

WESTFIELD TOWNSHIP TRUSTEES
Special Meeting/2010 Budget Workshop/Gen Bus
March 22, 2010
10:00 am

Trustee Oiler opened the meeting by stating that due to the newspaper changing e-mail addresses, this meeting was not advertised in the paper. Documentation is attached that the newspaper was notified in ample amount of time.

Trustees in attendance: Likley, Oiler, and Harris as well as the fiscal officer.

Lee Evans, Road Maintenance Supervisor presented the trustees with a requisition to have the oil leaks repaired on the Gradall (center swivel, engine and rear main is leaking). The estimate is \$4,000 and the vendor is Southeastern in Brunswick. There is a repairman that is certified to work on gradalls. This is not routine maintenance due to the fact the piece of equipment was purchased used. A new similar piece of new equipment would be well over \$200,000.

Trustee Oiler made a motion to approve the requisition to Southeastern Equipment not to exceed \$4,000 for the repair of the oil leaks on the Gradall, seconded by Trustee Harris.

Roll call: Oiler, aye; Harris, aye; Likley, aye.

Chad Greene from Dollar Leasing Corp. a subsidiary of Dollar Bank was introduced to the board to provide information concerning a municipal equipment lease program. The maintenance department and the trustees are exploring avenues to replace the 2003 Ford truck without depleting the Road & Bridge Fund completely.

The fiscal officer reported that she had contacted the auditor and Lee had contacted Bill Thorne to ask if it is permissible to enter into a lease program. Both the auditor and Bill Thorne said yes, but it would take a resolution and the truck would have to be put out for bid.

Mr. Greene gave a small background of his company; started in 1855, mutually owned, headquarters in Pittsburg. The bank has been in Cleveland for 30 years and the closest branch is Strongsville, Ohio. The bank can provide lease financing for any customer in the entire state of Ohio and western Pennsylvania.

Mr. Greene left a sample lease agreement and a brochure to be considered. The board will give the lease agreement to Assistant Prosecutor, Wm. L. Thorne for review. Mr. Greene stated the interest rate is 5.13% for any purchase above \$50,000. Mr. Greene will put together several options such as length of lease, repayment schedule and down payment. That information will be sent to the fiscal officer. The buy out at the end of the lease is \$1.00 which will be in the last payment and then the equipment is the townships to do whatever they want with it. Early payment is permitted but is preferred to be done on

the anniversary of the lease. Any company that asks for a down payment, Dollar Bank can provide that on the townships behalf and the balance is paid to the vendor upon the townships receiving and approving the equipment. Mr. Greene will also stop in to verify VIN number and see the equipment as verification before final payment is released. The advantage in leasing is the ability not having to spend down the Road & Bridge Fund in case there is an unforeseen road issue. If the piece of equipment is sold at the end of the lease, the possibility of selling it will be more than the interest cost. By leasing, it also gives the township an option to possibly lease a loader as it is 11 years old now in a couple of years. It also gives the township an option to rotate equipment at an earlier date, keeping the repair costs down and having equipment that is dependable.

2010 Appropriations

Fiscal officer presented her suggestions as to 2010 appropriations and asked that the trustees take them home, study and bring back possible changes or questions at our next budget meeting before the end of March. The board and fiscal officer went over each fund making notes and suggestions. There is a need to transfer \$15,000 from General Fund to Zoning Fund and a possibility of transferring to Cemetery Fund from General Fund. After a discussion with Trustee Likley the possible improvements to the cemetery fund, \$5,000 needs to be transferred to the cemetery fund to support his recommended improvements.

Trustee Oiler made a motion to transfer \$15,000 from General Fund to Zoning Fund for the 2010 appropriations, seconded by Trustee Harris. Roll call: Likley, aye; Oiler, aye; Harris, aye.

Trustee Likley made a motion to transfer \$5,000 from General Fund to Cemetery Fund for the 2010 appropriations, seconded by Trustee Oiler. Roll call: Likley, aye; Oiler, aye; Harris, aye.

Trustee Harris brought to the attention of the board that Zoning Inspector, Matt Witmer had a call from Cloverleaf Schools concerning the sign they want to put up. Matt, Kim and Lee were brainstorming and made a call to Bill Thorne concerning the Cloverleaf School sign variance. Trustee Harris also called Bill Thorne. One or two years ago the Board of Trustees allowed the Medina County Park System to install the air quality monitoring station on Ballash Road (this did not go before any Westfield Township Zoning Boards). Then when Cloverleaf Schools came for their site plan review and sign variance the Board of Trustees then wanted the school to go through the BZA. Mr. Thorne told Trustee Harris that is not the way to do it. The board of trustees needs to pass a resolution stating that all government entities will follow the same rule; either they come to the BZA

OR by pass the BZA and all government entities come to the board of trustees for a decision. Trustee Harris stated the board of trustees needs to establish a policy of which board all government entities will come before for site plan reviews and variances. Trustee Harris pointed out there were some mistakes made at the Cloverleaf School sign variance. Trustee Oiler asked if anyone knew how other townships handle government entities on zoning issues. No one had any information concerning that topic. Trustees Likley and Oiler both agreed we have the zoning boards to provide those functions and make those decisions. Last year the boards had an extensive review for Cloverleaf Schools. There was some question as to the standards that the board should have been using at the Cloverleaf Schools review as well as the standards with the Park System. The zoning boards are doing an outstanding job. Even if a government entity is denied they can still go forward with their work, it is a courtesy that they try to comply with the township zoning. If the board of trustees want to pursue an issue they have that authority (either approval or denial) to bring court action. A prime example: The retention pond by the road on Cloverleaf school property across from the middle school and the high school. If they had chosen to keep that retention basin in the road right of way the board could have pursued every action to move that retention basin because it was in the road right of way due to the health, safety, and welfare of the traveling public.

Martha had talked with the auditor concerning the selling of bricks to make a profit to fund the flag pole at the cemetery. The board must have a resolution stating: 1. How much the bricks would sell for. 2. What the profit would be used for. 3. To create a special fund for the project a letter must be written to the state auditor which they can approve or deny.

Trustee Oiler made mention of a company by the name of Chiselers that does the bricks for the VVA at a cost of \$20 per brick is located in Barberton.

Trustee Oiler made a motion to adjourn, seconded by Trustee Likley all signified by saying, aye.

Approved April 5, 2010