

Westfield Township Board of Trustees

Regular Meeting
August 7, 2017

Trustee Schmidt called the regular meeting to order at 7:00 PM. Roll call: Likley- aye, Schmidt- aye Thombs – aye.

Comments from the floor

- Erika Graffain – Medina County Auditor’s Office
 - New construction/improvements visits are nearly completed to be included in the 2018 Tax Billings. Auditor workers will be leaving door knockers if a resident is not home to let them know that they were there.

Minutes to be approved

Thombs makes a motion to accept the July 5, 2017 budget meeting minutes as submitted; seconded by Likley. Roll call: Likley – aye, Thombs – aye, Schmidt –aye. The motion passes.

Schmidt makes a motion to accept the July 17, 2017 regular meeting minutes as submitted; seconded by Likley. Roll call: Schmidt –aye, Thombs- aye, Likley – aye. The motion passes.

Thombs makes a motion to accept the July 27, 2017 special and general business meeting minutes as submitted; seconded by Likley. Roll call: Likley – aye, Thombs – aye, Schmidt –aye. The motion passes.

Road Report Lee Evans

- Shimming has been completed.
- Asphalt on S. Leroy Road is complete.
- Sarver will complete the permanent striping.
- Stuckey Road culver replacement has begun with the moving of the power lines. Time Warner cable has yet to move their lines.
- Cemetery lots were sold and Trustees needs to sign the deeds.
- Evans is beginning to prepare for the upcoming winter needs.
- Trustee Likley requested that the weeds at the corner of the Township hall be sprayed and cut down.

Cemetery

N/A

Zoning Report Carolyn Sims

- No permits issued since the last meeting.
- ZI Sims had delivered a verbal notice of violation to the 5805 Buffham Road property owner, Kelly Vicker regarding the use of the agricultural building for business purposes. Even the temporary storage of non-agricultural equipment or material is a violation.

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Upon a site visit, no window material were on site and owner acknowledged will not be in the future.

- ZI Sims made a 2nd site inspection to the North Coast Soccer site as to a complaint of noncompliance of their site plan and found no current violations at that time. ZI Sims will review the site during the next tournament as to the site plan and compliance. The owners have retained an attorney, Nicholas Cardinal. A letter from the attorney made a public records request of the 6/5/2017 meeting minutes and audio in which residents voiced their concerns. This request had not been received by our Fiscal Officer prior to tonight. No photos were left by Mark Witmer for the record. F.O. will contact attorney as to audio medium requested.
- Buffham Road residents called to inquire regarding 55 gallon drum storage at a neighboring property at 6571 Buffham Road. This may not be zoning issue but rather at Medina County Department of Health issue. Trustee Likley submitted an investigation request to the Department of Health on 7/25/2017. A copy of that request is available with the Fiscal Officer.
- BZA:
 - Westfield Terrace Subdivision: Conditional Use/Site Plan has been granted Final Approval
 - Medina Material: Granted a Conditional Use for Strip Mining per 303.B.2.g and conditions set forth in 606.A.24
- ZI has received a lot split request from Medina Co. Park District that will be further reviewed prior to submitting to Trustees.
- Trustees will hold Public Hearing regarding Small Wind Energy text amendment on 8/21/2017 at 6:45 PM.
- Mark Majewski's attendance at the next Zoning Commission meeting scheduled on 8/15/2017 will need to be confirmed.
- There may be potential activity regarding a new subdivision but nothing official is on record.

Fire Station Report

- When discussing the millage and length of years with residents, the lower millage rate seems to be the preference.
- Thombs reviewed document at the Board of Elections on 8/2/2017. He will deliver the final package on 8/8/2017.
- The architects rendering of the station will be provided for public review prior to the election.
- Preliminary floor plans have been received from DS Architect and feedback has be submitted back to them.
- Kevin Slife, Village of Westfield Center Council, is supportive of the discussed millage rate and bond duration and expressed interest in viewing the rendering.

Thombs makes a motion to accept language to the Board of Elections of 1.9 mills for 20 years as it relates to the issuance of bonds for the construction of the safety services building; seconded by Likley. Roll call: Thombs – aye, Schmidt –aye, Likley – aye. The motion passes.

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Thombs makes a motion to approve resolution 2017-24 determining to proceed with the issues of bonds and certifying the same to the Board of Elections resolutions as presented by F.O. Evans relating to the length of the millage of the bond levy to be on the November ballot each with at 5% interest rate.

Bonds shall be issued by the Township of Westfield Township for the purpose of constructing a safety services building for fire protection and health and safety. The principal amount \$3,300,000.00 will be paid back annually over a maximum period of 20 years estimated at 1.9 mills for each dollar of taxation.

Seconded Trustee Likley, Roll call: Schmidt – aye, Likley – aye, Thombs – aye. The motion passes.

Old Business

- Solid Waste – no updates, next meeting to be in September, 2017.
- Cell Tower – Assistant Prosecutor Mike Lyons has sent edits to the contract language to American Tower’s attorney. No further correspondence has transpired.
- Hall Rentals
 - August 12, 2017 – 11 – 5 PM – Trustee Schmidt to open.

New Business

- F.O. Evans was required to supply a letter of pending litigation to the Auditor. Alfred Schrader, attorney for Westfield, responded to this request on 8/4/2017.
- A resident inquired about getting cable on Garman Road – this is outside the Township’s control.
- Otarma, property and liability insurer of the Township, inquired about adding more coverage.

Likley makes a motion to maintain the current level of property and liability insurance coverage with Otarma; seconded by Thombs. Roll call: Schmidt – aye, Likley – aye, Thombs – aye. The motion passes.

Announcements

- August 21, 2017 Public Hearing – Wind Energy @ 6:45 PM.
- August 21, 2017 Trustee Reg. Meeting @ 7:00 PM

Fiscal Officer’s Report

Thombs makes a motion to pay the bills in the amount of \$43,463.24 as presented; seconded by Likley. Roll call: Likley - aye, Schmidt – aye, Thombs - aye. The motion passes.

- Superfleet - \$14.80 – Additive for the diesel fuel
- Otarma Service Center - \$6431.00 – Property and liability insurance annual renewal
- Paint Pros - \$695.00 – Exterior doors and shutters
- Haviland Drainage Services - \$2,159.08
- Bottom Line Trenching - \$250.00 – Repair of a damaged gas line vent

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Thombs makes a motion to pay the bills in the amount of \$43,463.24 as presented; seconded by Likley. Roll call: Likley - aye, Schmidt – aye, Thombs - aye. The motion passes.

Supplemental Appropriations – N/A

Fund Status - \$359,450.67 Checking, \$196,462.79 CD.

As a result of the recent audit by the State of Ohio, the following reports will be noted in the minutes as given to the Trustees for their review at each meeting:

- Appropriation Report
- Fund Status
- Payment Register – all payments from the day after the last meeting
- Cash Summary by Fund
- Revenue Status

No Correspondence

Thombs makes a motion to accept F.O. Evans request to change Fund line item #2902 title from Cost Recover to 2017 Sign Grant; seconded by Schmidt;; Roll call: Thombs – aye, Likley – aye, Schmidt – aye.. The motion passes.

- This is to have a record of the transaction for the 3 invoices for signs, posts and hardware. It is a paper transactions since the State covered the cost.

Schmidt makes a motion to adjourn at 8:17 PM; seconded by Thombs. All said aye.

Respectfully submitted by:

Michelle English

Date approved: 8/21/2017

Trustee Michael Schmidt, Chair

Trustee James Likley

Trustee William Thombs