

Westfield Township Board of Trustees

Regular Meeting
October 2, 2017

Trustee Schmidt called the regular meeting to order at 7:00 PM. Roll call: Thombs – aye, Likley – aye, Schmidt – aye.

Comments from the floor

- Martha Evans spoke as a representative of the Westfield Township Historical Society regarding the burial of a time capsule on September 30, 2017 at 2:00 PM in the Westfield Center Park. The cornerstone of the Westfield School House Bell Memorial which is located in the southeast quadrant of the park included a packet from the Westfield Township to be reopened on September 30, 2117 included the old wooden gavel, 2017 Township roster, 1846 deed for Westfield Township Park, LeRoy, Ohio with a notation that it was sold to the Village of Westfield Center for \$170,000 on August 26, 2015. Also, per Evans, was the fact that Village of LeRoy name was changed to the Village of Westfield Center on 7/12/1971. On the northwest quadrant this is a stone bearing the name of James Fowler and the date of 1846 when he donated the land to the Township and buried in 1976 there is a time capsule to be opened in 2076. Mrs. Evans will provide a comprehensive list of the contents to be attached to these minutes.

Minutes to be approved

Schmidt makes a motion to accept the September 18, 2017 regular meeting minutes as corrected; seconded by Thombs. Roll call: Thombs- aye, Schmidt –aye, Likley – absent. The motion passes.

Road Report

- The final invoice from Vasel Brothers for the Stuckey Road culvert replacement has been received in the amount of \$8,261.08. Mr. Evans time in the amount of \$1,744.60 was also a part of the project. The project came in under budget with an original estimate of \$26,000 and final cost being \$21,000. The entire project has been finalized.
- Medina County's sign post setter is no longer available for use. Evans found that Guilford Township purchased one for approximately \$2,300.00. He is in discussions with Lafayette Township's Road Supervisor to split the cost of purchasing a gas-powered post setter. More information will be presented at the next regular meeting.
- Equipment is being readied for the snow removal season including plow heads and bushings. Through cost cutting measures approximately \$100,000.00 is reserved to replace the main plow truck, the Peterbilt. If the current Peterbilt is sold, it may yield \$60 – 70K. It would be a desirable truck for contractors due to its light weight and aluminum bed. A new truck is between \$160 – 170K.
- A new plow for the Dodge has be delivered from Meyers. The old plow was kept and may serve as a backup.
- A foundation needs to be poured at the cemetery and the crew will attempt to get to it in the next week. Lafayette will be assisted with grading within their cemetery.
- The road salt has been contracted for \$3 less per ton this year.

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Cemetery

N/A

Zoning Report Carolyn Sims

- Trustee Likley spoke with ZI Sims who could not attend this meeting. She indicated that 2 permits for decks were issued since the September 18th meeting.
- A Zoning Commission Meeting will take place on October 11, 2017 at 6:30 PM regarding the Greenwich Road Text Amendment.
- Trustee Schmidt proposed a meeting with the BZA regarding the pending Kratzer litigation. It would include the following: Innes, Mathews and Schrader. Due to scheduling conflicts with the Trustees, it was determined November 6th's regular meeting would work best. The meeting will be set for an 8:00 PM Executive Session. If the meeting is within the regular meeting, it does not need to be advertised.

Fire Station Report

- Trustees Schmidt and Thombs attended the Village of Westfield Center meeting on September 27th regarding the Safety Services Building bond levy. Mark Williams presented to about 6 residents and addressed their questions. The Fire Association is putting together some literature to hand out at the Clam Bake as well as some door to door distribution. Signs have been updated with the new levy number (Issue #15). Early voting begins October 11, 2017.
- Trustee Likley will research whether or not a Township mailer would be worth pursuing.
- The bond levy of a maximum of \$3.3M, 1.9 mils for a 20 year bond for purpose of building and furnishing a Safety Services Building.
- There have been provisions made regarding the layout, square footage and location since the previous levy failed.
- The Village of Westfield Center passed resolution 2017-16 supporting the levy for the Safety Services Building.

Old Business

- Solid Waste – no updates. Trustee Likley will attend the November meeting.
- Cell Tower – The signed contract with American Tower was sent to Mike Lyons to meet the October 1st deadline. A W-9 was also provided as requested for the future payment to the Township.
- Hall Rentals
 - None as of this date for October.

