

Westfield Township Board of Trustees

Regular Meeting
December 7, 2015

Trustee Schmidt calls the Trustee meeting to order at 7:00 PM. Roll call: Likley- aye, Schmidt- aye, Thombs- aye.

Schmidt makes a motion to go into Executive Session at 7:05 PM with Assistant Prosecutor Thorne and Fiscal Officer to discuss purchase of property; seconded by Likley. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Schmidt makes a motion to come out of Executive Session at 7:40 PM; seconded by Likley. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.

Thombs makes a motion to accept Resolution # 10-2015 for approving the purchase of permanent parcel # 044-22A-16-020 for Township purpose whereas the purchase price will be \$150,000.00 and \$12,000 for Broker's fees plus closing costs. The remaining purchase price as determined by the appraisal will be considered a charitable contribution to the Township on behalf of Seller; seconded by Likley

- **The property is 6.3 acres at the intersection of N. Leroy and Rt. 224. The appraised value is \$600,000 and \$5,000 will be deposited into escrow for Front Royal Development to Transfer Title Company.**

Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

Zoning Report

- Lot split/ lot reconfiguration with variances was granted by the BZA and Haumschild will take the document in for recording and bring a copy of the recording for the Township's records prior to receiving a building permit. Trustees signed and ZI Sims stamped stating that the property be recorded within 60 days.
- ZI Sims would like to list the variance on the lot split directly on the mylar for reference

Comments from the floor- None

Minutes to be approved

Schmidt makes a motion to accept the November 16, 2015 meeting minutes as corrected; second by Thombs. Roll call: Schmidt- aye, Thombs- aye, Likley-aye. The motion passes.

Road's Report

- ✓ New employees

Thombs makes a motion to hire two drivers to assist with the winter plowing (Henry Silber and Bob Davis) at \$16.00 per hour pending an OBMV check and Fiscal Officer Zweifel is authorized to pay the

Westfield Township Board of Trustees

\$10.00 fee to the state; seconded by Likley. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.

- ✓ **Evans provided Trustees with pending road numbers to be addressed next year for future road work**
- ✓ **Headwall on Stuckey is completed. The backfill has not been done yet waiting for land to settle**
- ✓ **Bridge on Buffham (Northeast corner) needs to be watched**
- ✓ **Plow trucks are ready**
- ✓ **Grates in trough need to be fixed (in floor drains in garage)**

Cemetery Report- none

Zoning Report continue-

- ZC regular meeting on December 16, 2015 at 6:30 PM.
- Former Zuber property- concerns by trustees (is under new ownership)
- Agricultural Exemption at 6644 Seville Road
- 1 violation- Chrissy Colbert- completed a use variance application (but yet to be in the hands of ZI Sims)
- Waiting on court decision

Old Business

- Recycling- Mc 18 group is moving forward and next meeting is on December 11th at 9:30 am. Schmidt was upset about the Trading Post article painting the picture that the Recycling Facility was never a legitimate recycling facility (quoted by Beth Biggins Ramsier)
- Hall Rental and Policy- Changes have been made.

Thombs makes a motion to accept the application and policy for hall rentals; seconded by Schmidt. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.

- Brownfield Coalition Grant Program- They needed some additional information from the MC Economic Development and surrounding townships. Grant will be submitted by December 18th.

New Business

Likley makes a motion to hold the year-end meeting on December 30, 2015 at 6:30 PM; seconded by Thombs. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

Announcements

December 21, 2015- Regular Trustees Meeting

December 17, 2015 @ 6:00 PM-Township Dinner

Fiscal Officer's Report

Westfield Township Board of Trustees

- Auditor's office requested Al Schrader to provide documentation for the finances of the lawsuit and he billed the Township \$600.00 for these additional services
- Payment Listing-
- Fund status- \$373,821.50

Discussion: *Montage Enterprise, Inc for \$264.04- mower parts*

Kayline- \$209.35

Burnham and Flower-\$75.00 for 3 months administration fee (Likley said the invoice was to WFRD

Posters Personal Concepts- state required

Thomas Reuters- \$205.50- for law books and Likley would like Zweifel to check into the need of these books and if they are required by the state.

UAN fees and Ohio Auditor fees are \$5,971.50 and a few more bills will be coming. Likley asked if WFRD Auditor was included in this bill and Zweifel said no and there be another bill coming. Likley says there is no line item for the audit for the WFRD.

Thombs makes a motion for the Fiscal Officer to pay \$5,000.00 for the purpose of the earnest money for proposed purchase of land; seconded by Schmidt. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

Thombs makes a motion to pay the bills in the corrected amount of \$19,269.87 and to not pay the Burnham & Flowers (\$75.00) and Thomson Reuter (\$205.50) until further understanding of these bills and the addition of the \$5,000.00 earnest money(Previously moved, seconded and approved); seconded by Schmidt. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

- **Fund status is adjusted to \$369,112.00**

Likley asked about the Anthem Life Insurance Company- \$ 112.34. It is not in the WFRD payment listing. Likley asked how much is left and Zweifel said it was \$78.80 left in Anthem. Likley said they will get a check that was not fully paid. Likley would like Zweifel to make sure there won't be a late fee on this partial payment as the total invoice is not being paid this evening.

- *Check for Emergency Management is not yet received for the Siren Grant*

Thombs would like to invest the Siren check- \$61,073.00, \$18,295.00 (Westfield Village payment) and \$9,000 Township responsibility.

Thombs makes a motion to allow \$88,368.00 to be invested into a CD at Westfield Bank with four additional payments of \$9,000.00 in the following years; 2016, 2017, 2018, 2019; seconded by Schmidt.

Likley recommends the funds going into the 2015-2016 years to be on hold until taking a look at the first of the year finances of the Township. Likley would like to look at present revenue and appropriated budget. Thombs said there is only a penalty on the portion that is withdrawn not the whole amount so the

Westfield Township Board of Trustees

amount should be in a CD as previously decided by the Trustees. Likley says the motion is based on money that is yet to be received and it is a carry-over for the upcoming year.

Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

Schmidt makes a motion to adjourn at 9:10 PM; seconded by Thombs. All said aye.

Respectfully submitted by:

Cheryl Porter, Zoning Secretary

Date submitted: _____

Trustee Michael Schmidt, Chair

Trustee James Likley

Trustee William Thombs