

Westfield Township Board of Trustees

Regular Meeting
December 5th, 2022

Trustee Schmidt commenced the Zoom and in-person Trustee meeting on December 5th, 2022, at 7:10 pm. Roll call: Patterson- here, Horner-here, Schmidt-aye. Meeting commenced after reciting the Pledge of Allegiance.

Guests- Carol Rumburg, Ron Oiler, Rick Robbs, Lucie & Steve Petranek.

Comments from the floor

- N/A

Minutes to be approved

- November 21st, 2022, Trustee Regular Meeting- *Trustee Schmidt motions to approve the minutes as amended, should read "Frank Harmon and FO Kurtz were present via teleconference" and add the statement for "exiting Executive Session at 8:12pm with no action taken"; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.*

Roads Report

- RS Lee Evans in attendance.
- New carpeting at the Township Hall will be installed this week. Furniture was moved to accommodate.
- Projects for 2023- portion of N. Leroy and Kennard Rd (western end only). The estimate for both projects is \$88,000. Bids may go out in March 2023.
- Ryan Rd. bid is going out on December 15th. Our portion of the project is \$80,000. OPWC funds will cover the remainder.
- Digital sign should be ready to be installed this week.

Cemetery

- N/A

Zoning

- ZI Carr in attendance.
- \$1,093.82 in zoning income for the month of November which includes two new home builds, two covered porch additions and one shed.
- The Cloverleaf School representatives would like to come to the January ZC meeting to discuss the updates on the new building.
- The zoning language does not discuss placing a fence on property when there is no structure. The ZC will discuss at their January meeting.
- ZI Carr's laptop is out of commission until further notice. Terri Grimm will take it to Astro Computer for them to evaluate the error message.

Old Business

- ARP Funds- New balance is \$60,823.94. The concrete for the new sign came out.

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- Health Care Update- According to Trustee Patterson, whatever the attorney general concludes, our Prosecutor's office will abide by
- Job Descriptions/Onboarding Plan- Grimm noted that the onboarding plan has been completed for a few months now. The job descriptions are being addressed.
- Traffic enforcement cameras- no recent updates.
- School speed zones- no recent updates.
- Opioid Settlement-The Township has not received their Opioid settlement funds. FO Kurtz forwarded an updated notification from the Opioid Settlement to the Board of Trustees. The Township will receive approximately \$183.
- Lafayette Township agreement for services- No new updates.
- OTA Winter conference is on January 25th-27th, 2023, in Columbus. Trustee Schmidt, FO Kurtz, and Secretary Banfield are all signed up. Trustee Patterson plans to sign up to attend soon.

New Business

- OTA free webinars are being offered. Trustee Schmidt is enrolled in a course called 'Campaign Guidance.'
- Ohio Deferred Compensation- A representative reached out to FO Kurtz to set up a time to discuss the plans offered to Township employees.

Technology

- Grimm will meet with Astro in Medina to see about replacing our audio recording equipment in the Township Hall.

Fiscal Officer Report

- FO Kurtz in attendance.
 - Appropriation Status by Fund (See Attached)
 - Appropriation Supplemental (See Attached)
 - Fund Status (See Attached)
 - Secondary Checking- \$345,088.16 (*money market*)
 - Primary Checking- \$939,385.18
 - Total Fund status- \$1,284,473.34
 - Cash Summary by Fund (See Attached)
 - Payment Listing- totals \$21,179.39 (See Attached)
 - Trustee Schmidt questioned the payment to Bowman Finishings. This was for the painting of the shutters and doors.

Trustee Schmidt motions to pay the bills totaling \$21,179.39; seconded by Patterson: Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.

- Receipt Listing (See Attached)
- Revenue Status by Fund (See Attached)

Correspondence

- FO Kurtz forwarded the 2023 Township Meeting calendar for the Board of Trustees to review. There are some meeting dates in 2023 that fall on a federal holiday. The updated meeting dates

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are January 17th, February 21st, June 20th, and July 5th, 2023. A new calendar will be sent out for review.

Hall Rental

- N/A

Public Records Request

N/A

Announcements

- Medina County Township Association Christmas Dinner, Thursday, December 15th, 2022, at Williams on the Lake.
- Board of Trustees Regular Meeting Monday, December 19th, 7:00pm via Zoom and in person.
- No ZC meeting for the month of December.

Trustee Schmidt motions to adjourn meeting at 8:05 pm; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Meeting adjourned.

Westfield Township Board of Trustees

Respectfully submitted by:

Amy M. Banfield

Date approved: 12/19/22

Trustee Michael Schmidt, Chair



Trustee Craig Horner, Vice-Chair



Trustee Kent Patterson, board member