New Business

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- Trustee Schmidt addressed the correspondence received from ODOT regarding their decision to proceed with altering the intersection of Westfield Road and Route 224. Schmidt forward the correspondence to the County Commissioners, Representatives Hambley, Renacci, Obhof.
 - It was determined that there was a misstatement made by ODOT regarding the support of Cloverleaf Superintendent Kubilus giving his support to the project. Mr. Kubilus indicated he was not contacted.
 - ODOT set a meeting with the Village of Westfield Center to notify them that they will be proceeding despite not supporting the project.
 - Extending the turning lanes for safety seems to be included in the proposed plan.
 - The study did not support a traffic light. The speed limit cannot be lowered since Route 224 is a state route.
- Trustee Likley asked the Fiscal Staff if they could attend a meeting on October 6th at 10:00 AM with Otarma to assess the WRFD insurance policy.

Announcements

- October 16, 2017 – Regular Meeting 7:00 PM
- October 21, 2017 – Fire Association Clam Bake

Fiscal Officer's Report

Thombs makes a motion to pay the bills in the amount of \$22,908.24 as presented; seconded by Likley. Roll call: Thombs – aye, Schmidt – aye, Likley - absent. The motion passes.

- These disbursements include the Quarterly payroll.
- Vasel Brother - \$8,261.08 – Final Stuckey Road Payment.
- Attorney Alfred Schrader - \$825.00 – June – August Services
- Treasurer of State - \$287.00 – Audit fees
- Geoshack - \$250.50 – Battery for the Elevation Laser.

Reallocation of Appropriations

- None

Fund Status - \$280,784.37 Checking, \$196,796.65 CD.

The following reports are given to the Trustees for their review:

- Appropriation Report
- Fund Status
- Payment Register – all payments from the day after the last meeting
- Cash Summary by Fund
- Revenue Status

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F.O. Assistant Haendiges discussed the need to reallocate funds to the Zoning line items for personnel costs. A transfer is necessary to supplement their expenditures. YTD revenues = \$3,604.38 and YTD expenditures = \$14,962.65. There were more meetings for the Zoning Commission in 2017 vs. 2016.

Likely makes a motion to accept Resolution 2017-26 to amend permanent appropriations year ending 12-31-2017; Thombs seconded. Roll call: Thombs – aye, Schmidt – aye, Likley -aye. The motion passes.

Likely makes a motion to accept Resolution 2017-27 to establish “blanket” certificate/purchase order policy not to exceed the lesser of the appropriated line item or \$5,000; Thombs seconded. Roll call: Thombs – aye, Schmidt – aye, Likley -aye. The motion passes.

Thombs makes a motion to accept Resolution 2017-28 to authorize a transfer of \$1000.00 from General Fund to Cemetery Fund per section 5705.14-5705-16 for appropriations year ending 2017; Schmidt seconded. Roll call: Thombs – aye, Likley – aye, Schmidt – aye. The motion passes.

Thombs makes a motion to accept resolution 2017-29 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the Medina County Auditor; seconded by Likley. Roll call: Thombs – aye, Schmidt – aye, Likley – aye. The motion passes.

F.O. Evans has completed the updated Zoning book. Trustee Likley needs to sign Article 12 relating to Wind Energy. It has been uploaded to the Township website. ZI Sims and Zoning Secretary Porter have been given their copies. Other copies will be distributed. Each article is a stand-alone file so updates will be independent of each other.

The Audit will have a finding regarding the fact that the Fiscal Officer needs to be bonded for WFRD. Assistant Prosecutor Dennis Paul is reviewing the requirements and will send a letter of determination. The Trustees are to set the amount of the bond. Trustee Likley is already bonded for both the Township & WFRD. It will be determined if the other Trustees need to be bonded as well for both.

Schmidt makes a motion to adjourn at 8:25 PM; seconded by Thombs. All said aye.

Respectfully submitted by:

Michelle English

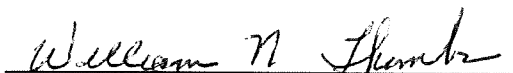
Date approved: October 16, 2017



Trustee Michael Schmidt, Chair

ABSENT

Trustee James Likley



Trustee William Thombs