

Westfield Township Board of Trustees

Regular Meeting
August 19, 2019

Trustee Schmidt called the meeting to order at 7:39 PM. with the Pledge of Allegiance.
Roll call: Likley – aye, Horner – aye, Schmidt – aye.

Fire

- Safety Services Building
 - Westfield Insurance has generously committed the funds to purchase the entire expanded Plymovent System at the cost of \$62,735.00. As a result of this funding and budget updates, a decision will be made on how to expend any remaining available funds. With all the adjustments to the current numbers there is a savings of \$9,759.88 plus and additional \$2,500.00 of donated funds. The total to use of \$12,259.88.
 - The Board would like to acknowledge Westfield's generosity and continued support as well as the Westfield Fire Association's efforts in securing donations.

Likley makes a motion to commit funds for needed purchases of \$109,163.12 with the understanding that there are still funds available of \$9,759.88 for any additional needs; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner – aye. The motion passes.

Roads Report

- Evans listed a number of Township roads that will be receiving center and edge striping this fall at a cost of \$9,250.00. Those roads include White Road, Ballash Road, Ryan Road, Buffham Road and N. Leroy.

Schmidt makes a motion to authorize a contract with Duramark in the amount of \$9,250.00 to stripe Township road; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner – aye. The motion passes.

- The guardrail being replaced on Buffham Road is being handled through the driver's Progressive Insurance policy. It has been turned over to the County Prosecutor's office for assistance with the claim in the amount of \$3,603.00.
- ODOT has begun work on the R-cut at the intersection of Westfield Road and Route 224. Evans will speak with Mike Titus on amending the proposed detour to allow for the use of Township roads.

Horner makes a motion to authorize the use of Township roads in conjunction with the ODOT detour from the R-cut work on Route 224; seconded by Schmidt. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.

- The ditch enclosure on Stuckey Road has been completed. There was a gas line incorrectly marked at the site however the issue has been resolved.
- No additional roof bids have been received. 4 bids for a new roof for the Township Hall were received. Evans stated the stacks are cracked and will eventually leak. Caps are off the dormer

Westfield Township Board of Trustees

and garage. The edges of the roof are starting to roll and if rolled too much you cannot lay a steel roof over the current roof. These bids have a 40-year warranty on the materials and 10 year warranty on the workmanship. The work also is for exposed fasteners to be used. Evans will clarify if the 40-year warranty includes the fasteners.

Cemetery

- Information for the Grant relating to monument repairs of 15 monuments at a cost of \$2,850.00 was submitted. Grant funds for 2020 will be a maximum of \$1,000.00 and are reimbursable upon proof of payment. Evans will repair the smaller monuments using a new method of repair.

Horner makes a motion to authorize \$2,850.00 to repair 15 monuments at the Cemetery and submit them under the State grant for reimbursement; seconded by Likley. Roll call: Schmidt – aye, Horner – aye, Likley -aye. The motion passes.

Comments from the floor

- Erika Griffein, Medina County Auditor's Office, stated that updated valuation notices have been sent out county wide. She encouraged residents to fill out the informal hearing request online or by phone to their office. An evidence to dispute the valuation should be provided to submit with the request.

Minutes to be approved

- *Likley makes a motion to accept the August 5, 2019 meeting minutes as submitted; seconded by Horner. Roll call: Likley – aye, Horner – aye, Schmidt - aye. The motion passes.*

Zoning

- ZI Sims will work with the Township's webmaster to make improvements to the Zoning section including the addition of the East Greenwich Overlay District's language updates.
- 6 zoning permits were issued month to date including 2 new homes.
- There is currently no outstanding BZA business except for approving meeting minutes. At the next meeting members will be asked to return their Zoning books to ensure that are most up to date and complete.
- Sims will be sending in information about 2 lots that has a bridge on the frontage placed there in the 1980's. The owner granted a permanent easement. An impending sale is caused a legal review which stated that it is not necessary to get a variance. It's the ZI Inspector's discretion however the easement is in place.
- Zoning Commission meeting is Wednesday, August 21st.

Old Business

- Recycle Center – No updates
- Hall Rentals
 - N/A

Westfield Township Board of Trustees

- MWCD – a stakeholders meeting is September 18th. Lafayette Township has recently passed a Resolution of support.

New Business

- Linda Bowers sent correspondence regarding an issue with RITA and residents paying income tax due to confusion based on mailing addresses. Township residents are not required to pay local income taxes.
- A Health and Human Services 1 mil levy will be on the November ballot. Trustees are asked to let constituents know what it will cover and that those services are currently funded through the County's General Fund.
- Beth Schnabel, Bike Medina County, sent a thank you for the signs that have been posted on Township roads.
- County Prosecutor Thompson's office has issued an invitation for an Open House at their new office on August 28th, 3:30 – 6:00 PM
- Medina County Highway Facility meeting September 19th.
- Trustee Horner attend the monthly Medina County meeting at the Prosecutors' office to discuss the FEMA program and it impact on the area.

Announcements

- September 3, 2019 – Trustees Regular Meeting – 7:00 PM

Fiscal Officer's Report

Likley makes a motion to pay the bills in the amount of \$33,633.83 as submitted; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley – aye. The motion passes.

- GDP Geotechnical Services - \$1,919.00 – 3rd Party Monitoring Construction site
- Enzo's Cleaning Solutions - \$15,373.76 – 50% of contracted services
- D & J Reif - \$5,537.45 – Stone

Fund Status

- \$899,981.10 Checking
- \$102,839.83 CD
- \$2,677,716.01 – Bond Checking

Appropriations Reallocation

- \$1,100.00 to 1000-760-740-0000 Machinery from 1000-930-930-0000 Contingency

Trustee Likley clarified with F.O. Haendiges that funds are not being comingled between the Tax Revenue funds and the Bond Funds. The next Bond payment is due December 1, 2019.

The funds from the sale of the old Fire Station are in the General Fund.

Westfield Township Board of Trustees

Correspondence

- The list of veterans buried in Township cemeteries needs to be audited and verified between the Village of Westfield's listing and the Township's listing.
- Trustee Schmidt will follow up with Zoning Secretary regarding reimbursement receipts.
- 2 Internet Policy Acknowledgments are needed from the Zoning Board members.

Schmidt makes a motion to go into Executive session to review a public employee at 9:10 PM; seconded by Likley. All said aye.

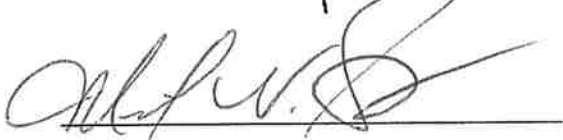
Schmidt makes a motion to return from Executive session at 9:45 PM; seconded by Likley. All said aye.

Schmidt makes a motion to adjourn at 9:46 PM; seconded by Likley. All said aye.

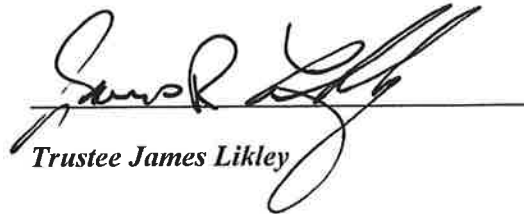
Respectfully submitted by:

Michelle English

Date approved: September 3, 2019



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner