

**WESTFIELD TOWNSHIP TRUSTEES**  
**SPECIAL MEETING/EMPLOYMENT INTERVIEWS at 6:00 pm**  
**Regular Meeting at 7:00 pm**  
**February 15, 2010**

Trustee Oiler opened the special meeting for the purpose of executive session to interview candidates for zoning inspector at 5:55 pm.

**Trustee Oiler made a motion to go into executive session at this time for the purpose to interview candidates for zoning inspector, seconded by Trustee Likley.**

**Roll call: Harris, aye; Likley, aye; Oiler, aye.**

**Trustee Oiler made a motion to come out of executive session at 7:09 pm., seconded by Trustee Likley. Roll call: Likley, aye; Oiler, aye; Harris, aye.**

**No comments**

Trustee Oiler opened the regular meeting at 7:10 pm by asking those in attendance to stand and Pledge Allegiance to the flag.

Fiscal Officer:

- Bills in the amount of \$16,653.03 Trustee Likley asked if that was the final payment for Northstar Planning. No, it is not. About one more payment left. Trustee Oiler related that the small dump truck had to have belts replaced and 2 new batteries.

**Trustee Oiler made a motion to pay the bills, seconded by Trustee Likley. Roll call: Oiler, aye; Likley, aye; Harris, aye.**

- CORRESPONDENCE:

- ✓ Draft letter from Assistant Prosecutor, Wm. L. Thorne to Village of Westfield Center and Village of Gloria Glens concerning the operating budget for the Westfield Fire Department for your approval.
- ✓ Letter from the Health Department announcing their annual meeting March 1, 2010 at 5:30 pm. This is the evening of our meeting and no one wanted to attend.
- ✓ Letter from the Engineer's Office concerning the seasonal frost law permit procedure
- ✓ Farm Bureau will have their monthly breakfast Feb. 26, 2010 @ 8:00 am at the Eat N' Park Restaurant

- ✓ Sheriff's Invoice for 2010 in the amount of \$7,802.00 based on the 2009 EMS & fire calls in Westfield Township. Trustees have 3 options:
    - ❖ Pay it and bill each entity after a contract has been negotiated
    - ❖ Don't pay it and send it to the fire committee
    - ❖ Don't pay it until June 1<sup>st</sup> and hopefully you have a contract
- Trustee Oiler's comment: Wait until we have a contract in hand.  
 Martha commented this year's bill is \$1,288 less than last year.  
 Trustee Oiler made a motion to pay the bill but withdrew the motion after it was pointed out that the bill is not due until June 1<sup>st</sup>. This item was tabled until a later date.
- ✓ 2010 Contract for Sheriff Dispatch Service was signed
  - ✓ Telecom Lease Advisory
  - ✓ Medina Soil & Water Conservation District meeting March 11, 2010 1:30-3:00 pm at the Akron University

Minutes:

January 25, 2010

**Trustee Oiler moved to approve the January 25, 2010 minutes, seconded by Trustee Likley.**

Fiscal Officer asked which set are you approving; the 25 pages or the 2 page set. Trustee Oiler said the 2 page set. Trustee Likley thought it was for the 25 page set.

**Trustee Likley then rescinded his second. January 25, 2010 minutes tabled.**

February 1, 2010

Corrections by Trustee Likley: Page 1 - under correspondence 5<sup>th</sup> line add **far** (to how far back)

12<sup>th</sup> line the word reliable should be **liable**. Page 6 middle of page under Trustee Harris change the word made to **make** a resolution.

Corrections by Trustee Harris: Page 2 - 8<sup>th</sup> line change .....Trustee Likley **to**...; Page 3 - 14<sup>th</sup> line add the word **customers** after Rural Electric; Page 3 - 15<sup>th</sup> line .....still **have** the.....

**Trustee Likley moved to accept the minutes as amended, seconded by Trustee Harris.**

**Roll call: Harris, aye; Oiler, aye; Likley, aye.**

Trustee Oiler mentioned there have been a few complaints about mailboxes being down. He and Lee went out to 3 places Friday to look at mailboxes. We all have to realize when we have a foot wet snow like we have had over the last couple of weeks and the truck is going 30-35 mph and the snow is coming up out of that blade, things are going to happen. One instance: a driveway was cleaned and the snow pushed

out across the road and piled up in front of a mailbox. That's a NO NO. When the truck hits that much snow there will be a lot of damage. Trustee Oiler talked with Lee and Kevin about being careful and they are doing their very best to be careful. Trustee Harris received a call from a Daniel Waters about the snow plow driver not stopping at the stop sign. Trustee Oiler: "That won't happen anymore."

