

# Westfield Fire and Rescue District

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Regular Meeting

January 7, 2019

Trustee Likley called the meeting to order at 6:30 PM. Roll call: Horner – aye, Schmidt – aye, Likley - aye.

*Schmidt makes a motion to nominate Likley Chairman of the Westfield Fire and Rescue District; seconded by Horner. Trustee Likley accepted the nomination. Roll call: Horner – aye, Schmidt – aye, Likley - aye. The motion passes.*

*Likley makes a motion to nominate Horner Vice-Chairman of the Westfield Fire and Rescue District; seconded by Schmidt. Trustee Horner accepted the nomination. Roll call: Schmidt -aye, Likley – aye, Horner – aye. The motion passes.*

## Comments from the floor

- N/A

## Chief's Report

- Total number of calls was 27; squad included 16; fire 8; motor vehicle accidents were 3. This included 17 in the township; 7 in the Village; 2 in Lodi; 1 in Lafayette. 17 residents & non-residents were involved.
- A check for \$199.84 was received as a final payment against the EMS Grant. This completed the reimbursement total of \$1,200 for the second half of 2018. A check from the Clara Weiss Fund for EMS operations was received in the amount of \$500.00
- The State Fire Marshal notified WFRD to let them know that there is another Poster Contest Winner for this year. The details will be revealed in March. The Association will be planning a pizza party for the finalist in February.
- Two new members, Erin McDermott and Nic Everett, will be attending the EMT-Basic Course at the Career Center starting this month. The course will last until June with expected certification by July.
- WFRD will be participating in an Active Shooter Drill with the County Task Force Team, Law Enforcement and other school district fire departments on Tuesday Evening January 15 at Cloverleaf Elementary School
- Squad 167-1 has most of the lettering completed. There are still a couple of areas still needed be should be done later this week.

*Trustee Likley offers to maintain Resolutions 2014-06 The Open Sunshine Law and 2014-07 the Open Records and Mission Statement as no changes are being offered to either resolution.*

*Schmidt offers a motion to accept Resolution WFRD 2019-01 to participate in the advance of Real Estate Taxes for collection in 2019; seconded by Likley. Roll call: Likley - aye, Horner -aye, Schmidt – aye. The motion passes.*

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*Likley makes a motion to enter into Executive Session at 6:40 PM with Fiscal Officer Haendiges to discuss Personnel Salary and Compensation; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley – aye. The motion passes.*

*Likley makes a motion to return from Executive Session at 7:15 PM; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner – aye. The motion passes.*

- **A decision regarding the Chief's package needs additional information and any changes will be retroactive.**
- **Chief Fletcher questioned the amounts listed on tonight's agenda; specifically, the dollar amount associated with vacation, sick, personal and holidays. They were counted into the total compensation package when they are not actually additional pay. The last 4 items listed on the agenda are not a financial liabilities to WFRD but are identified as a personal value.**

*Likley makes a motion to maintain the current rates as follows: Assistant Chief \$500 per quarter, Officer \$400 per quarter, FT Day rate \$10 base level pay to certification level not to exceed \$12.50 per hour, Night Shift Rate \$2.00 per hour, On-call \$1.00 per hour, Training Rate \$10.00 per hour; seconded by Horner. Roll call: Horner – aye, Likley -aye, Schmidt – aye. The motion passes.*

*Likley makes a motion for Appointment to the Firefighter's Dependents Board: \$300.00 annual payment; seconded by Schmidt. Roll call: Schmidt – aye, Horner – aye, Likley – aye. The motion passes.*

*Likley makes a motion for the following: Members to the Firefighter's Dependents Board, Trustee Likley – Chair, F.O. Haendiges – Secretary, Members Trustee Horner, Chief Fletcher, Kevin Rych and Patty Zupanic; seconded by Horner. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.*

*Likley makes a motion to pay Dues and Fees in 2019 that were paid in 2018; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner – aye. The motion passes.*

*Likley makes a motion to authorize an hourly rate of \$17.50 for an Assistant Fiscal Officer to not exceed 29 hours per week; seconded by Schmidt. Roll call: Horner - aye, Schmidt – aye, Likley – aye. The motion passes.*

*Likley makes a motion implement the following travel expense guidelines including mileage at the IRS level of \$0.58 per mile. Individuals will receive reimbursement of registration fees, overnight lodging, parking and mileage and \$40 per diem for meals with proper documentation and receipts. All other expenses are the responsibility of the individual.; seconded by Horner. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.*

### Minutes to be approved

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- *Schmidt makes a motion to accept the December 17, 2018 meeting minutes as submitted; seconded by Horner. Roll call: Schmidt - aye, Horner – aye, Likley - absent. The motion passes.*
- *Likley makes a motion to accept the December 28, 2018 Special WFRD meeting minutes as submitted; seconded by Schmidt. Roll call: Horner – abstain, Likley – aye, Schmidt – aye.*

## Old Business

- N/A

## New Business

- N/A

## Fiscal officer's Report

*Likley makes a motion to authorize the payment of bills totaling \$540.50 as submitted; seconded by Schmidt. Roll call: Horner – aye, Likley - aye, Schmidt - aye. The motion passes.*

The following 2018 year end reports were given to the Trustees for their review.

- Revenue Status
- Appropriation Report
- Fund Status
- Cash Flow
- Cash Summary by Fund YTD
- Receipt Detail – December 2018

Fund Status - \$36,724.02 Checking Balance - \$153,674.75 CD

Appropriation Reallocations

- \$540.50 to 1000-220-221-001 Medicare from 1000-220-221-0000 Health Insurance

**2019 Temporary Appropriations cover the first 3 months of 2019.**

## Correspondence

- N/A

## Announcements

- January 21, 2019 – WFRD Regular Meeting 6:30 PM

*Likley makes a motion to adjourn at 7:45 PM. All said aye.*

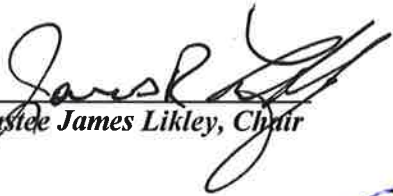
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*Respectfully submitted by:*

*Michelle A. English*

*Date approved:* February 4, 2019

  
Trustee James Likley, Chair

  
Trustee Craig Horner

  
Trustee Michael Schmidt