

Westfield Township Board of Trustees

Regular Meeting
March 19, 2018

Trustee Schmidt called the meeting to order at 7:00 PM. with the Pledge of Allegiance. Roll call: Likley – aye, Schmidt - aye, Horner - aye.

Schmidt makes a motion to enter into Executive session at 7:03 PM with the Trustees, ZI Sims and legal representative Al Schrader regarding pending litigation; seconded by Likley. Roll call: Horner – aye, Likley – aye, Schmidt – aye. The motion passes.

Schmidt makes a motion to return from Executive session at 7:40 PM; seconded by Likley. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.

- *Correspondence was received from the Village of Seville regarding annexation of a portion of the Township involved in the pending litigation. It is the Boards stand to respond with a letter of non-support of the annexation, propose discussing a possible Joint Economic Development and to include the East Greenwich Road Text Amendment zoning regulations with their response.*

Schmidt makes a motion have Attorney Schrader respond to the Village of Seville's request for annexation; seconded by Likley. Roll call: Schmidt – aye, Horner – aye, Likley – aye. The motion passes.

Comments from the floor

- None

Road Report

- Sealed stone bids were submitted by Willowvale Farms and D & J services and opened. Bid packages were read and recorded as to each price. Roads Supervisor will review the submissions and make a recommendation to the Board at the next meeting.
- Roads bids will be opened at the County Engineer's office on March 29, 2018.
- Mowing bids to include 28-30 mows in 2018 were also opened at tonight's meeting.
 - Circle Lawncare – 2017's bid winner did not bid on the 2018 work.
 - GPS, Envirocape & NEO Landscape Management were the 3 bidders.
 - GPS's owner was present at the meeting and stated he believes they can deliver highest quality of service.
 - Trustees and Evans will review the bids and make a recommendation at the next meeting.
- The delivery of the new truck chassis is anticipated being July, 2018. No payment is due until delivery.
- Nexus Pipeline installation
 - Nexus installed new road signs indicating approved/unapproved haul routes.

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- Trustee Horner attended a Medina County Townships meeting and stated that Prosecutor Thompson acknowledging the anger/hurt feelings regarding the pipeline but believes everyone needs to move passed it.
- Evans attended OBW meeting and found that no flaggers are needed with the pipeline installation.
- The Grade-all is prepped and ready for use.
- The salt contract was for 750 ton +- 20%, we ordered 900 ton and there is enough room in the bin to store any remaining salt after the season.
- Evans will provide a traffic count at Route 224 and Leroy as well as Route 224 and Westfield.
- It has been determined the speed limit at the south end of Daniels Road cannot be lowered.

Minutes to be approved

- **Schmidt makes a motion** to accept the March 5, 2018 special meeting minutes as corrected; seconded by Likley. Roll call: Horner -aye, Likley – aye, Schmidt – aye. The motion passes.

Cemetery

- Trustee Horner's research with Parker & Sons as well as Carlson Funeral homes determined that there is no State law regulating vaults. Township language can dictate the requirement that vaults be either concrete or steel. Wooden coffins may not be out of the realm as Township language is reviewed and refined.

Zoning

- Kratzer Use Variance Public Hearing set for April 4th and April 5th at 6:30.
- The annual Township Comprehensive Plan Meeting was well attended with only 2 members absent. All Zoning books were updated at that time.
- Pending: Zoning Map Update Public Hearing. Planning Commission to review in April.
- The Zoning Commission will begin reviewing 606.29 Plan. Joe Doty called requesting for support to engage Mark Majewski's firm NorthStar for consulting.
 - NorthStar's quote was between \$2,500 - \$3,500
 - County Planning Services has no funding available at this time of 50% grant to assist.
 - The Board is not inclined to support this request at this time due to other potential expenses.
- Trustee Schmidt will attend the American Planning Association meeting on March 22nd gather information that could be beneficial to the Township.

Fire Station

- A call was made to Jack Franz – Safety Service Building Levy Committee Chair to attend this meeting but he was unavailable.

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- Trustee Schmidt spoke to Rebecca Princehorn about using Michael Burns, Baird to handle the bonds upon the levy passing. Her recommendation was to pass on this firm as they handle higher dollar bond issues.

Old Business

- Recycle Center – No meeting scheduled at this time. 2 bids will be accepted to make a recommendation for the contract.
- Trustee Horner research regarding noise regulations is an enforcement issue. The Village has No Engine/Jake brakes posted on Route 224.
- Hall Rentals
 - March 25th Noon – 6 PM – Horner to open.
- Trustee Horner received information regarding Franchising Revenue from Spectrum. Likley spoke with the Prosecutors office – there is no opportunity to collect this fee. Further review was requested.
- Solid waste tonnage fees collection is not applicable since the CPF facility in the Township is a transfer facility not a landfill.
- Social Media policy – no guidelines for the Township. This will be crafted and reviewed.
- Records retention policy is reviewed annually by the Records Committee (Fiscal Officer & Board Chair). Ohio Historical Society also reviews items.

New Business

- Trustee Likley was told after speaking with Medina County Veterans groups cannot divulge information in hopes of finding a Memorial Day Parade Grand Marshal.
- Township award recommendations will be reviewed by Trustee Schmidt.
- Trustee Likley will review the signature pages for the East Greenwich Road Overlay District Text Amendment.
- Appreciation was expressed to Mayor Horwedel of the Village of Westfield Center for including information in his quarterly newsletter regarding the Safety Services Building levy.

Announcements

- April 2, 2018 – Trustees Regular Meeting – 7:00 PM

Fiscal Officer's Report

Schmidt makes a motion to pay the bills in the amount of \$12,240.57 as submitted; seconded by Likley. Roll call: Likley – aye, Schmidt – aye, Horner – aye. The motion passes.

- Cargill - \$3,383.69 – Salt
- Attorney Schrader - \$3,225.00 – legal representation February 2 – March 1, 2018

Fund Status

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- \$459,794.80 Checking
- \$100,296.07 CD

Appropriation Reallocations

- None
- Need to move \$0.17 from 2901 County Engineer Local Support to 2031 Road & Bridge

Correspondence

- A sales pitch for a printer costing \$40 per month including maintenance. No action will be taken at this time
- SPCA sent a thank you note for the monetary support.

Schmidt makes a motion to adjourn at 9:12 PM; seconded by Likley. All said aye.

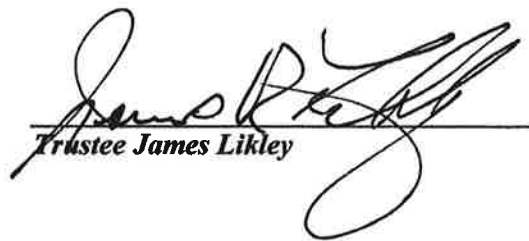
Respectfully submitted by:

Michelle English

Date approved: 4.2.18



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner