, aye**

Jeff recognized Assistant Prosecutor, Bill Thorne.

**GLORIA GLENS ANNEXATION:** Bill has reviewed the amended documents. There is nothing detrimental to Westfield Township at this point. There is a small piece of land that is really an island. The annexation is without detachment. The annexation does not do anything tax wise for either entity. Bill Thorne stated they need a parcel number yet. Action will be taken at the next meeting. The parcel needs to be surveyed. Carolyn wants to see the plat after the survey is finished indicating lot split and section to be annexed. Tim – in the long run it's just a formality, right Bill?

Bill- Yes, Gloria Glens can't adopt or enforce any regulations.

**ZUBER-** Carolyn asked if Bill got Martha's letter about the motion to move forward with prosecution proceedings against Mr. Zuber. He answered, yes.

**CELLTOWER** – Bill has reviewed the proposed contract and would not recommend going forward with it. There were a lot of terms that were not beneficial to the township. Jeff asked if there should be a bidding process. Yes, if you sell and it would have to be an unanimous vote.

**WESTFIELD LANDING ROAD EXTENTION:** Bill has a survey drawing of the cul-de-sac and new lot creation. It must be approved by Zoning Inspector, Gary Harris, and the Medina County Engineer.

**FINANCIAL GUARANTEE FOR GOVERNMENT SPONSERED PROJECTS:**

Bill: There is general confusion, no examples in zoning code, it could be 3<sup>rd</sup> party up to cash bond. The BZA can use anything they would be comfortable with.

The Fabrizi site plan and conditional use is scheduled for Sept. 10, 2007 @ 7:30 pm.

**WESTFIELD TERRACE (WESTFIELD LAKES):** Notice must be sent to the statutory agent for SKY BANK and put the order in the newspaper and send a copy of the newspaper article by regular mail to the Streetsboro address and fax.

**7611 GREENWICH ROAD** – A foundation and cistern needs filled in. Bill Thorne will help prepare order for hearing. The cost could be collected as other taxes. An official needs to view the property make a list of what needs to be done. Tim is to request the Fire Chief to review the hazards.

**PILOT VARIANCE** – Scheduled for **September 12, 2007 @ 8:30 pm**

Carolyn has requested a cleaner drawing of the right of ways for Lake & Speedway Dr. Lake and Greenwich Rd.

There has not been any communication from Kokosing's conditional use & site plan except for requesting a copy of guidelines from the zoning code, which Martha faxed to them.

Dumping concrete and dirt on the Medina Sod Farm Property - Bill Thorne suggested contacting the Soil & Water and have them check for any violations of permit.

Gary submitted the letter he has written to Mr. Bombard about zoning violations at 6105 Greenwich Road.

**WATER TREATMENT PLANT:** Gary has one set of prints of the plant but there is not an application for site plan and/or conditional use yet. Mr. Troike will call when he is ready to pursue the matter.

A lengthy discussion was held about charging Ruhlin for another site plan and conditional use hearing for borrow pit/pond. Carolyn and Jim Likely feels Ruhlin should be charged per meeting because of the added time and expenses incurred. Mike Schmidt feels they should not be charged again because if they would have known at the time that the borrow pit and pond was part of the conditional use etc. it would have been handled in one meeting. Lee Evans felt it they were not told they needed the site plan and conditional use the first time there should be no charge. Bill Thorne stated it could be treated as a continuance because they didn't know they needed to do it. Bill Thorne suggested to take a look at the zoning code and cost structure to see if they were doubled charged. Lee mentioned it will be a learning experience. This issue will be postponed until the next meeting. The BZA will send a letter to Ruhlin. Bill Thorne will let the board know about the 2 fees.

Carolyn asked Marlene about the zoning book. Marlene replied, "if I could get at it". Right now the current zoning issues need to be addressed and taken care of. Carolyn asked if the resident complaint form could be put on the web. Jeff asked if the application for zoning members could be put on the web.

**WEB RENEWAL** - Tabled because it is not due until October.

**NEXT MEETING - Wednesday, September 5, 2007 @7:00 pm**

Tim asked Lee to look into getting some new barricades. Lee will see if GVS Safety Supplies would have some lighter ones that he could handle by himself. Lee ordered 4 new ROAD CLOSED AND 4 ROAD CLOSED AHEAD SIGNS AND 6 HIGH WATER SIGNS from Signs and Blanks.

George Mikolaj 5545 Buffham Road complained about drainage in and around his property.

**Tim moved to go into executive session to discuss employment matters @ 9:15 pm to discuss pending litigation with Medina County Prosecutor, Wm. L. Thorne, seconded by Jeff.**

**Roll call: Jeff, aye; Carolyn, aye; Tim, aye.**

The board reconvened @ 10:30 pm.  
No decisions were made  
Chairman, Jeff Plumer adjourned the meeting.

**APPROVED September 5, 2007**