

Westfield Township Board of Trustees

Regular Meeting
August 15th, 2022

Trustee Schmidt commenced the in-person and zoom Trustee meeting on August 15th at 7:21pm. Roll call: Patterson- here, Horner-here, Schmidt-here. Meeting commenced after reciting the Pledge of Allegiance.

Guests- Ron Oiler, Carol Rumburg, Terri Grimm, Brad Lott.

Comments from the floor

- Jim Zuccaro, President, Summit Insurance Agency, and our OTARMA representative discussed how OTARMA assists townships in the state.
- Sworn in is Mr. Brad Lott of 5371 Seville Rd. His neighbor runs Affordable heating and cooling. Mr. Lott states that trucks are constantly driving down his driveway instead of his neighbor's driveway and the trucks are tearing up his yard when they turn around. Mr. Lott had some videos and photos of trucks coming down his driveway. Mr. Lott states that he believes more than eight hundred (800) s.q. of his neighbor's building is being used for his home occupation. The Board of Trustees have asked ZI Carr to investigate this further.

Minutes to be approved

- August 1st, 2022, Regular Meeting- ***Trustee Schmidt motions to approve the minutes as presented; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.***

Roads Report

- RS Lee Evans in attendance via Zoom.
- Mowing has been done on the southern-most roads.
- Most Paving will quote laminating the parking lot at WFRD.
- Daniels Rd. driveways still need repair from the recent chip and seal.
- Drive shaft was changed on the Dodge.
- Beavers on Garman Rd. are causing tree damage.
- Discussed updating the shutters and painting the new doors.
- 224 RCUT update- will receive an update from the county soon.

Cemetery

- Three (3) foundations need poured.

Zoning

- ZI Carr not in attendance.
- Buffham Rd. dog training facility update- awaiting legal counsel.
- Need 2 BZA alternates and 1 ZC alternate.
- BZA approved the sign variance for a digital sign at the Westfield Township Hall.

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Old Business

- ARP funds-spreadsheet was sent to the Board of Trustees for review.
- Healthcare Insurance- no new updates.
- Recycling Center- should be receiving a check for zoning application/permits.
- Job Descriptions- work in progress. FO job description was completed.
- School Speed Zones- no updates.
- Traffic Cameras in Townships- no updates.
- Opioid Settlement- there are two (2) documents that need signed for us to move forward. FO Kurtz will sign on the Township's behalf.

New Business

- OTA Webinars are available.
- Medina Fiber- Westfield Township was "skipped" over during the installation process because of technical difficulties. In the next few months Medina Fiber is expected to begin installation on the eastern side of the Township.
- Secretary Banfield will update the hall rental agreement because of the recent misunderstanding with the individual renting the hall.

Technology Report

- Terri Grimm in attendance.
- Discussed details of the upcoming retirement party for Chief Fletcher.
- Amber Trost continues to work on the reformatting of the ZC regulations manual.

Fiscal Officer Report

- FO Kurtz in attendance via Zoom.
 - Fund Status (See Attached)
 - Secondary Checking- \$104,866.82 (*money market*)
 - Primary Checking- \$1,470,758.93
 - Total Fund status- \$1,575,625.75
 - August Payment Listing- totals \$18,786.61 (See Attached)

Trustee Schmidt motions to pay the bills totaling \$18,786.61; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

Correspondence

- Local tax certification for all lodging tax received by the Township.
- Liquor permit was received for businesses selling liquor within the Township.
- BWC audit was successful. The township received a \$889.00 refund.

Hall Rental

- N/A

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Public Records Request

- N/A

Announcements

- Zoning Commission Regular Meeting Wednesday, August 17th, 2022, 6:30pm via Zoom and in person.
- Board of Trustees Regular Meeting Tuesday, September 6th, 2022, at 7:00pm via Zoom and in person.

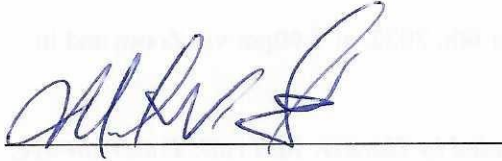
Trustee Schmidt motions to adjourn meeting at 8:59pm; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Meeting adjourned.

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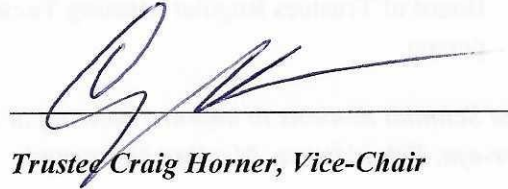
Respectfully submitted by:

Amy M. Banfield

Date approved: 9/16/22



Trustee Michael Schmidt, Chair



Trustee Craig Horner, Vice-Chair



Trustee Kent Patterson, board member