

# Westfield Township Board of Trustees

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## Regular Meeting July 2, 2018

Trustee Schmidt called the meeting to order at 7:00 PM. with the Pledge of Allegiance.  
Roll call: Likley – aye, Horner – aye, Schmidt – aye.

### Comments from the floor

- Erika Graffain, Medina County Auditor's Office – Representatives are throughout the county verifying new construction for the 2018 tax year, reappraising for the 2019 tax year, and farm checking. 2017 Second Half Tax Bills will be mailed with a due date of Friday, July 13<sup>th</sup>
  - Graffain also confirmed that the Township has 1 mobile home on a Ballash Road property

### Minutes to be approved

- **Schmidt makes a motion** to accept the June 4, 2018 regular meeting minutes as corrected; seconded by Likley. Roll call: Likley – aye, Schmidt – aye, Horner – aye. The motion passes.
- **Schmidt makes a motion** to accept the June 18, 2018 regular meeting minutes as corrected; seconded by Horner. Roll call: Horner – aye, Likley – aye, Schmidt – aye. The motion passes.
- **Likley makes a motion** to accept the June 28, 2018 Special meeting minutes as submitted; seconded by Schmidt. Roll call: Schmidt – aye, Horner – abstain, Likley – aye. The motion passes.

### Road Report

- The 2<sup>nd</sup> round of mowing has begun throughout the Township on the high grass on the road sides.
- Road Supervisor Evans will get striping quotes from Aramark as the County has grant funds available for the work.
- Todd's Enviroscapes needed to be called out to address the upper part of the cemetery that was missed when they mowed.
- Crack sealing has begun on Westfield Landing, White Road, Buffham Road and Willey Road.
- Obstruction In the Right of Way – Trustee Horner & Roads Supervisor Evans will review Township policy for compliance.
- Haviland Drainage Products shows a credit of approximately \$3,500 for a duplicate payment in 2014. This will be refunded to the Township.
- Evans will address culvert enclosure requests as time permits.

### Cemetery

- N/A

### Zoning

- Kratzer hearing updates:

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- Attorney Schrader filed an appeal to consolidate 2 separate hearings which are a continuation of the case from 6 years ago. A response is due by July 9, 2018.
- A meeting was held with representative from Deer Pass Golf Course on June 28.
  - There is an issue with the capacity of the septic system for the number of guest they would like to serve in the new restaurant. There are 2 options.
    - Acquire more land to install a larger system
    - Tie in the system at the truck stop through a private connection.
  - Feasibility of both options needs to be established.
- The finalizing of the updated Zoning Maps is awaiting ZI Sims and Zoning Secretary Porter. The establishing effective date of the maps is critical.

## **Fire**

- DS Architects provided a draft of the RFQ and the scoring system for contractor selection. Communication is forthcoming tailoring the draft to Westfield Township.
- Westfield Bank one the bid to purchase the \$3.3M in bonds. The documentation will be signed by mid to late July.
- A contractor is slated to be selected by Fall, 2018 with groundbreaking around March, 2019.

## **Old Business**

- Recycle Center – meeting July 12, 2018. A 1 year contract extension was awarded to Kimble.
- Hall Rentals
  - July 8 – 9 AM – 3:30 PM – Horner to Open
- ODOT Meeting as it relates to the R-cut at Westfield Road will be on August 9, 2018 between 6 – 8 PM. Steve Hambley, Bill Hutson, Larry Obhof, and a rep from Jim Rennaci office will be in attendance.
- Ken Beckman, 7583 Greenwich Road questioned the charge for the Board of Elections to use the hall during elections since it's usually \$150 for 6 hours and the BoE will be there longer. The Trustees have not made a decision at this time.
  - He asked if the Township cleans the hall after their use. Carpet cleaning is delayed until after each election.

## **New Business**

- Township awards – no updates.
- No breakdown for the Election Deductions has been received from the Medina County Auditor.
- Medina County Economic Development Corporation will be having a meeting on July 23, 2018 from 11:30 – 1 PM to review the plans for the County. Trustee Schmidt to attend.
- Dispensing of Medical Marijuana will begin in Ohio September 8, 2018. Schmidt contacted Asst. Prosecutor Lyons for guidance. Lyons has not responded.
- FO Haendiges is working with Cloverleaf Schools Superintendent Kubilis to acquire better pricing for a new copier.

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## Announcements

- July 16, 2018 – Trustees Regular Meeting – 7:00 PM

## Fiscal Officer's Report

*Likley makes a motion to pay the bills in the amount of \$9,757.97 as submitted; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley – aye. The motion passes.*

- An updated listing was presented to include the Verizon bill due July 15 - \$87.38
- Includes the 2<sup>nd</sup> Quarter Zoning Payments.
- D & J Reif Services - \$800.21 - #411 stone
- Akron Bearing Company - \$706.86 – Link bolt

## Fund Status

- \$475,953.16 Checking
- \$100,663.07 CD

## Appropriations Reallocation

- N/A

The following reports were given to the Trustees for their review.

- Appropriation Report
- Fund Status
- Payment Register – all payments from the day after the last meeting
- YTD Cash Summary by Fund
- Revenue Status
- Monthly Receipt Listing – June, 2018

## Correspondence

- Westfield Bank sent a request for Township financial information.
- Bricker & Eckler sent a Tax Questionnaire for the bond Financial Institution to complete. The Fire Levy bonds are tax exempt since they are Municipal bonds.
- 2019 Revenue Budget is due to the Medina County Auditor on July 20<sup>th</sup>.
  - A motion will be needed at the July 16<sup>th</sup> meeting.
  - F.O. Haendiges will redo the draft to present the reimbursable costs related to the levy in a different manner.

*Schmidt makes a motion to authorize the transfer of \$6,000 from the General Fund to the Cemetery Fund; seconded by Likley. Roll call: Likley – aye, Schmidt – aye, Horner – aye. The motion passes.*

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*Schmidt makes a motion to authorize the transfer of \$13,000 from the General Fund to the Zoning Fund; seconded by Horner. Roll call: Schmidt – aye, Horner– aye, Likley – aye. The motion passes.*


*Schmidt makes a motion to adjourn at 8:10 PM; seconded by Likley. All said aye.*

*Respectfully submitted by:*

*Michelle English*

*Date approved: July 16, 2018*

  
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*Trustee Michael Schmidt, Chair*

  
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*Trustee James Likley*

  
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*Trustee Craig Horner*