

Westfield Township Board of Trustees

Regular Meeting
September 7th, 2021

Trustee Horner commenced the Trustee meeting on September 7th at 7:07 pm. Roll call: Patterson-here, Schmidt-here, Horner-here. Meeting commenced after a moment of silence and reciting the pledge of allegiance.

Guests- Ron Oiler

Comments from the floor

- N/A

Minutes to be approved

- August 16th, 2021, Regular Meeting- *Trustee Horner motions to approve the minutes as presented; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.*
- August 23rd, 2021, Special Meeting- *Trustee Horner motions to approve the minutes as presented; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.*

Roads Report

- RS Lee Evans in attendance.
- Initial estimate from Melway Paving was \$63,000 and the actual bill was \$49,000.
- ARP funds- RS Evans will check with the prosecutor's office to see if a road sign device (device that checks all township road signs) would qualify as a purchase under the ARP funds. The furnaces at the township hall are 22 years old. ARP funds may cover the purchase of a new furnace/ionizer.
- RS Evans asked the board of trustees if they want to continue to rent the hall considering the increase in COVID cases.
- PPE is needed for the WFRD and Cloverleaf Schools. Lee has compiled a list of the PPE needed by both entities. The board of Trustees will review.
- OPWC paperwork was turned in to the county. This is the Ryan Rd. paving project.

Cemetery

- N/A

Zoning

- ZI Banfield not in attendance (written report submitted).
- Four (4) applications received.
- Lot split for the Church at the Lake United Methodist needs signed. ZI Banfield has asked the board if they will waive the fee for the lot split.

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Trustee Schmidt motions to waive the lot split fee for the Church at the Lake United Methodist; seconded by Horner. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

- We need BZA and ZC members.

Technology

- Terri Grimm updated the board of trustees via email.
- Prosecutor's office was emailed for them to review the content on the website.
- Test emails will be sent later this week.
- Email service will remain with Don Krolikowski for now.
- Files can be transferred to Don Krolikowski, and he can host the new website.
- Invoice for website service was sent to the board of Trustees.

Old Business

- Solid Waste District- No new updates. Awaiting legal counsel.
- Personal emails on former ZI Sims personal computer- no updates from legal counsel.

New Business

- OTARMA cyber application completed.
- ARP totals fund for our township will be \$274,000.
- Audit update- questionnaire was completed as requested.
- TA Liquor License renewal.

Trustee Horner motions to waive the hearing for the TA liquor license renewal; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

Fiscal Officer Report

- FO Kurtz in attendance.
 - Appropriation Status (See Attached)
 - Fund Status (See Attached)
 - Secondary Checking- \$104, 808.38 (*money market*)
 - Primary Checking- \$1,184,067.62
 - Total Fund status- \$1,288,876.00
 - Cash Summary by Fund (See Attached)
 - Payment Listing- totals \$69,468.34 (See Attached)
 - Trustee Schmidt questioned the payment to Generator Systems. This was for service on the generators at the WFRD and it was billed to the Township.
 - Trustee Schmidt questioned the bill to Kimball West. This was for paint.

Trustee Horner motions to pay the bills totaling \$69,468.34; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

- Receipt Listing (See Attached)

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-Revenue Status by Fund (See Attached)

Correspondence

- An email was received from Cloverleaf schools that they are distributing some old printers/copiers to local governmental entities. Amy will plan to attend on the Township's behalf.
- The board discussed to continue with hall rentals at this time. There is a hall rental scheduled for November 7th, 2021.

Announcements

- Medina County Road dinner is September 16th, 2021, at 5:00pm.
- Trustee Regular Meeting September 20th, 2021, at 7:00pm via Zoom and in person.
- ZC meeting is September 22nd, 2021, at 6:30pm via Zoom and in person.

Trustee Horner motions to adjourn meeting at 8:00 pm; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Meeting adjourned.

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Respectfully submitted by:

Amy M. Banfield

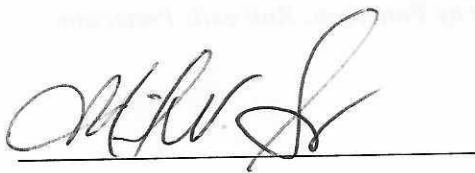
Date approved: 9/20/21



Trustee Craig Horner, Chair



Trustee Kent Patterson, Vice-Chair



Trustee Michael Schmidt, board member