

Westfield Township Board of Trustees

Regular Meeting
September 6th, 2022

Trustee Schmidt commenced the Zoom and in-person Trustee meeting on September 6th, 2022, at 7:11pm. Roll call: Patterson- here, Horner-here, Schmidt-aye. Meeting commenced after reciting the Pledge of Allegiance.

Guests- Carol Rumburg, Ron Oiler

Comments from the floor

- Ron Oiler noted that the weeds at the Township Hall are overgrown. Trustee Schmidt asked if the current lawncare company could also do cleanup at the hall. RS Evans will check with them.

Minutes to be approved

- August 15th, 2022, Trustee Regular Meeting- *Trustee Schmidt motions to approve the minutes as presented; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.*

Roads Report

- RS Lee Evans in attendance via Zoom.
- Most Paving completed the paving projects on Speedway Drive, the fire station, and the driveways on Daniels Rd.
- 224 Construction continues.
- Road sign scanner needs upgraded to use for the Township road signs. RS Evans continues to work on this.
- Sign on Westfield Landing needs replaced. The previous sign was stolen.

Cemetery

- One (1) funeral tomorrow, September 7th, 2022

Zoning

- ZI Carr in attendance via Zoom.
- \$904.75 in zoning income for the month of August with many applications processed.
- ZI Carr has been in numerous discussions with barn owners inquiring to use their barns to produce income. We have received one agricultural exemption for a property on Kennard Rd.
- Medina County Solid Waste District has paid their required zoning fees. Construction should start soon.
- A resident on Mud Lake Rd. would like to open a wedding venue that also allows the owner to sell beef. The resident would like to classify it as agricultural. ZI Carr was advised that it will fall under a Farm Market.
- A property in the township that has a permitted barn built on it and appears to have septic and a well at the barn as well. The property also has a mailing address. ZI Carr will investigate this further to see if this should be considered a taxable residence.
- We are still needing two (2) BZA alternates and one (1) ZC alternate.

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Old Business

- ARP Funds- Spreadsheet was not reviewed. The county auditor has certified the ARP funds.
- Health Care Update- Still waiting on Frank Harmon to get more information.
- Recycle Center/MCSWD- discussed under zoning. Trustee Schmidt has an interview on September 17th to potentially join the board.
- Job Descriptions/Onboarding Plan- Reviewed the Fiscal Officer's job description. Lee Evans' job description is completed and was sent to FO Kurtz to review.
- Traffic enforcement cameras- no new updates.
- ODOT RCUT- no new updates.
- Opioid Settlement- no new updates.

New Business

- OTA conferences are offered, but they are charging \$20 per seminar.
- Trustee Horner attended the county steak fry at Montville Township. Meals on Wheels project is up and running again.

Technology

- Terri Grimm not in attendance.
- Amber Trost is continuing to work on the Zoning Regulations Manual. She anticipates that she will have the draft completed at the end of September.

Fiscal Officer Report

- FO Kurtz not in attendance.
 - Appropriation Status by Fund (See Attached)
 - Fund Status (See Attached)
 - Secondary Checking- \$104,895.26 (*money market*)
 - Primary Checking- \$1,406,688.54
 - Total Fund status- \$1,511,583.80
 - Cash Summary by Fund (See Attached)
 - Payment Listing- totals \$81,531.91 (See Attached)

Trustee Horner motions to pay the bills totaling \$81,531.91; seconded by Schmidt: Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

- Receipt Listing (See Attached)
- Revenue Status by Fund (See Attached)

Correspondence

N/A

Hall Rental

- N/A

Public Records Request

N/A

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Announcements

- Fire Chiefs Celebration Party at the WFRD on Sunday, September 11th, from 2-5pm.
- Board of Trustees Regular Meeting Monday, September 19th, 7:00pm via Zoom and in person.

Trustee Schmidt motions to adjourn meeting at 8:13pm; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Meeting adjourned.

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Respectfully submitted by:

Amy M. Banfield

Date approved: 9/19/22



Trustee Michael Schmidt, Chair



Trustee Craig Horner, Vice-Chair



Trustee Kent Patterson, board member