

Westfield Township Board of Trustees

Regular Meeting
September 19th, 2022

Trustee Schmidt commenced the in-person and zoom Trustee meeting on September 19th at 7:12pm. Roll call: Patterson- here, Horner-here, Schmidt-here. Meeting commenced after reciting the Pledge of Allegiance.

Guests- Ron Oiler, Carol Rumburg

Comments from the floor

- N/A

Minutes to be approved

- September 6th, 2022, Regular Meeting- *Trustee Schmidt motions to approve the minutes as presented; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.*

Roads Report

- RS Lee Evans in attendance.
- RS Evans has an estimate from Baughman Finishings in West Salem to paint the exterior doors, shutters and repair some interior walls for \$2,852.00.

Trustee Horner motions to approve the estimate from Baughman Finishings for \$2,852.00, estimate #11065, to be paid out of the ARP funds; seconded by Schmidt. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

- RS Evans received an estimate from WLA Construction for the new sign foundation, replacing broken sidewalk at the Township Hall and pouring two (2) foundations at the cemetery. The estimate is dated 9/18/22 for \$3,000.00.

Trustee Schmidt motions to approve the WLA Construction (dba AK Construction) estimate #376, dated 9/18/22, for \$3,000.00; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

- New Dodge tires were purchased.
- Matt from ODOT noted that the 224 repaving project is behind schedule.

Cemetery

- Two (2) foundations need poured.

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Zoning

- ZI Carr in attendance.
- Barn Wedding Venues- one property located on Kennard Rd. has filed an agricultural exempt. Another property on Mud Lake Rd. will fall under Farm Market.
- Need 2 BZA alternates and 1 ZC alternate.

Old Business

- ARP funds-Doors, electric/digital sign, concrete will all come out of ARP funds. New carpet for the Township Hall was discussed. Trustee Schmidt will check with some local companies for an estimate.
- Healthcare Insurance- no new updates. Trustee Schmidt reached out to him last week and we still have not heard back.
- Recycle Center- Trustee Schmidt has an interview on 9/21/22 at 8:30am for a board position.
- Job Descriptions- RS Evans' job description has been typed and sent to FO Kurtz for review. Grimm will review the job description with Lee to get his feedback.
- School Speed Zones- no updates.
- Traffic Cameras in Townships- no updates.
- Opioid Settlement- Paperwork was sent in by FO Kurtz.

New Business

- OTA Webinars- OTA is charging \$25 for specific courses.
- IRS correspondence for tax period 2017 for Circle Lawncare. The letter states that they are placing a levy on the property for taxes owed. We notified the IRS that we paid the contractor, and they did not claim the income on their taxes when they filed.

Fiscal Officer Report

- FO Kurtz in attendance.
 - Fund Status (See Attached)
 - Secondary Checking- \$104,895.26 (*money market*)
 - Primary Checking- \$1,376,785.52
 - Total Fund status- \$1,481,680.78
 - FO Kurtz suggests that we move approximately \$200,000.00 to our secondary checking account.
- September Payment Listing- totals \$34,356.35 (See Attached)
 - Most Paving accounted for almost \$26,000.00 on the payment listing.

Trustee Schmidt motions to pay the bills totaling \$34,356.35; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

Correspondence

- N/A

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Hall Rental

- N/A

Public Records Request

- N/A

Announcements

- Zoning Commission Regular Meeting Wednesday, September 21st, 2022, at 6:30pm via Zoom and in person.
- Board of Trustees Regular Meeting Monday, October 3rd, 2022, at 7:00pm via Zoom and in person.

Trustee Schmidt motions to adjourn meeting at 8:25pm; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Meeting adjourned.

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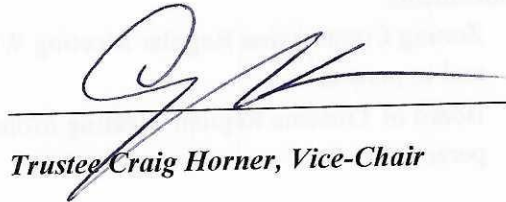
Respectfully submitted by:

Amy M. Banfield

Date approved: 10/31/22



Trustee Michael Schmidt, Chair



Trustee Craig Horner, Vice-Chair



Trustee Kent Patterson, board member