

**WESTFIELD TOWNSHIP TRUSTEES
YEAR-END MEETING
December 31, 2007
10:00 AM**

Chairman, Jeff Plumer opened the meeting by asking those in attendance to stand and Pledge Allegiance to the Flag.

Trustees in attendance: Jeff Plumer, Carolyn Sims, Tim Kratzer
Martha Evans, Fiscal Office/Clerk was present to take the minutes.

CLERK'S REPORT

Martha presented the attached supplemental appropriations to be approved.

Carolyn made a motion to approve the supplemental appropriations that were presented, seconded by Jeff. Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

Carolyn made a motion to pay the bills per attached statement, seconded by Jeff. Roll call: Carolyn, aye; Tim, aye; Jeff, aye.

Carolyn brought up the topic of reimbursing employees for out of pocket expense that they pay IF they choose not to participate in the township's health insurance program. Jeff reminded Carolyn this was a year-end meeting and that this is a major topic that neither of the other two trustees has had time to research. This can be discussed at a later date.

Jeff reminded Martha that she would need to get bonding for herself before her term is up March 31, 2008 and new trustee James Likley will also need a bond.

Martha replied that James Likley already has a bond and that she will take care of her bond when it comes closer to the time of her new term beginning.

Lee Evans submitted a statement asking the trustees to allow him to carry over 21 hours of vacation time from 2007 to 2008.

Carolyn made a motion to permit Lee Evans to carry over 21 hours of vacation time to year 2008, seconded by Jeff. Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

Tim made a motion to give all employees the same rate of pay beginning Jan 1 and 2, 2008 as their 2007 rate until the organizational meeting, seconded by Carolyn. Roll call: Jeff, aye; Carolyn, aye; Tim, aye.

Tim presented Jeff Plumer with an appreciation award for his faithful service as zoning commission member and trustee since 1991. Jeff's term will end 12-31-2007.

The 2008 organizational meeting will be January 2, 2008 @ 7:00 PM

There being no further business, **Tim made a motion to adjourn, seconded by Jeff. Unanimous.**

APPROVED January 7, 2008