

Westfield Township Board of Trustees

Regular Meeting

June 20th, 2022

Trustee Schmidt commenced the in-person and zoom Trustee meeting on June 20th at 7:00 pm. Roll call: Patterson- absent, Horner-here, Schmidt-here. Meeting commenced after reciting the Pledge of Allegiance.

Guests- Carol Rumburg, Frank Harmon.

Comments from the floor

- N/A

Trustee Schmidt motions to enter Executive Session to discuss "health insurance" with Mr. Frank Harmon present; seconded by Horner. Roll call: Horner-aye, Schmidt-aye. Executive Session commenced at 7:01pm.

Trustee Schmidt motions to exit Executive Session with no action taken; seconded by Horner. Roll call: Horner-aye, Schmidt-aye. Meeting commenced at 7:34pm with no motions made.

Minutes to be approved

- June 6th, 2022, Regular Meeting- ***Trustee Schmidt motions to approve the minutes as presented; seconded by Horner. Roll call: Horner-aye, Schmidt-aye. Motion passes.***

Roads Report

- RS Lee Evans in attendance.
- Ryan Rd. bid came in at 10% over the county engineer's estimate and therefore cannot be awarded. It will be put back out for bid in December 2022. OPWC funds will still be used for this project.
- Daniels Rd. will have chip and seal done later this week.
- Electrical was run at the Township Hall for the new automatic front doors and digital sign.
- Speedway Drive approach needs repair (force account).

Cemetery

- One burial on June 18th, 2022.
- Three foundations need poured.

Zoning

- ZI Carr not in attendance.
- Jack Franz is the new ZC chair and Carol Rumburg will be vice-chair.

Trustee Horner motions to place Doug Lassond into Joe Doty's vacated term (ending 2023) and to bring Lucie Petranek in as ZC alternate with term ending 2022; seconded by Schmidt. Roll call: Horner-aye, Schmidt-aye. Motion passes.

Westfield Township Board of Trustees

- Medina County Solid Waste district provided the ZC with their site plan for the Lake Rd. processing center construction project.
- Amber Trost continues to work on re-formatting the Zoning Regulations manual. The project is going very well thus far.

Old Business

- ARP funds- doors and electrical are in progress.
- Healthcare Insurance- executive session today with Frank Harmon.
- Recycling Center- discussed under zoning. Trustee Schmidt completed an application for commission appointment for the MCSWD. Schmidt will have to interview later this year.
- Village of Creston- money was received to the FO Kurtz.
- Job Descriptions- Terri G. provided the board of Trustees with her job descriptions to make sure they approved of the format. She will complete the Township Secretary/Zoning Secretary's job description.
- School Speed Zones- no new updates.
- Fireworks Legislation- no new updates.

New Business

- OTA Webinars are available.

Fiscal Officer Report

- FO Kurtz not in attendance.
 - Fund Status (See Attached)
 - Secondary Checking- \$104,847.57 (*money market*)
 - Primary Checking- \$1,130,965.91
 - Total Fund status- \$1,235,813.48
 - Appropriation Supplemental (See Attached)
 - Payment Listing- totals \$58,397.86 (See Attached)
 - Trustee Horner noted that the payment listing includes the Melway Paving for Daniels Rd. for \$41,000.

Trustee Schmidt motions to pay the bills totaling \$58,397.86; seconded by Horner. Roll call: Horner-aye, Schmidt-aye. Motion passes.

Correspondence

- Concrete material supply chain in Ohio. Raw materials are increasing in price.
- ODJFS – monthly unemployment for first quarter of 2022. Statement reads that there has been a penalty for a past due amount. Schmidt will reach out to FO Kurtz to find out more information.

Hall Rental

- N/A

Westfield Township Board of Trustees

Public Records Request

- N/A

Announcements

- Board of Trustees Regular Meeting Tuesday, July 5th, 2022, at 7:00pm via Zoom and in person.

Trustee Schmidt motions to adjourn meeting at 8:12 pm; seconded by Horner. Roll call: Horner-aye, Schmidt-aye. Meeting adjourned.

Westfield Township Board of Trustees

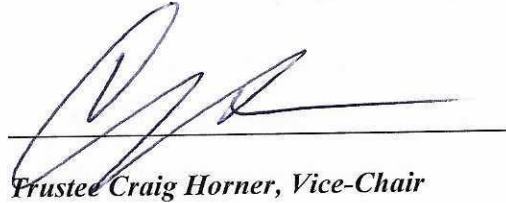
Respectfully submitted by:

Amy M. Banfield

Date approved: 7/5/22



Trustee Michael Schmidt, Chair



Trustee Craig Horner, Vice-Chair



Trustee Kent Patterson, board member