

Westfield Township Board of Trustees

Regular Meeting
August 2nd, 2021

Trustee Horner commenced the Trustee meeting on August 2nd at 7:28pm. Roll call: Patterson- here, Schmidt-here, Horner-here. Meeting commenced after reciting the pledge of allegiance.

Guests- Ron Oiler, Carol Rumburg

Comments from the floor

- N/A

Minutes to be approved

- July 19th, 2021, Regular Meeting- *Trustee Horner motions to approve the minutes as presented; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.*

Roads Report

- RS Lee Evans in attendance.
- Salt drive completed.
- George's Tree service removed over \$4,000.00 in trees on Ballash Rd.
- Salt is running \$40.31 per ton from ODOT.
- RS Evans suggests that we thoroughly examine the hall after each rental. There are some areas of paint and trim that are visibly scratched. Per the rental contract, nothing is to be taped to the walls.

Cemetery

- Footer work has started, and foundations should be poured in the next few days.

Zoning

- ZI Banfield in attendance.
- We need BZA and ZC members.
- ZC is reviewing telecommunication towers, accessory buildings and plugged wells.
- Jason Lavor and group is rescinding their proposed project at the old truck stop parcel at this time.
- Deer Pass parcel is currently under contract.

Technology

- Terri Grimm updated the board of trustees via email.
- New website's content is nearly complete.
- Email service will remain with Don Krolikowski for now.

Old Business

- Solid Waste District- No new updates. Awaiting legal counsel.

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- Opioid Settlement Meeting- All three Westfield Township board of Trustees were present at the meeting.
- The board of Trustees has asked for legal counsel to review the concern of former ZI Sims possessing zoning emails/information on her private computer.

New Business

- American Response Plan (ARP) Act Funding- the TWP will be applying for the funding. Details to ensue.
- Audit Update- The state audit is currently taking place. FO Kurtz has provided the auditors with the information they requested. FO Kurtz has received invoices for payment.

Fiscal Officer Report

- FO Kurtz in attendance.
 - Appropriation Status (See Attached)
 - Fund Status (See Attached)
 - Secondary Checking- \$104,799.48 (*money market*)
 - Primary Checking- \$1,115,533.81
 - Total Fund status- \$1,220,333.29
 - Cash Summary by Fund (See Attached)
 - Payment Listing- totals \$19,198.17(See Attached)
 - Trustee Horner questioned the payment to Haviland Drainage. This is for pipes and spray cleaners.
 - Trustee Schmidt questioned the payment to Will-son distributing. This was for HCS spray cleaner.

Trustee Horner motions to pay the bills totaling \$19,198.17; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

- Receipt Listing (See Attached)
- Revenue Status by Fund (See Attached)

Correspondence

- Linda Bowers from Lafayette Township would like to know if Westfield Township would be interested in splitting the cost of hosting a community shred day. Trustee Patterson noted that Westfield Center holds a community shred event as well and we should consider collaborating with them moving forward. Patterson will reach out to the village.
- Two (2) new cell phones were purchased and received for the ZI and TS. Technology agreements were signed by both and returned to FO Kurtz. RS Evans is eligible for an upgrade on his cell phone.
- Ohio State division of Liquor notified the Township that the licenses expire in October. Applicants will need to reapply.

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Trustee Horner motions to approve Resolution 2021-10 "Designating Financial Institution as Public Depository" with Westfield Bank listed as the name of institution and a maximum amount for active/interim deposits with a \$10,000,000.00 max amount; seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes. (See Attached)

Trustee Schmidt motions to donate \$500.00 from the Township to the Westfield Fire Association to offset costs of their 100-year anniversary celebration; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

Announcements

- Trustee Regular Meeting August 16th, 2021, at 7:00pm via Zoom and in person.
- Zoning Commission Regular Meeting August 18th, 2021, at 6:30pm via Zoom and in person.
- Medina County Trustees Association steak cook-out is August 19th, 2021 (order deadline is August 12th).

Trustee Horner motions to adjourn meeting at 8:25 pm; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Meeting adjourned.

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Respectfully submitted by:

Amy M. Banfield


Date approved: 8/16/21



Trustee Craig Horner, Chair



Trustee Kent Patterson, Vice-Chair



Trustee Michael Schmidt, board member