

Westfield Township Board of Trustees

Regular Meeting
January 21, 2019

Trustee Schmidt called the meeting to order at 7:30 PM. with the Pledge of Allegiance.
Roll call: Horner – aye, Schmidt – aye, Likley – aye.

Comments from the floor

- N/A

Minutes to be approved

- *January 7, 2019 meeting minute approval will be held until the next regular meeting on February 4, 2019.*

Roads Report

- More salt was ordered at approximately \$79 per ton from Cargill
- 4 loads of salt were delivered this past Friday, January 18th.
- The shoe broke on the blade
- The new truck is still not back from adjustments/repairs and is still in need of labeling.
- Horner Heating & Air Conditioning was in to repair the Township hall furnace.

Cemetery

- 4 lots were sold in 2018 = \$600

Zoning

- Zoning Commission Meeting January 16th at 6:30 with Mark Majewski finalize language for 606.A.29 Planned Developments and related 807 Site Plan Review.
- BZA
 - Have not met for their Annual Organizational Meeting due to scheduling conflicts.
 - Trustee Schmidt suggested they set a date/time each month as a placeholder on everyone's calendar
 - A Chair will need to be elected as Simmerer has stepped down from the Board.
 - Drug Policy Acknowledgements have not been received yet.
 - Zoning Commission meeting schedule will be the third Wednesday of each month.
- Kratzer Hearing – Kratzer's Attorney requested legal findings from the Magistrate which are due this week.
 - The denial of their variance application was upheld
 - If not accepted by the Kratzer's they can appeal to Judge Collier, then to the next level of court jurisdiction.

Fire

- Safety Services Building
 - Likley met with Vendor/Suppliers to discuss specific systems.

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- Plymovent for the Exhaust system
- Erie Pro undercarriage wash system cost estimate is \$15,000.00
- A high-pressure washer is estimated at \$7,200.00
- If purchased together there would be a \$1,200.00 savings.
- There will be a listing of all equipment costs and then they will be prioritized according to need.
- Simmons Brothers and the Architect are working through the final drawings and associated costs.
 - A final presentation to the Board & Membership will be requested
 - Discussion to have DS Architects review the final information from SBC.
- The Village of Westfield Center is thanked for their assistance and sewer tap fee waiver. This equates to a cost savings of \$16,500.00
- MC Commissioners are being asked to waive the water tap fee as well.
- Digital sign offered from the Fire Assoc. will need Village approval.
- F.O. Haendiges reported that interest on the Bond are all set.

Old Business

- Recycle Center – Trustee Schmidt attended the meeting last week in which the annual updates were reviewed.
 - Since yard waste for residents can be recycled for no charge it is being abused in that there are “repeat” customers sometimes dumping waste 5 days a week.
- Hall Rentals
 - N/A
- Copiers/Printers – \$250 budget included in 2019. Purchase must include 3 paper size compatibility
- F.O. Haendiges met with an Otarma representative on November 6, 2018 to discuss website & IT risk. This will be addressed in Quarter 1, 2019.
- Haendiges forwarded an information e-mail to the Trustees regarding Clean Water Act Funding. She has been asked to forward it to Bill Thombs & Mark Crouse who are working with the Muskingham Watershed project.
- A new acknowledgement sheet on Medical Marijuana Policy from each employee will need to be signed and returned. BZA needs to complete their acknowledgements during their 2019 Organizational meeting.

New Business

- The local government conference will be held March 7 – 8 and F.O. Haendiges will attend. She will forward the information on to Trustee Horner
- A meeting to finalize the 2019 Budget is tentatively scheduled for the week of February 8th. The Trustees will coordinate their schedules.

Announcements

- February 4, 2019 – Trustees Regular Meeting – 7:00 PM

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Fiscal Officer's Report

Schmidt makes a motion to pay the bills in the amount of \$16,253.97 as amended; seconded by Likley. Roll call: Likley – aye, Horner – aye, Schmidt -aye. The motion passes.

- Horner Heating & Air Conditioning - \$240.00 – Hall furnace repairs
- Cargill - \$7,519.84 – Road Salt
- CUE - \$200.00 – PAYMENT HELD for Annual Membership until Evans approves
 - What does CUE offer us besides the option to purchase salt?
- Superfleet - \$14.46 – Fuel for the Dodge

Appropriations Reallocation

- \$125.00 to 2021-330-510-0000 Dues & Fees from 2021-330-420-0000 Operating Supplies

Fund Status

- \$491,786.91 Checking
- \$101,521.97 CD
- \$3,148,949.71 – Bond Checking

A copy of the 2019 Draft Budget was given to the Trustees for their review.

The Forecast for Interest earned: Money Market \$2,475 and the Bond CD \$8,525 which expires 5/2/2019 for at approximate total earned of \$11,000

Safety Services Budget - Millage for 2020 needs to be held at 1.9 mil and any shortage in 2019 will be covered by the General Fund.

A request to Bricker & Eckler will be made by F.O. Haendiges for the total paid to them to date. Their original quote was \$15,000.00.

Correspondence

- N/A


Schmidt makes a motion to adjourn at 9:00 PM; seconded by Horner. All said aye.

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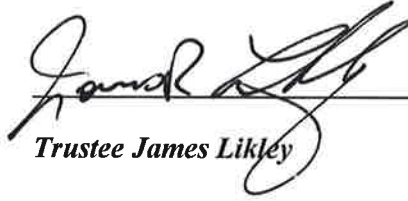
Respectfully submitted by:

Michelle English

Date approved: 2-4-19



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner