

Westfield Township Board of trustees

Regular Meeting
February 15, 2016

Trustee Schmidt called the meeting to order at 7:15 PM. Roll call: Likley- aye, Schmidt- aye, Thombs- aye.

Comments from the floor-

Paul Gieroski- 7730 Spieth Road, York Township. Mr. Gieroski is a candidate for the Republican Party running for County Commissioner (Pat Geisman's seat). Gieroski is a business man and feels it is time for a change in the county, fresh ideas and a new energy. He also believes there should be more input from the community in county decisions. He would like everyone to remember to vote on March 15th.

Bill Hutson- 9323 S. Leroy Road is a candidate who is running for County Commissioner (Tim Smith's seat). He has 34 years of experience in business and has served on the Cloverleaf School Board, Port Authority Board (10 years) and would like to see the Central Processing Center become great.

Mr. Hutson also brought a new lot split Mylar for the Trustees to sign and ZI Sims regarding the Lot Configuration on Buffham Rd. approved last December which was not filed within their 60 day time frame. Comparison of the old to the new found no changes and the Trustees proceeded to sign.

Minutes to be approved

Likley makes a motion to accept the February 1, 2015 meeting minutes as submitted; seconded by Thombs. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes

Thombs makes a motion to accept the February 8, 2015, Special Meeting minutes as submitted; seconded by Likley. Roll call: Schmidt- aye, Thombs-aye, Likley- aye. The motion passes.

Road Report

- Stone and mowing bids will be released on March 1, 2016 and are due back and opened on March 21, 2016 and opened at 7:00 PM.
Mowing bid must be adjusted to include the tree lawn mowing on the new township property (this will be on a call basis)
- Ohio Department of Transportation \$50,000.00 grant for signs must be in by April 1, 2016. Lee and Thombs will attend the mandatory meeting in Columbus on March 16th from 9:30- 11:30 AM. Thombs will contact Mayor and Lafayette to see if they will also be attending.
- Tow Bill for Peterbuilt (\$950.00) due to computer needed work- total bill was \$3355.63
- Cemetery deed to be signed- grave to be dug on Friday
- Mileage Certificate has not been received by the State of Ohio- (which was signed in December). Evans will get Trustees another copy.

Zoning Report

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- ✓ New zoning members appointed- ZC Alternate is Jarred Gabel and BZA Alternate is Pat Fleming. ZI Sims will meet with new members for an orientation.
- ✓ BZA-February 29th North Coast Soccer Site Plan Review at 6:30 PM
- ✓ There were no changes to the mylars for lot splits submitted by Mr. Hutson. Trustees and ZI Sims will sign and stamp extending time to another 60 days.
- ✓ Thombs is concerned about more junk properties in the township. Likley talked with the Health Department Officials and they will look into the property with the barrels. Township options are limited but Likley will follow-up.
- ✓ Thombs would like ZC to continue with Zoning Timeline and Prosecutors' Office said they may continue reevaluating the East Greenwich Road corridor.

Fire Station Report

- Chief and other members should visit Hinckley's new fire station for ideas
- Goal 1: Create plans, input from community and WFRD, visit Hinckley and Granger for ideas. Goal 2: Finance alternatives (municipal bonds and levies). Not limited to 5 years and look at options.
- Goal 3: Design (Architect and contractor method decided) and calculate costs (Mr. Thorne will discuss at the March 21st meeting) and request for final proposal.
- Goal 4: Chief and several department members will visit Hinckley and Granger (2/13/16)

Discussion: Municipal Bonds- Likley would like to know what other townships have used them. Thorne says they are ok to use and Bricker and Eckler, Attorneys at Law (Rebecca C. Princehorn) are recommended. Median income in the township is above the level for eligibility for grants. Thombs will contact Rebecca to see if she will be able to attend March 21st Trustee meeting. Some questions will include the process for selling bonds and the fees for services. Trustees need to decide on which method they wish to proceed with (In-house Architect or General Contractor). Schmidt agrees that an architect who specializes on designing fire stations such as MSA Architect would be a good start.

Old Business

- Solid Waste District and Brownfield Coalition Grant Program-Rewarding grant will be awarded in May.

New Business

- Town hall office was left open- Likley asked F.O. Zweifel if she felt her office was not secured and was he the reason she needed to replace the locks on her office door. She stated that the new Assistant F.O. Kemp left the town hall open and she was replacing the locks to make sure the materials in her office are secured. Likley also asked if Zweifel thought Likley turned on her computer and sent an email from her office. Zweifel said it was Kemp. Three keys were made and 1 key made available for emergencies. Cost to changing the locks was \$115.00 and they were done last Thursday.
- Likley asked for a records request on Thursday, February 11th and has had no response from the F.O. Zweifel said she would respond to Likley on Tuesday. Likley also forwarded the request to the other Trustees.

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Announcements

February 16, 2016- EPA/Nexus Pipeline meeting @ 6:00 PM

March 7, 2016- Regular Trustee Meeting @ 7:00 PM

Likley made sure the Gazette was contacted regarding advertisement of meetings

Fiscal Officer's Report

- ✓ Payments in the amount of \$28,284.11.
- ✓ Payroll for Township- Evans received 2 checks due to additional hours on time sheet
- ✓ Peterbuilt truck cost \$3365.63 for towing and computer fixed
- ✓ USDA did not want to rent the hall because of the deposit request. Likley would like F.O. to explain the cost of rental prior to renting instead of after the fact. Likley is also concerned about untimely return of security deposit for the hall rental (*rented hall November 19th and just now receiving back their deposit.*) Also the amount of hall deposits is inconsistent (\$100.00 or \$150.00 for a January deposit) and the wrong hall rental contract was used.

Discussion: John Burke taxes in the amount of \$472.77 for American Tower (1/2 taxes paid), Likley feels this is excessive for the size of the property (954.54 per year). Tax bill has not been seen by Zweifel or Likley in the many years of this property. Communication to American Tower the lessee of the area will be made for this reimbursement of the first half property tax and future tax bills.

- ✓ Likley asked if the books for 2015 were closed yet and Zweifel said no.
- ✓ Likley asked about the 2016 temporary appropriations for the Trustees and Zweifel said they would receive them after the meeting.

Schmidt makes a motion to pay the bills in the amount of \$28,284.11 as submitted; seconded by Thombs. Roll call: Likley- no, Schmidt- aye, Thombs- aye. The motion passes.

- ✓ Cash summary in the amount of \$420,273.10.
- ✓ Correspondence- Jim and Terri Likley sent a Thank You note for the flowers.
- ✓ Likley would like to know how much money we are carrying over into 2016 if the 2015 books have not been closed and have reports for the trustees by February 29, 2016. Likley would also like to see line items for temporary appropriations for all of the checks that the Trustees are signing to date. Likley feels he needs to see that information in order for him to approve the paying of the bills.

Schmidt makes a motion to adjourn at 9:15 PM; seconded by Thombs. All said aye.

Respectfully submitted by:

Cheryl Porter, Zoning Secretary

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Date approved: March 7, 2016

Trustee Michael Schmidt, Chair

Trustee James Likley

Trustee William Thombs