

Westfield Township Board of Trustees

Regular Meeting
November 19, 2018

Trustee Schmidt called the meeting to order at 7:06 PM. with the Pledge of Allegiance.
Roll call: Horner – aye, Likley – aye, Schmidt – aye.

Comments from the floor

- N/A

Minutes to be approved

- **Likley makes a motion** to accept the October 25, 2018 special meeting minutes as submitted; seconded by Horner. Roll call: Likley – aye, Horner – aye, Schmidt -aye. The motion passes.
- **Schmidt makes a motion** to accept the November 5, 2018 regular meeting minutes as corrected; seconded by Horner. Roll call: Schmidt – aye, Horner – aye, Likley – aye. The motion passes.

Roads Report

- Temporary plates for the new truck have been received.
 - Truck sent back to Ziebart to correct overspray issues.
- Peterbilt –
 - Auger shaft broke and the payment was made on the credit card
 - Electric solenoid needed to be replaced at a cost of \$51
 - The recent winter storm resulted in using 16 tons of the salt/#9 gravel mix
- Evans is planning on taking off November 21 & 23 weather permitting.
- The Emergency Management Services is holding a meeting on November 28th & 29th. Evans will attend on November 28 and Horner will attend on November 29.

Cemetery

- N/A

Zoning

- BZA met with Mark Majewski to work on language for 606.A.29 Planned Developments and related 807 Site Plan Review for possible amendments.
- Zoning Commission – no updates
- Updated maps – Trustee Likley to follow up with Rob Henwood, Medina County Planning Services. The maps were not printed due to a plotter issue.
- Kratzer case – Assigned a new case number 18 CIV 0458. Kratzer's Attorney filed an appeal to the BZA denial and a 50-page merit brief was sent to Judge Collier on October 26, 2018. Trustee Schmidt spoke with Attorney Schrader who relayed he spoke to Attorney Innes. Response to the brief will be by the end of December.

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Fire

- Safety Services Building
 - Communication between Officers, Members and Simmons Brothers Construction regarding changes. Cost related to the changes will need to be assessed as it relates to the budget. There would be an increase in the overall square footage with these changes.
 - The undercarriage wash system is estimated at \$16 to \$20,000.
- F.O. Haendiges will follow up with Rebecca Princehorn for final paperwork for the Bonds.

Old Business

- Recycle Center – no updates
- Hall Rentals
 - December 1 – 9:30 AM – 5:00 PM – Likley to open
 - December 8 – 10:00 AM – 10:00 PM – Sims to open
- Copiers/Printers – \$250 budget included in 2019. Purchase must include 3 paper size compatibility
- F.O. Haendiges met with an Otarma representative on November 6, 2018 to discuss website & IT risk. An updated Disaster Recovery policy is under review.
- Ken Beckman, 7583 Greenwich Road questioned if we have zoning language to restrict a potential use of waste pond in our Township as is being done in Canaan Township. Trustee Likley contacted a Canaan Township Trustee who stated their Township has no zoning at all in place. Likley has language addressing this issue from Pittsfield Township and will forward it on to Zoning Commission to review.
- Trustee Schmidt stated that according to ORC the Township can enforce residents to remove junk/garbage, abandoned cars and debris from their property. Trustees and ZI Sims will review the current language for changes if needed.

New Business

- Breakdown for the election voting place billing – no updates.
- Trustee Schmidt completed his required Public Records training and submitted his certification to F.O. Haendiges for his file.
- Language for the handbook regarding Medical Marijuana usage was provided by legal counsel and will be added to the handbook.
 - A new acknowledgement sheet from each employee will need to be signed and returned. BZA needs to complete their acknowledgements during their Organizational meeting in January 2019

Announcements

- December 3 – Trustees Regular Meeting – 7:00 PM
- December 13 – Medina County Township Association Holiday Party – 6:30 PM at Williams on the Lake

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Fiscal Officer's Report

Likley makes a motion to pay the bills in the amount of \$79,130.48 as submitted; seconded by Horner. Roll call: Schmidt – aye, Horner – aye, Likley – aye. The motion passes.

- American Road Machinery - \$72,700.00– New Truck
- Schrader - \$787.50 – Legal fees Kratzer Case

Fund Status

- \$360,371.63 Checking
- \$101,276.40 CD
- \$3,302,870.67 – Bond Checking
 - Westfield Bank CDARS purchased – it is a CD for government/public funds 6 months @ 2.1%. A separate line item was created to tract the interest income.

Appropriations Reallocation

- \$1000.00 to 1000-110-311-0000 Legal Fees from 1000-990-990-8888 Reserves
- \$100.00 to 2181-130-410-000 Office Supplies from 2181-930-930-0000 Contingency

Temporary Appropriations were given the Trustees for their review and approval at the December 3rd meeting.

Correspondence

- Liquor License Fees Notification was received - \$920.00
 - Deer Pass has a Beer, Wine & Low Proof Spirits License
 - Pilot was in arrears and renewed for 2 years

Schmidt makes a motion to adjourn at 9:17 PM; seconded by Likley. All said aye.

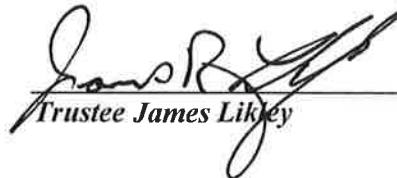
Respectfully submitted by:

Michelle English

Date approved:



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner