

Westfield Township Board of Trustees

Regular Meeting
July 1, 2019

Trustee Horner called the meeting to order at 7:00 PM. with the Pledge of Allegiance.
Roll call: Likley – aye, Horner – aye, Schmidt – absent.

Comments from the floor

- N/A

Minutes to be approved

- *Horner makes a motion to accept the June 17, 2019 meeting minutes as corrected; seconded by Likley. Roll call: Horner – aye, Likley – aye, Schmidt - absent. The motion passes.*

Roads Report

- The SE area of the Township has been mowed including Westfield Landing and Buffham Road. The next areas to be addressed are Daniels Road and Kennard Road.
- Sarver Paving has completed shimming and Ballash Road north to Kennard Road was added. This addition was a result of damage done during the recent flooding
- Chip & Seal on Buffham Road between Lake Road & Westfield Road will be done tomorrow, July 2nd.
- Striping work needed may be done in conjunction with the County.
- Friendsville Road is scheduled to be closed between White Road & Seville Road next for the repair of the railroad trestle.
- Roads Supervisor Evans sprayed for weeds around the Township hall.
- The sale of the Peterbilt to Congress Township is complete.
- 3 bids for a new metal roof for the Township Hall are being secured. Evans checked with the Medina County Auditor's office and determined 1/3 of the cost can be allocated to Roads & Bridges. Only 1 bid has been received to date.

Cemetery

- Trustee Horner contacted David Molinski regarding the timing for the release of grant funds to fix 30 stones at \$185 per monument. A grant will be applied for with the State of Ohio.

Zoning

- ZI Sims was not in attendance but provided information to the Trustees.
 - Zoning permits issued for June were fifteen (15).
- A resident on Seville Road registered a complaint regarding items on her neighbor's property. Sims will follow up if there is a Zoning issue.

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Fire

- Safety Services Building
 - Trustee Likley has a full set of prints for construction. He has a meeting this week with Simmons Brothers to review electrical layouts and interior colors.
 - Items outside of the Simmons Brothers contract still need to be finalized.
- The sale of the Township ownership in the current fire station to the Village of Westfield Center is complete & title has transferred.

Old Business

- Recycle Center – Vouchers for a reduced rate for disposal of waste are available to residents.
- Hall Rentals
 - N/A
- Old Truck wash on Lake Road has been secured by the owner to a level acceptable to the Medina County Building Inspector.
- MWCD – No updates at this time.
- Burnham & Flowers annual questionnaire for the insurance renewal has been submitted prior to the due date of June 25th. No further updates at this time.

New Business

- A progress billing in the amount of \$3,772.00 was received from the State Auditor as it relates to the current audit. A \$5,000.00 was allocated for this expense.
- NH Oil Undercoating is a new business that offers vehicle undercoating for a double axel between \$300 – 400. This service will be reviewed for Township vehicles with Roads Supervisor Evans.

Announcements

- July 15, 2019 – Trustees Regular Meeting – 7:00 PM

Fiscal Officer's Report

Likley makes a motion to pay the bills in the amount of \$103,747.13 as submitted; seconded by Horner. Roll call: Horner – aye, Likley – aye, Schmidt – absent. The motion passes.

- Simmons Brothers Construction - \$94,894.80 – Pay Application #2 (no prevailing wage included)
- George's Tree Service - \$850.00 – Buffham Road tree removal
- Stewart Title - \$275.00 – Title search on the old truck wash
- Rittman Auto Parts Plus - \$252.00 – Battery
- Direct Hydraulic Hose - \$44.76 – Mower parts

Appropriations Reallocation

- N/A

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Fund Status

- \$617,228.22 Checking
- \$102,391.01 CD
- \$2,943,836.25 – Bond Checking

The following 2019 reports were given to the Trustees for their review.

- Revenue Status
- Appropriation Report
- Fund Status
- Cash Summary by Fund YTD
- Receipt Detail – June 2019

Correspondence

- N/A

Horner makes a motion to adjourn at 7:36 PM; seconded by Likley. All said aye.

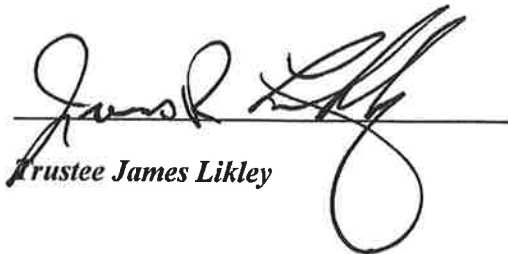
Respectfully submitted by:

Michelle English

Date approved: 7-15-2019



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner