

# Westfield Township Board of Trustees

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Regular Meeting  
June 15, 2015

Likley called the meeting to order at 7:00 PM. Roll call: Likley- aye, Thombs- aye. Trustee Schmidt is absent.

## Comments from the floor

Cloverleaf Wrestling Boosters are requesting zoning approval for a new Wrestling Annex (40' x 96' building) that will be on the existing Cloverleaf campus. The building will be 400' away from the property line and will not need any new parking. This building meets current zoning code and the school is not requested to go through a zoning site plan. The Fire Chief had no concerns after reviewing the site map. The Chief does however request a Knox Box to unlock the facility with a code.

High School, Middle School and Elementary practice will be held at this facility (no matches). Exhibits will be on file and a letter from the prosecutor's office to issue a zoning certificate.

The Zoning Inspector is satisfied with the site plan that has been submitted with the prosecutor's letter waiving the requirements for procedures and a zoning permit may be issued.

Denis Moteleski- called the Sheriffs' Department regarding the sexual predator living at the camp grounds. She is happy to announce he no longer resides at the campground. She would like something in the zoning to prohibit a sexual predator next to a soccer field. Likley will contact Planning Services to ask if there is something the township can do.

Martha Evans- Thanked the Trustees. Explained to the Trustees that funding is down by 36.5% by the state into the general fund. \$55,000.00 a couple of years ago and the township received only \$20,000.00 last year. Evans explained where the real-estate tax revenue goes and they would like the trustees to keep the township solvent. Evans also does not want to see the Westfield Center Park sold (since it was donated in 1846) but if it is going to be sold it should only be sold for \$1.00 plus recording fees.

## Fiscal Officer's report

- Payments in the amount of \$20,707.35. Discussion: Things to Move is for the Gradall towing (\$390.00) and Georges' Tree Service (\$1300.00) for trees that came down with the storm.

***Likley makes a motion to pay the bills in the amount of \$20,707.35 as submitted; seconded by Thombs. Roll call: Likley- aye, Thombs- aye. The motion passes.***

- Fund status in the amount of \$520,285.36.
- Correspondence- Insurance cards will be received in the mail this week.
- Salt prices- waiting for forms from the state auditor.
- Electronic signature- will have restricted uses and a resolution will be ready at the next meeting.
- \$395.00 was saved for changing security system.

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- Health care costs went up \$116.00 per month that is adding an additional person. Total cost saved for switching companies is \$2,429.16.

## Future Finances

- Thombs would like to begin overlooking all finances in the township and the WFRD. Thombs would like Evans to create a report of which roads need to be repaired and another list of the roads that have already been repaired. Also a fire report from the Chief and revisit the report from a few years ago. Zoning Inspector should revisit fees and applications. The Fiscal Officer has provided the Trustees with a 5 year revenue report of expenses.
- Thombs would like to visit with other townships that have previously built fire stations and discuss problems and successes.
- Community members should be invited to share their input.
- All reports should be ready for the August 17<sup>th</sup> meeting.
- Goals should be set and a plan with the township's priorities.
- Grant money (Emergency Sirens) should be coming back to the township soon. Five equal payments (\$9,000.00-10,000.00) to replace monies in the CD's.
- Fiscal Officer provided report for December 2011- General Fund Revenue was \$156,964.00
- Fiscal Officer provided report for December 2015-General Fund Revenue was \$98,046.00

## Minutes to be approved

***Likley makes a motion to accept the June 1, 2015 meeting minutes as corrected; seconded by Thombs. Roll call: Thombs- aye, Likley- aye. The motion passes.***

***Thombs makes a motion to accept the June 8, 2015 meeting minutes as submitted; seconded by Likley. Roll call: Likley- aye, Thombs- aye. The motion passes.***

## Road Report

- Gradall repairs- cost will be approximately \$9400.00 to repair. Evans provided the Trustees papers with information of a new Gradall and the cost would be \$235,000- \$295,000. A used Gradall (2000 with 6,000 hours) is \$41,000. Likley does not know if this is the direction the Township should go. Thombs would like to know what the trade-in value would be. The trustees would like to look at collectively how much has been invested into this equipment. Likley would also like to look at the average hourly cost for the year.
- Road bids for shimming-  
Melway: 100 tons at \$145.00 per ton                      Most Paving: Same price (\$16,340.00 for 86 tons) and an additional \$145.00 per ton.  
  
Both companies are presently doing roads in the area.

***Thombs makes a motion to accept Most Paving for shimming quote #1 at \$145.00 per ton and a total of 86 tons; seconded by Likley. Roll call: Likley- aye, Thombs- aye. The motion passes.***

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- Issue2 funding may be available for Stuckey project.
- Melway quoted \$3600.00 to reclaim a road section on Kennard Road and chip and seal 200 feet of road. Most Paving quoted \$16,000 for asphalt.

***Thombs makes a motion for Kennard Road to be chip and sealed for \$3600.00 with Melway; seconded by Likley. Road call: Thombs-aye, Likley-aye. The motion passes.***

- Contracts- Signatures from Zweifel and Trustees will sign after the meeting and Evans will return them to the county.
- Sign Scanner is currently working and 94 signs are tagged. Maps are not loaded into the computer at the county level at this time. Evans explained there is a lot of data to be entered. Likley just wants to see a steady progress.
- Buffham Road and Ballash Road (east of Lake Road) are currently done.
- Vaughn- awarded the bid and it won't be done until August. Drier conditions needed.

## **Cemetery & Parks**

- ✓ Park Circle Village offer- presented at special meeting and \$170,000.00 was accepted on June 8, 2015. Legal Counsel is writing up the contract and it may be a deed transfer. Presented to the Village at their 1<sup>st</sup> meeting in August.
- ✓ Parking barriers- looking at potential cost of concrete around \$170.00 each for 10 barriers. The township is concerned that truck tires go around the current barriers. Thombs would like the existing barriers to be dug out of the dirt and placed on the asphalt and offset to the parking spaces so truck tires will hit the barriers. Likley agrees that this should be done to provide safety to drivers.

## **Zoning Report**

- ZC appointment is Carol Rumburg for the unexpired term. ZC now has a full board but there is still a vacancy for an alternate.
- Fee Schedule- Porter to get Trustees new copy and is posted on the web page.
- Westfield Terrace mowed by July 4, 2015.

## **Old Business**

Siren location at school campus- Building code/electrical requirements met. Lodi Power will run the line and use their existing pole at no expense. Complete installation should be by the end of July.

Drug and Alcohol Policy-(Page 9) Township may request testing and results during employment and while on duty and taking out 'any time'.

Driving Policy- If more than 4 points for traffic violations, the employee/ volunteer must complete an 8 hour course and also the removal of Notary requirement as per Kelly Austin's instruction.

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**Likley makes a motion to accept the changes to the Alcohol and Drug Policy and Driving Policy accepted as amended: seconded by Thombs. Roll call: Thombs- aye, Likley- aye. The motion passes.**

## **New Business**

## **Announcements**

June 24, 2015 @ 6:30- ZC Public Hearing Highway Commercial Text Amendment

July 6, 2015 @ 6:00- WFRD reg. meeting

July 6, 2015 @ 7:00- Trustee reg. meeting

**Likley makes a motion to adjourn at 8:08 PM; seconded by Thombs. All said aye.**

**Respectfully submitted by:**

**Cheryl Porter, Zoning Secretary**

**Date approved:** \_\_\_\_\_

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**Trustee James Likely, Chair**

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**Trustee Michael Schmidt**

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**Trustee William Thombs**

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