

Westfield Township Board of Trustees

Regular Meeting

June 6, 2016

Trustee Schmidt called the meeting to order at 7:07 PM.

Roll call: Likley- aye, Schmidt-aye, Thombs-aye.

Comments from the floor- None

Minutes to be approved

Likley makes a motion to accept the May 12, 2016 Special Meeting Minutes; seconded by Thombs.

Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Likley makes a motion to accept the May 20, 2016 Special Meeting Minutes; seconded by Thombs.

Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.

Thombs makes a motion to accept the May 23, 2016 Special Meeting Minutes; seconded by Schmidt.

Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Thombs makes a motion to accept the May 31, 2016 Special Meeting Minutes; seconded by Schmidt.

Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Likley makes a motion to accept the May 16, 2016 Public Hearing; seconded by Thombs. Roll call:

Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

Thombs makes a motion to accept the May 16, 2016 Trustee Meeting minutes; seconded by Likley.

Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Road Report

- Quotes accepted for shimming/ chip and seal projects. Sarver Paving was \$110.00 per ton; Most Paving quote was \$145 per ton. Project should be less than \$20,000. ***Thombs makes a motion to use Sarver Paving for shimming roads and the project is not to exceed \$20,000; seconded by Schmidt. Roll call: Thombs- aye, Likley- aye, Schmidt- aye.***
- Kennard Motor Paved quote- less than \$100,000. We'll be tagged on with County paint striping and not done through Sarver and will be reduced from their bid.
- Salt shed- All salt moved to one side in order to fix the structure. Lafayette helped move the salt. Westfield Construction will fix one side.
- Pipe- Cloverleaf School's pipe is in (east of Jr. High) and will finish the rough grade at a later date.
- Deerfield shimming and fill is complete.
- Lafayette- OPWC money to resurface Ryan Road. May take a couple of years. Collaboration between jobs to receive money from this grant. Evans will draft a letter to be signed by Trustees. This project will include Ryan Rd. at Rout 162 to Kennard Road.

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- Crack and Seal (cost of \$2500) Evans is waiting for the machine to be available.
- Mowing- Garman is done; Western Mud Lake is done; Eastside will be done in a couple of days.
- Chuck hole filled on Garman Road.
- New property needs to be mowed.

Zoning Report

- ✓ 5 Permits issued (4th new house in last 10 months)
- ✓ Violations- Trader Fenton LLC- no new items have been added to this property. Fenton has done everything that he has said he will do. There is progress and Assistant Prosecutor Thorne is satisfied with this progress.
- ✓ BZA (8040 Lake Road) – shed variance application is incomplete. Simmerer will look at this application.
- ✓ Inquiries- ODNR- Quarry
- ✓ Fence Violation- Mini Storage Unit (worked out)
- ✓ Fence dispute on Kennard between neighbors- both will survey.
- ✓ Website needs updated maps
- ✓ ZI Sims would like M. Evans to email or text if any zoning materials are delivered to the office.
- ✓ Deer Crossing signs needed on Garmen and Westfield
- ✓ Thombs discusses the truck on Greenwich Road- and ZI has issued a 30 day verbal notice. Truck is blocking security cameras at the Mini Storage property.
- ✓ County Prosecutor's Office Zoning Workshop was attended by Wayne Moore and Trustee Likley.

Fire Station/ Community Building

- Contract has been sent to Assistant Prosecutor Thorne
- Wednesday meeting was about 2 ½ hours and discussed details regarding details of the community building
- Meeting with Engineers will be this Wednesday at 11:00 AM to discuss rough drawing of building
- Fiscal Officer will make a line item for billing of Fire Station proposal. Contracted Services: \$79,000 Max prior to levy for DSA. Bricker and Eckler cost is approximately \$15,000 and FO will adjust permanent appropriations.
- Resolution 07-2016 to amend permanent appropriation

Thombs makes a motion to amend the Permanent Appropriation and General Fund for Virginia in the amount of \$100,000; seconded by Likley. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Old Business

- Solid Waste District- Meeting Thursday and most likely a recommendation will be made to the MC Commissioners in the next couple of months.

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- Brownfield Coalition- nothing at this time
- Cell Tower- Thorne is involved in this contractual issue regarding the building.
- Memorial Day Parade- went well.
- Hall Rental: Likley will take care of Saturday
Chris Hawk- Schmidt left a voice mail and Likley will follow-up
June 12th- Westfield Farms Association Meeting- Schmidt will take care of
June 25th- Wayne Moore (2-8:00 PM) Likley will take care of
June 26th- Shower (10-5:00 PM) ????
- Thombs emailed all architects and thanked them for their applications
- Evans computer crashed (ZI Sims uses in the office)

Likley will contact Schrader soon to discuss FO position for WFRD

New Business

- Candidates for FO Position- 4 applications. Schmidt will contact them for interviews on tentative date of June 28th at 6:00 PM

Announcements

June 20, 2016-Regular Meeting at 7:00 PM

June 28, 2016-Tentative meeting for interviews at 6:00 PM

Fiscal Officer's Report

- ✓ Resolution 06-2016- A
- ✓ resolution is needed for the appropriations for the purchase of PP # 044-22A-16-020. This is a resolution after the fact for the purchase of land and an audit trail (doing this retro to get on the books).

Thombs makes a motion to approve Resolution 06-2016 to purchase PP# 044-22A-16-020 for \$170,000 retroactive to December 7, 2015; seconded by Likley. Roll call: Thombs- aye, Likley- aye, Schmidt- aye.

The motion passes

- ✓ Letter to Mary Beth to amend the \$170,000 to the General Fund
- ✓ 2 Supplemental Appropriations- For the signature page for the UAN system
- ✓ No line item for what we pay on Work Man's Comp. This is different than the line item for Care Works that has an \$827.00 fee
- ✓ FO will only produce one paper for appropriation form
- ✓ Penalties and Interest Appropriations to the Ohio Attorney General's Office (September of 2015) in the amount of \$719.00. Assessment from January 2006 and 2003.

Likley makes a motion to approve both Supplemental Appropriations as submitted; seconded Thombs. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

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Thombs makes a motion to approve the payment listing in the amount of \$13,360.14 as submitted; seconded by Schmidt.

Discussion: Card Service Center- \$1071.93 (Evan's laptop was \$601.00; interest was \$15.00 and \$11.00 and late fee was \$25.00. Payment is due on June 8, 2016.

Likley asked if the Township is legally able to pay these late fees for credit card bills. M. Evans will call the Auditor's Office and ask.

- ✓ April/ May 2015 was the last time the books were reconciled
- ✓ Mrs. Fidorie will be asked to reconcile the books
- ✓ Appropriation for land purchase on Virginia Drive for \$170,000 (P.O in the amount of \$165,000)
- ✓ 2015 P.O.'s not closed- can use them for 2016

Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

Correspondence: Us Protective Services- \$300.00 annual fee

Fund Status: Not provided because it's not accurate

Code access for the hall will be changed and FO Evans has all 3 keys.

Likley discussed the appropriations are not correct and they will be corrected along the way.

Schmidt makes a motion to adjourn at 9:07 PM; seconded by Thombs. All said aye.

Respectfully submitted: Cheryl Porter, Zoning Secretary

Date approved: 20 June 2016

Trustee Michael Schmidt, Chair

Trustee James Likley

Trustee William Thombs

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