

Westfield Township Board of Trustees

Regular Meeting
December 21, 2015

Trustee Schmidt called the meeting to order at 7:28 PM. Roll call: Likley- aye, Schmidt- aye, Thombs- aye.

Comments from the floor- none

Minutes to be approved

Likley makes a motion to accept the meeting minutes from December 7, 2015 as corrected; seconded by Thombs. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.

Road Report

- Slag for next year has been purchased and Evans will be getting the bids out early for the spring. The Township has enough for the roads that need to be done.
- Cloverleaf Schools have already received 10 tons of salt from Westfield Township for the school's use.
- Dodge needs tires (all six) approximately 51,000 miles are on them. North Gateway has some that will be purchased for \$1,215.54 (Synergy Tires) instead of Good Years that cost \$1,710.00.
- Evans will be taking off this week due to good weather and vacation days
- No word from the BMV for the 2 new employees.
- Stuckey Road is done- tree will be out in spring.
- West Buffham Road has been cleared of a fallen tree. Evans pushed into the woods.

Zoning Report

- Porter submitted Formal Request to Planning Services for formal review on proposed text (yard set- backs, driveways, fences).
- Proposed text language will be coming to Trustees by March for review.
- Zuber Property- seems like there are more vehicles on this property. ZI Sims will talk with the new owners about zoning issues and get a new contact name.

Old Business

- ✓ Recycle Bins- now have 2 bins on the premises.
- ✓ Solid Waste District next retreat meeting is January 8, 2016. Likley was reelected to the Solid Waste Board. The Board is still in the process of researching options for the facility.
- ✓ Hall Rental and Policy-Deposits are required from every one including non-profit. New policies go into effect in January of 2016.
- ✓ Brownfield Coalition Grant program- submitted on December 18th.
- ✓ Law Books- Thorne said the Township had to have them. There are electronic versions now available and Zweifel will get prices.

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- ✓ Likley emailed Christina regarding the siren check. The check should be released soon.
- ✓ Batteries are bad on sirens. The manufacturer called Likley regarding some issues with the installation. The problem will be fixed and no impact on service at this time.

New Business

- Year-end meeting is December 30, 2015
- Discuss appointments- McGlashan and Evans (waiting to hear if they are interested in staying on the BZA.
- Roster of Zoning members and terms- dates are incorrect and Schmidt would like the paper to have the date of when the roster was updated.
- Census information sent- no new changes to the Township's borders.

Announcements

Trustee Special Meeting @ 6:30 PM on December 30, 2015

Trustee Reg. Meeting @ 7:00 PM on January 4, 2016

Fiscal Officer's Report

- *Payment listing for \$12,687.26*
Discussion: CEU annual payment for salt and Health Department for sewer test Larson companies- wrong amount \$498.72 should be \$490.55
- *Staples was paid on October 17, 2015 (\$136.13) and there is a credit of \$121.11*
- *James Likley reimbursement- pay without taxes and reimburse the taxes after they are paid by Costco.*

Likley makes a motion to accept the payments in the corrected amount of \$12,671.04; seconded by Thombs.

Discussion: the check for Likley (Costco Purchase) being \$100.63 instead of the taxed amount of \$108.68 and the Larson check changed to \$490.55 from \$498.72 for a difference of \$16.22. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

- **Fund Status in the amount of \$361,571.26**
- **Correspondence from Westfield Bank regarding CD in the amount of \$133,609.41 at an interest rate of .5%. Roll over date is January 7, 2016**
- **ODOT Seville Road- Evans will check into this progress**
- **Zweifel will cancel Sears credit card**
- **Medina County Engineers- save for December 30th meeting**
- **Zweifel will put notice in paper for year-end meeting**

Schmidt makes a motion to adjourn at 8:25 PM; seconded by Thombs. All said aye.

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Respectfully submitted by:

Cheryl Porter, Zoning Secretary

Date approved: ___ January 4, 2016

Trustee Michael Schmidt, chair

Trustee James Likley

Trustee William Thombs