

# Westfield Township Board of Trustees

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Regular Meeting  
September 19, 2016

Trustee Schmidt called the meeting to order at 7:00 PM. Roll call: Likley- aye, Schmidt- aye, Thombs- aye.

## Comments from the floor-none

## Minutes to be approved

***Likley makes a motion to accept the July 5, 2016 meeting minutes as corrected; seconded by Thombs. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.***

***Schmidt makes a motion to accept the September 6, 2016 meeting minutes as corrected; seconded by Thombs. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.***

## Roads' Report

- Quotes on duct work have been received  
J.D. Indoor Duct Cleaning, Inc- \$2110.00  
Don Horner- \$1845.00 and will include servicing the three furnaces. Lee Evans will replaced tiles around vents. Horner had been out on service call to check A/C units he replaced the circuit board for the condensing fan.

***Thombs makes a motion to hire Don Horner Heating and Air to service cleaning the ducts and service furnaces for the winter season; seconded by Likley.***

*Discussion: Horner will provide Workers' Comp and Insurance Verification.*

***Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.***

Lee is providing road projects information for 2017 to County Engineer.

- Road repair (Lake to East Lake Road)- Chip and Seal and 1 ½" asphalt  
South Leroy- Possibly hot mix or Chip and Seal and 1 ½" asphalt  
Garmen Road- Chip and Seal
- Culvert on Stuckey is already chip and sealed
- Peterbilt- '05- will need to be maintained
- Goodyear tires for the Dodge truck are \$1944.13 (4 back tires)
- Gateway Tires will sell Hancock Tires (6 new tires) for \$1100.00 giving the Township a \$700 credit since the previous Synergy Tires wore out at 10,000 miles. Evans will have them put on tires and pay for an alignment. Gateway will also quote a price for the Peterbilt's tires.
- Evans will replace slag that was borrowed from Guilford Township
- Ordered 700 tons of slag to be stored in yard.

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- Engineers' Meeting- County Engineers did a traffic count for Rt. 224 turn around. Will request a traffic count of township roads around Westfield Road before and after the State project.
- Road costs to Becker for slag amounts
- Ohio Engineers Assoc- discussion about a license plate tax to subsidize road fund.
- Cemetery will still need to be mowed.

## Zoning Report

- Blue Beacon- Amended Site Plan Review and Conditional Use for the building to be expanded (for truck wash) and expansion of a queuing lane (for trucks to line up).
- TA- Amended Site Plan Review and Conditional Use for a biofuel tank and electrical cabinet
- TA- Sept. 29 site plan review for a car wash installation.
- Wednesday, September 21, 2016 is the ZC meeting to talk with Majewski regarding zoning text.
- Two zoning certificates for pole barns
- Likley sent Sweeney an email to discuss the traffic concerns by his property during soccer games

## Fire Station

- Thombs checked into having Westfield Bank provide bonding for fire station levy. Loan officers felt this may be too cumbersome to get the ratings necessary through the bank. However, Thombs will contact Jarrod Long for further information.

## Old Business

Solid Waste District- Brunswick is recommending doing away with flow control and leading towards mixed waste facility. Next meeting is Thursday.

Cell Tower- Schmidt delivered packet to Prosecutor's Office and has not heard back from them.

No hall rentals for September

## New Business

- ✓ Medical Marijuana- Resolution to Prosecutor's Office Resolution 2016-16 will prohibit or limit the number of marijuana cultivators, processors and dispensaries.

***Thombs makes a motion to prohibit the cultivation of marijuana according to Resolution 2016-16; seconded by Likley. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.***

- ✓ Meeting with Al Schraeder for an Executive Session at the next meeting, October 3, 2016. to discuss pending litigation. Schmidt will call and schedule with Schraeder.

***Likley makes a motion to exchange Jared Gable to the BZA alternate with Andrew Thur to the Zoning Commission alternate; seconded by Thombs. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.***

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- ✓ Evans would like to have permission to call in cleaning crew of the hall and to get estimates to paint the back offices and the main hall.
- ✓ The Trustees would like to get estimates for hall foundation repairs.

## Announcements

October 3, 2016 Trustee Meeting @ 7:00 PM

October 15, 2016 WFRD Clam Bake

## Fiscal Officer's Report

- Correspondence- Gazette is raising their Legal Notice fee per line by \$.25
- Bills in the amount of \$23,760.57
  - Medina Materials (hot mix)- \$354.00
  - Horner Heating (fix fan)- \$205.00
  - DS Architecture- \$11,956.10-
  - Jared Gable- 2<sup>nd</sup> alternate for BZA, Pat Fleming 1<sup>st</sup> alternate for BZA and Andrew Thur is the 1<sup>st</sup> alternate for ZC
  - Pre-levy Community Building has a line item- appropriated \$100,000 (Expended to date is \$47,333.00 which includes the cost of architect) This project was supplemented at \$10,000 at a time.
  - Amended Certificate of Resources were approved in September 2016
  - General Fund is \$641,876.14 and appropriated was \$516,803.00
  - Motor Vehicle is \$10,460.00 and it matches the appropriation amount
  - County Engineers hasn't been appropriated but the Stuckey Road culvert will use these monies in the amount of \$2,988.83 which has been previously requisitioned

***Thombs makes a motion to pay the bills in the amount of \$23,760.57 as submitted; seconded by Likley. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.***

- Resolution 2016-14 to amend the Permanent Appropriations for the year ending 12-31-2016 in the amount of \$943,511.07

***Likley makes a motion to Accept Resolution 2016-15 for the Permanent Appropriations for the year ending 12-31-16; seconded by Thombs***

***Likley makes a motion to accept Resolution 2016-15 to authorize the transfer of \$28,000 from the General Fund to the Zoning Fund per Section 5705.14-5705.16 for Appropriations; seconded by Thombs. Roll call: Likley- aye, Schmidt- aye, Thombs – aye. The motion passes.***

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*Schmidt makes a motion to accept Resolution 2016- 13 A to allow the approving of securities through Westfield Bank in addition to the Depository Contract; seconded by Thombs. Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.*

- *Fund Status in the amount of \$515,797.71*
- *Checking amount is \$266,802.99*
- *Homestead Roll Back Tax will be coming back to the township*

***Appropriation Relocation:***

- *From Hospital and Medical (\$1,000.00) #1000-110-221-0000 to Hall Deposits #1000-120-500-8978*
- *From General Fund and Workers' Comp (\$1,200.00) #1000-110-230-000 to Hall Deposits #1000-120-500-8978*
- *From General Fund and Office Equipment (\$1,000.00)#1000-110-323-1181 to Hall Deposits #1000-120-500-8978*
- *From Office Supplies (\$500.00) #1000-110-410-000 to Hall Deposits #1000-120-500-8978*

*Ohio Check Book- open check book online for transparency- F.O. will still have to provide details of expenditures*

*Hired Michelle English as Assistant F.O (\$13.00 per hour) and will help with payroll on October 1, 2016*

*Schmidt makes a motion to adjourn at 8:45 PM; seconded by Likley. All said aye.*

***Respectfully submitted by:***

***Cheryl Porter, Zoning Secretary***

***Date Approved: October 3, 2016***

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***Trustee Michael Schmidt, Chair***

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***Trustee James Likley***

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***Trustee William Thombs***

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