

WESTFIELD TOWNSHIP TRUSTEES
Special Meeting/Open Truck Bids/ Gen. Bus.
May 12, 2010
9:00 am

Chairman, Ronald Oiler opened the special meeting to open truck bids and general business at 9:07 am by asking for roll call. All three (3) trustees were present (Likley, Oiler, and Harris) as well as fiscal officer, Martha Evans.

Fiscal Officer opened the two (2) bids that were submitted.

- Cleveland Peterbilt 2011 Model 337 \$75,123.00
- Hunter Truck Sales 2011 Model 348 \$79,935.00

Valley Ford from Cleveland also inquired and was sent the specs but no reply.

Trustee Likley asked that Lee compare and review the specs with the bids, which all trustees agreed. Trustee Likley also asked that the trustees receive a copy of the bids. The trustees also asked Lee Evans to have the complete cost with the bed, snow plow and all hoses and controls by the next regular meeting, May 17, 2010. Lee was asked to sit down with the fiscal officer and go review the road & bridge budget when he gets the complete cost to make sure that the CD that will be required to secure a partial loan for the truck will not inhibit his ability to have funds for road projects or emergencies that may arise.

Trustee Oiler asked what the township needs to do if we decide to purchase a truck and have a partial loan.

- Fiscal officer went over the list that Bill Thorne gave: A resolution needs to be prepared with the following:
- Unanimous approval
- Securities must be signed by the board of trustees and attested to by the signature of the fiscal officer
- Year of issuance the County Auditor must certify that the debt service charges does not exceed 1/10 of the township's total revenues from all sources
- County Auditor certifies debt service charge in the township's annual tax budget
- Must provide for the levying and collecting of an annual tax sufficient to pay the interest and principal

Trustee Likley mentioned that setting aside the money for the loan that the township must be sure that there will be sufficient funding for the roads.

Fiscal officer will have the Westfield Bank representative come to a trustees' meeting and explain the terms, process and time frame of that kind of loan. The trustees will be able at that time to ask their questions and be fully satisfied without the fiscal officer trying to relay all aspects. Lee will need to have the total cost for us to make a decision.

ZONING BOARD MEMBERS

All three trustees were given copies of the zoning applications that were on file plus a new one that was completed on Election Day. Gary hasn't had a chance to look over any of the applications. During the discussion period: Trustee Likley asked if the two (2) new trustees would like to interview the applicants. The older applicants should be contacted to see if they are still interested and would want their application maintained in the file as some may not be interested. Gary as the zoning liaison will contact the individuals to see how many are still interested.

\$150,000 to fire levy from general fund

Fiscal officer reported that she had received an e-mail from Bill Thorne and had talked with the State Auditor on how to proceed. Both gave the same recommendation and that was to incorporate into one resolution to rescind the previous resolution that treated the \$150,000 as an advance and to now it will be treated as a permanent transfer to fire fund. Fiscal officer will prepare that resolution for the next meeting.

Fiscal officer reported that the Village has e-mailed to the township the final invoice from Smeal Fire Apparatus Company in the amount of \$220,496. Township share \$110,248.

Trustee Oiler reported that the truck is in Huntsville, Oh now and will be inspected very shortly. It may be here for Memorial Day parade.

Yesterday we had a small emergency – a willow tree was down across Buffham west of Friendsville Rd. Took the loader down and got tree off road and called Chippewa Valley Tree Service to finish the removal.

The 3 pine trees on the Horner property, Buffham Rd. - Lee had permission to take down at the township's expense because Nelson Tree Service did a disservice to the trees and the homeowner would have the stumps removed – Lee talked with a representative from Ohio Edison and had him look at the trees on the Horner property. Ohio Edison Representative agreed that the trees should be removed and that Nelson Tree Service will be asked to take the trees down and Lee will use the loader to remove the large pieces. The PO that was created for that purpose can now be used for other tree services. Lee also had a tree down in Bugsville and called George's Tree Service. Lee stated he is trying to spread the work between the two local tree service businesses.

Gary asked Lee if this new truck would be too big for short trips to Medina and Seville as far as gas mileage. Lee answered, it would be the only one that we would have. The theory about getting one this size is it's a truck not a pick up. We have tried to use a pick up and it didn't work out as well because it was too small. We will keep the auger from the pick up and put it on the new truck. The snow plow for the new truck will be the same as the one on the large Peterbilt truck. Trustee Likley mentioned that if it gets too pricey to have the auger retro fitted on the new truck we may have to replace it. Trustee Harris asked if Lee knew the difference between model 337 and 348. Lee replied the 337 is lower in profile so he could work out of the back of the truck such as shoveling patch or putting up signs.

Martha asked if she could get prices plus shipping for the chair caddie and table truck. The best price for tables and chairs is at Sam's Club. Sam's Club does not handle the chair caddie and table truck. Trustee Likley was concerned about the chair caddie tipping over if someone were to push on the chairs and not strap them together. Trustee Likley asked if a handle could be attached to the caddie just to make sure of the chairs not falling over on someone or something. Lee will be thinking about how to fabricate a handle.

Trustee Harris made a motion to approve the requisitions for \$1,000 each to Chippewa Valley Tree Service and George's Tree Service, seconded by Trustee Oiler. Roll call: Likley, aye; Oiler, aye; Harris, aye.

Martha will prepare requisitions for 47 vinyl chairs, 11 plastic tables, 5 chair caddies, and 1 table truck with shipping costs included. Trustee Likley suggested that we could sell the old tables on e-bay or Craig's list.

The alternator on the small dump truck went out again. Montrose Ford replaced it because it was under warranty – no charge.

Lee brought up the repair of the Gradall. He was notified by Southeastern Equipment that the service manager left and no one told the new service manager that he had to call Lee if the amount was going over \$4,000. Lee was told that the Gradall was about done and the cost is at \$9,000. Lee explained that he had estimates and they were to call if they ran into problems. The service manager will contact corporate and Lee faxed the quote but the quote wasn't detailed, just said to repair oil leak. A requisition and PO was issued for \$4,000 in March. There was \$6,500 appropriated for that piece of equipment. Trustee Likley asked if that would pretty much get that

piece of equipment operational. Lee stated yes, but you will have repairs for something that old and a new one costs \$200,000. Lee pointed out when the township had a private contractor with a Gradall doing the ditching, you had him once a year for 2 to 3 weeks and it cost \$95/hour then, probably now it would be \$110-\$120 per hour and spend 2 to 3 weeks would be quite costly. It was about \$7,000-\$10,000 per year for ditching. This way when we need the equipment during the year, we have it here.

Trustee Oiler reminded Lee to go over the truck bids and try to get the estimate from Newell for the additions to the truck by Monday, May 17, 2010.

Trustee Harris made a motion to adjourn at 10:00 am, seconded by Trustee Oiler. All signified by saying aye. Meeting adjourned.

Approved May 17, 2010