

# Westfield Township Board of Trustees

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Regular Meeting  
October 4th, 2021

***Trustee Horner commenced the Trustee meeting on October 4<sup>th</sup> at 7:08 pm. Roll call: Patterson- here, Schmidt-here, Horner-here. Meeting commenced after reciting the pledge of allegiance.***

Guests- Ron Oiler, Heidi Carroll (Medina County Prosecutor's Office)

## Comments from the floor

- N/A

## Minutes to be approved

- September 20th, 2021, Regular Meeting- ***Trustee Horner motions to approve the minutes as presented; seconded by Schmidt. Roll call: Patterson-abstain, Schmidt-aye, Horner-aye. Motion passes.***

## Roads Report

- RS Lee Evans in attendance.
- Mowing is almost completed on all township roads.
- The state is still discussing the use of aqua salina for this winter.
- RS Evans discussed picking up brine from a plant in Summit County at a discounted rate. If picked up, we could save \$0.34/gallon.
- Two (2) furnace estimates are in for new furnaces for the Township Hall. Evans will get a 3<sup>rd</sup> estimate before presenting them to the board.

## Resident Concern(s)

- A resident on Mud Lake Rd. had concerns about some trees that needed cut back as well as mowing that has not been completed. Evans stated that he is going to be mowing there this week.
- A township resident had concerns about some trash being dumped on Clayton Drive. This is being addressed by Evans and he will place some signs to deter the dumping of trash. The resident asked if the road could be closed.

## Cemetery

- N/A

## Zoning

- ZI Banfield not in attendance (written report submitted). Julie Carr is the ZI in training. Ms. Carr was in attendance.
- Four (4) applications received.
- BZA Chairman Flemming is resigning at the end of the year. He has served five years as the BZA Chair.

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- Don Seeley (ZC alternate) has not attended a meeting since the beginning of the year. Multiple attempts were made to contact Mr. Seeley. Secretary Banfield will draft a letter to be reviewed and approved by the Board of Trustees and then sent to Mr. Seeley's home addressing the need to return the Zoning book to the Township.

***Trustee Horner motions to commence Executive Session to discuss "employment;" seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Executive session commenced with FO Kurtz and Heidi Carroll present at 7:28pm.***

***Trustee Horner motioned to exit Executive Session at 8:01pm with no action taken; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. No motions made. Meeting commenced at 8:01pm.***

## Technology

- Terri Grimm updated the Board of Trustees.
- New website is live.
- Facebook page is live as well.
- A few enhancements still need implemented.
- Working to promote the website and Facebook page.

## Old Business

- Solid Waste District- Awaiting legal counsel. Heidi Carroll is looking into it.
- ARP Funds- Looking at estimates for new furnaces for TWP hall. The township will receive approximately \$270,000 in funding. There is still considerable time to decide how funds will be used.
- ZI Banfield's printer- Secretary Banfield will replace the cartridge in the printer to see if that resolves his issues.
- Old ZI (Sims) personal emails on personal computer- currently working on this.

## New Business

- FO Kurtz provided Resolution #2021-13 for the Board of Trustees to review.

***Trustee Horner motions to approve Resolution #2021-13 a "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor;" seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.***

- The state audit has resumed. A questionnaire was sent to both Schmidt and Patterson for them to complete and return as soon as possible.

## Fiscal Officer Report

- FO Kurtz in attendance.

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- Appropriation Status (See Attached)
- Appropriation Supplemental (See Attached)
  - Funds moved for water and website costs.
- Fund Status (See Attached)
  - Secondary Checking- \$104, 808.38 (*money market*)
  - Primary Checking- \$1,189,520.85
  - Total Fund status- \$1,294,329.23
- Cash Summary by Fund (See Attached)
- Payment Listing- totals \$13,719.76 (See Attached)

***Trustee Horner motions to pay the bills totaling \$13,719.76; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.***

- Receipt Listing totaled \$27,707.54 (See Attached)
- Revenue Status (See Attached)

## Correspondence

- Already discussed.

## Announcements

- Trustee Regular Meeting October 18<sup>th</sup>, 2021, at 7:00pm via Zoom and in person.
- ZC meeting is October 20<sup>th</sup>, 2021, at 6:30pm via Zoom and in person.
- WFRD Clam Bake is Saturday, October 16<sup>th</sup>, 2021.

***Trustee Horner motions to adjourn meeting at 8:46 pm; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Meeting adjourned.***

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**Respectfully submitted by:**

**Amy M. Banfield**

**Date approved:** 10/18/21



**Trustee Craig Horner, Chair**



**Trustee Kent Patterson, Vice-Chair**

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**Trustee Michael Schmidt, board member**