

Westfield Fire and Rescue District

Regular Meeting
October 17th, 2022

Guests- Carol Rumburg, Sarah Sitko, Nancy Buehler, Carol McCleery, Pastor Megan Buehler.

Trustee Patterson commenced the in-person and zoom meeting on October 17th at 6:30 pm. Roll call: Patterson-here, Horner- here, Schmidt- here. Meeting commenced after a moment of silence to recognize all first responders during this challenging time.

Comments from the floor

- N/A

Chief's Report

-Chief Cavanaugh in attendance.

- Chief Cavanaugh would like to have Pastor Megan Buehler serve in the honorary position of WFRD chaplain.

Trustee Patterson motions to approve Pastor Megan Buehler as the WFRD department chaplain; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

Trustee Horner performed the swearing-in ceremony for Chaplain Megan Buehler with guests present. Welcome Chaplain Buehler. A chaplain helmet was given to Chaplain Buehler.

Trustee Patterson motions to enter Executive Session for the reason of "personnel, ORC 121.22 G-1:" seconded by Horner. Motion passes. FO Kurtz and Chief Cavanaugh are invited to the Executive Session additionally. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Executive Session commenced at 6:40pm.

Trustee Patterson motions to exit Executive Session with action to follow; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Meeting commenced at 7:32pm.

Trustee Patterson motions to appoint Chief Cavanaugh to investigate non-compliant volunteer Fire and EMS on the WFRD; seconded by Schmidt. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

Trustee Patterson motions to accept the resignations of Richard Botson, Nick Everett, Sarah Sitko, Lauren Carrier and Catherine Wailen; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

- 16 total runs, 14 in the TWP, 2 in the village of which 12 were EMS, 2 MVAs, and 2 fire.
- Tornado siren installed and tested at the school.
- Lightening arrestors will be placed on all sirens.
- An ambulance crew attended the TA Trunk or Treat on 10/15.
- Annual Clam Bake was a huge success. Chief Cavanaugh would like to thank the community for their support.

Westfield Fire and Rescue District

- Fire Prevention week is this week for CES. Local fire departments are assisting with the fire prevention week at the school.
- Lieutenant interviews are being conducted this evening at the WFRD. Four (4) applicants are undergoing interviews for the two (2) positions.
- Chief Cavanaugh and Jeff Hall are doing FF III & IV classes at the University of Akron.
- Chief Cavanaugh is completing National Incident Management courses 300 & 400
- Three (3) new applicants were interviewed, and their information will be presented to the Board of Trustees for their review.

Minutes to be Approved

-October 3rd, 2022, Regular Meeting- **Trustee Horner motions to approve the minutes as presented; seconded by Schmidt. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.**

Old Business

- Levy Discussions- Trustee Patterson would like to create a working group to discuss the need for a levy. He would like those discussions to occur with the Township and the village of Westfield Center.

New Business

- No new updates.

Fiscal Officer Report

- FO Kurtz in attendance.
 - Appropriation Supplemental (See Attached)
 - Fund Status (See Attached)
 - Secondary Checking- \$102,332.50 (money market)
 - Primary Checking- \$175,258.97
 - Total Fund status- \$277,591.47
 - October Payment Listing- totals \$23,441.92 (See Attached)

Trustee Patterson motions to pay the bills totaling \$23,441.92; seconded by Schmidt. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

Correspondence

- N/A

Announcements

- Next regular meeting will be Monday, November 7th, 2022, at 6:30pm via Zoom and in person.

Trustee Patterson makes a motion to adjourn at 7:55pm; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Meeting adjourned.

Westfield Fire and Rescue District

Respectfully submitted by:

Amy M. Banfield

Date approved: 11/7/22


Trustee Kent Patterson, Chair


Trustee Craig Horner, Vice-Chair


Trustee Michael Schmidt, Board Member

