

# Westfield Fire and Rescue District

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Special Meeting  
January 3, 2017

Fiscal Officer called the meeting to order at 6:00 PM. Roll call: Thombs- aye, Schmidt- aye, Thombs- aye.

***Likley makes a motion to nominate Thombs as the WFRD chair; seconded by Schmidt. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.***

***Likley makes a motion to nominate Schmidt as the vice chair for the WFRD Board; seconded by Thombs. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.***

***Appointment to the Firefighters' Dependence Board: \$300.00 annual payment. Thombs makes a motion to maintain the present Board of Likley, Chief Fletcher and Thombs; seconded by Likley. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.***

***Travel Expenses: \$ .535 per mile for 2017***

***Thombs makes a motion for the WFRD to pay for all expenses for workshops; the employee will be reimbursed by the WFRD. This includes registration, lodging, travel and \$40.00 for meals per day with receipts (adopted by the Board in 2011); seconded by Schmidt. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.***

***Thombs makes a motion for the WFRD to pay all of the Chief's , and officers association fees dues, with prior Board approval; seconded by Likley. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.***

## **Minutes to be approved:**

***Likley makes a motion to accept the December 5, 2016 WFRD Meeting Minutes as submitted; seconded by Thombs. Roll call: Likley- aye, Thombs- aye, Schmidt- aye. The motion passes.***

***Schmidt makes a motion to accept the December 19, 2016 WFRD Meeting Minutes as submitted; seconded by Thombs. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.***

***Schmidt makes a motion to accept the December 31, 2016 end of the year special meeting minutes as submitted; seconded by Thombs- aye. Thombs- aye, Schmidt- aye, Likley- abstained (absent). The motion passes.***

***Thombs makes a motion to maintain Resolution 2014-06 Open Sunshine Law and Resolution 2014-07 Open Records and Mission Statement; seconded by Likley. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.***

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**Thombs makes a motion to accept Resolution 2017-01 to accept the advancement of real estate taxes in advance for the first half of 2017; seconded by Schmidt. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.**

**Thombs makes a motion to go into Executive Session to discuss the Chief's salary at 6:10 PM; seconded by Likley. Roll call: Likley- aye, Thombs- aye, Schmidt- aye.**

**Thombs makes a motion to come out of Executive Session at 6:17 PM; seconded by Likley. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.**

Chief's Performance Goal: Thombs tells the Chief how appreciative he is for the relationship and commitment the Chief has towards the community and the employees.

**Thombs makes a motion to approve a 3% base salary raise which is \$62,146.89 annually; seconded by Likley. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.**

## Chief's Report

- Runs: 27 calls 18 EMS, 5 Fire and 4 MVA; Township has 15, Village has 8, Lodi has 1 and Seville has 3.
- 1997 Air Truck was picked up last week and the payment for \$3500.00. Received check for Breathing Aire equipment in the amount of \$2500.00 and \$10,000.00 for the pumper in November.
- Medicount Management contract received (EMS billing accounts for 4 years) at 6 ½% for the billing process. IMS is \$400 a quarter and they report EMS documents to the billing agent and provide the fire report to the state. Cost Recovery Appropriation is the billing agent for motor vehicle accidents and recovering monies for services provided (cost is paid through the recoveries). \$14, 670.00 was billed for 2016 and the recovery is usually 1/3<sup>rd</sup>.

**Likley makes a motion to agree to the renewal of the 4 year Medicount Management Contract for the EMS billing; seconded by Thombs. Roll call: Likley- aye, Thombs- aye, Schmidt- aye. The motion passes.**

- Countywide Mutual Aid Agreement- Chief recommends the WFRD sign this agreement. Legal Council has reviewed the document.

**Likley makes a motion to agree to the Countywide Mutual Aid Agreement; seconded by Thombs. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.**

**Chief will have a detailed annual report at the end of this week.**

- No changes to the WFRD employees or salaries at this time.

Fiscal Officer's Report-bills were already paid at the end of the year December 31<sup>st</sup> meeting.

## Announcements

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January 17, 2017 Regular Meeting at 6:30 PM

Tentative Meeting Date: February 2, 2017 meeting with DS Architect and the Village Council at 7:00PM for a Westfield Township Community Services \ Building informational presentation

Discussion for the All Hazards' Advisory Committee letter will be revisited at the next meeting

Thombs makes a motion to adjourn; seconded by Likley. All said aye.

Respectfully submitted by:

Cheryl Porter, Zoning Secretary

Date approved: January 17, 2017

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Trustee William Thombs, Chair

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Trustee James Likley

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Trustee Michael Schmidt