

Westfield Fire and Rescue District

Regular Meeting
September 6th, 2022

Guests- Ron Oiler, Carol Rumburg

Trustee Patterson commenced the Zoom and in-person meeting on September 6th, at 6:30pm. Roll call: Patterson-here, Horner- here, Schmidt- here. Meeting commenced after a moment of silence to recognize all first responders during this challenging time.

Comments from the floor

- N/A

Minutes to be approved

- August 15th, 2022, Regular Meeting- *Trustee Horner motions to approve the minutes as presented; seconded by Schmidt. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.*

Trustee Patterson motioned to accept the resignation of Lt. Adam Anderson; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

Trustee Patterson motioned to enter Executive Session to discuss "personnel and compensation;" seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes. Executive Session commenced at 6:33pm with Chief Cavanaugh present as well.

Trustee Patterson motioned to exit Executive Session at 7:08pm with no motions made; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Meeting commenced with no action taken.

Chief's Report

- Chief Cavanaugh in attendance.
- WFRD has interviewed and hired five (5) new applicants.
- 45 total runs for the month of August. 28 were EMS, 10 fire and 7 MVAs. 40 runs were in the Township, 4 in the village and 1 in Lodi for 30 residents and 15 non-residents.
- Chief Cavanaugh is working with Leroy United Methodist Church to develop an emergency plan for large events in the community. They are working with church administration, Police Chief Meyers, and Westfield Insurance security team to better serve the church and the preschool.
- Chaplain Megan will be working with WFRD to assist with members that may be struggling from a critical incident. She may also be called to the scene for catastrophic events.
- Fire drills were conducted at Cloverleaf Schools.

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Old Business

- Party Planning for Chiefs Fletcher and Cavanaugh- planning is well underway. The party will be held at the WFRD on September 11th from 2-5pm.
- Gas Bill- Trustee Schmidt called the gas company regarding the gas usage. The WFRD only used \$9.93 worth of gas, the remainder of the \$204 bill was for fees.

New Business

- N/A

Fiscal Officer Report

- FO Kurtz not in attendance.
 - Appropriation Status by Fund (See Attached)
 - Fund Status (See Attached)
 - Secondary Checking- \$102,307.27 (money market)
 - Primary Checking- \$223,872.80
 - Total Fund status- \$326,180.07
 - Cash Summary by Fund (See Attached)
 - August/September Payment Listing- totals \$29,950.27 (See Attached)
 - Trustee Schmidt questioned the duplicate payment to new Fire Chief Cavanaugh. This was correct per FO Kurtz.

Trustee Patterson motions to pay the bills totaling \$29,950.57; seconded by Schmidt. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

- Revenue Status by Fund (See Attached)
- Receipt Listing for August 2022 (See Attached)

Announcements

- Next regular meeting will be Monday, September 19th, 2022, at 6:30pm via Zoom and in person.

Trustee Patterson makes a motion to adjourn at 7:31 pm; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Meeting adjourned.

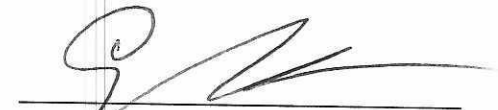
Westfield Fire and Rescue District


Respectfully submitted by:

Amy M. Banfield

Date approved: 9/19/22


Trustee Kent Patterson, Chair


Trustee Craig Horner, Vice-Chair


Trustee Michael Schmidt, Board Member

