

Westfield Township Board of Trustees

Regular Meeting
August 21, 2017

Trustee Schmidt called the regular meeting to order at 7:00 PM. Roll call: Thombs – aye, Schmidt – aye, Likley- aye.

Zoning Report Carolyn Sims

- A lot reconfiguration request by the Medina County Park District. All lot split fees are waived since it's another government entity. Creating 2 lots, interior lot was reviewed by Mike Lyons since it did not meeting zoning code in the township. Mr. Lyons stated that Ohio Revised code supersedes Township code therefore it is an approvable lot split. Trustee Thombs & Likley will sign off and Trustee Schmidt will abstain as he is an adjoining property owner.
- Buffham Road residents called to inquire regarding 55 gallon drum storage at a neighboring property at 6571 Buffham Road. This may not be zoning issue but rather a Medina County Department of Health issue. ZI Sims met with the property owner who was very receptive and began to clean up the property and is now in zoning compliance. The MCHD responded regarding the contents of the barrels being a vegetable oil based and should not be reused. Doug MacIntyre property owner was not aware of the zoning and will often store empty barrels. He will keep them out of sight going forward.
- A zoning certificate was issued for the north side of Buffham Road. Another certificate was issued for Greenwich Road just east of Friendsville Road.
- Trustee Schmidt was questioning if the manufactured house on Kennard Road just before Lake Road was issued a zoning permit. ZI Sims will research and report back.

Comments from the floor

None

Minutes to be approved

Thombs makes a motion to accept the August 7, 2017 public hearing meeting minutes as submitted; seconded by Likley. Roll call: Thombs- aye, Schmidt –aye, Likley – aye. The motion passes.

Likley makes a motion to accept the August 7, 2017 regular meeting minutes as corrected; seconded by Thombs. Roll call: Thombs- aye, Schmidt –aye, Likley – aye. The motion passes.

Road Report

- Lee Evans presented request to approve a resolution reducing the Stuckey Road culvert contract by \$2,959.00. The project will be done at a faster pace with a start date during the week of August 21, 2017. Some materials will be replaced with less costly materials.
- All other road work was completed under budget approximately \$4,000.00. Evans is working with Duramark to get costs relating to striping.

Westfield Township Board of Trustees

- Trustee Likley referred to a fatality caused by a tree falling in Montville. The Township needs to be diligent in removing the dead trees. Cable & Phone vendors are not responsive to clearing when limbs fall on their lines.

Thombs makes a motion to approve resolution 2017-25 authorizing change order No. 1 to the contract for T.H. 247 Stuckey Road Culvert No. 5 replacement project between Vasel Brothers, Inc. and the Westfield Township Board of Trustees; seconded by Likley. Roll call: Thombs- aye, Schmidt –aye, Likley – aye. The motion passes.

Cemetery

N/A

Fire Station Report

- Thombs filed necessary documents at the Board of Elections for the November Bond Levy. Correspondence was received from the Medina Board of Elections for a verbiage review. Trustee Thombs and Schmidt compared the information and found it satisfactory. Trustee Likley requested that the Medina County, Ohio needs to be included with Westfield Township.
- There have been no updates from DS Architects with regard to floor plans. Trustee Likley will follow up as to a timeline for a presentation.
- Research regarding the need for a new political action committee is required. Trustee Schmidt believes that it will not be necessary.

Old Business

- Solid Waste – no updates, next meeting to be in September, 2017. Montville Township passed their recycling service and contracted with Kimble. This is a mandatory service and residents will be given recycling containers paid for from grant funds. There will be 2 trucks one for trash and one for recycling. There will be options for levels of service but Kimble is the only provider.
- Cell Tower – No further updates from Mike Lyons. The last 2 deposits (Aug & Sept) have been higher due to the contract renewal as of 8/1/2017 and the 15% escalation adjustment per the company (\$257.51).
- Hall Rentals
 - None as of this date for September.

New Business

None

Announcements

- September 5, 2017 Trustee Reg. Meeting @ 7:00 PM

Westfield Township Board of Trustees

Fiscal Officer's Report

Likley makes a motion to pay the bills in the amount of \$55,130.76 as presented; seconded by Thombs.

Roll call: Thombs – aye, Schmidt – aye, Likley - aye. The motion passes.

- Sarver Paving- \$46,011.70 – road work
- D & J Rief Services - \$400.00 – stone delivery
- Kahl's Telcom & Sound - \$262.50 – rework the telephone lines

Supplemental Appropriations – N/A

Fund Status - \$313,590.26 Checking, \$196,629.65 CD.

As a result of the recent audit by the State of Ohio, the following reports will be noted in the minutes as given to the Trustees for their review monthly at the 1st meeting:

- Appropriation Report
- Fund Status
- Payment Register – all payments from the day after the last meeting
- Cash Summary by Fund
- Revenue Status

Additional discussion:

- The bank reconciliation was provided for the Trustee review and approval.
- ZI Sims provided a listing of new builds in the Township.
- 6100 Kennard Road is putting up a pole barn as was questioned during the Zoning report.
- 6595 Buffham Road is putting in an accessory building.
- Research regarding the taxes paid at Virginia Drive property reimbursement is needed.
- A closing meeting with the Auditor is expected in September.

No Correspondence

Schmidt makes a motion to adjourn at 8:17 PM; seconded by Likley. All said aye.

Respectfully submitted by:

Michelle English

Date approved: September 5, 2017

Trustee Michael Schmidt, Chair

Trustee James Likley

Trustee William Thombs