#### PARK:

Trustee Likley reporting:

- Jill Daugherty cannot attend the seminar mentioned at the last meeting.
- One of the goals would be a flag pole at the cemetery. Jill is pursuing possible grant funding availability for that flag pole project. An estimate of \$2,000 for purchase, installation and a light. Mrs. Fisher provided some information concerning "Buy a Brick" campaign to help fund this project. Mr. Likley will try to get some additional information as to who we contact for the "Buy a Brick" campaign. Once orders were sufficient we would go ahead and order. Hopefully within a year or two we could have the funding without a cost to the township. If we get a good response to the "Buy a Brick" effort possibly a flag pole in the park would be something we could look at, depending on the interest. The brick would be like a patio around it and people could purchase a brick have their name put in it, something of interest, family or in memory of would provide the funding for the flag pole. The proceeds from selling the bricks would go into a separate fund, when the funding is sufficient then you purchase and install the flag pole, light and bricks. This is a fund raiser. Trustee Oiler will also get some information about the bricks and get it to Trustee Likley.

#### FIRE FUNDING

Trustee Oiler reported: From the trustees' last meeting Feb. 8, 2010 we were working with a budget that would allow us to obtain a full-time fire chief. As of Friday, February 12, 2010 at 4:00 pm part-time day time staffing at the fire department was discontinued until we have a full-time chief on board and will decide what we want to do at that time. The fire department needs leadership ASAP. The trustees have agreed on a budget of \$209,000. The fire committee will be meeting Feb. 25, 2010 and will be reviewing more of the budget and possibly making other adjustments. We are trying to trim the budget if we can.

#### WEB SITE PRESENTATION

By: Karen Micklas

Karen's power point was an excellent presentation. A copy of the power point is available at the fiscal officer's office. There were several suggestions from the

audience. Karen was very receptive to the suggestions and will incorporate those in the committee's recommendation for updating the web site. This presentation will be presented to our present web administrator for a cost as to the changes and updating. If his cost is not acceptable, the committee will then look at other servers for a cost.

A motion to approve the sheriff's contract was overlooked at the beginning of the meeting.

**Trustee Oiler made a motion to accept the Sheriff's contract for dispatching services for the year 2010, seconded by Trustee Harris. Roll call: Oiler, aye; Likley, aye; Harris, aye.**

ANNOUNCEMENTS:

March 1, 2010 @7:00 pm Trustees Regular Meeting  
March 9, 2010 @ 7:30 pm Zoning Commission

Trustee Oiler commented that Heather Sturdevant sent out some information about FireHouse.com

Basically it's an organization that can advertise for fire chief and have decent pricing. Everyone please read this and we'll discuss this at the next meeting.

Carol Rumburg asked who hires the fire chief.

Trustee Oiler responded it is a combination of both entities agreeing.

Trustee Likley inserted: The last full time chief that we had was officially the employee of Westfield Township and the township paid 65% of his salary and there was a mutual agreement in the hiring. Trustee Likley asked how the board needs to proceed with the draft letter from the prosecutors' office in behalf of the township trustees.

Trustee Oiler would like for the board to postpone the letter going to either village until after Westfield Center has their council meeting in March. Trustee Likley: "This is for the 2010 budget". Trustee Oiler, Yes. Trustee Likley asked if there is a reason why you want to wait until after they have their meeting in March. Trustee Oiler: Only because there could be some further things discussed that we talked about and give the village a chance to discuss that and get back to us. I don't see a problem. Trustee Likley thought the intent from our last meeting was to put these percentages out to those boards for their review. I think Westfield Center is probably in agreement with the numbers but Village of Gloria Glens might not. It might be a considerable change to their board, the mayor reflected that he didn't think it would be a problem of 6% but he had to take it back to his council. I don't see anything in this letter that wasn't part of our discussion with legal council.

Trustee Oiler made a motion to adjourn at 8:16 pm, seconded by Trustee Harris.  
Roll call: Likley, aye; Oiler, aye; Harris, aye.

Approved March 1, 2010