

# Westfield Township Board of Trustees

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Regular Meeting  
December 19th, 2022

*Trustee Schmidt commenced the in-person and zoom Trustee meeting on December 19th, 2022, at 7:31 pm. Roll call: Patterson- here, Horner-here, Schmidt-here (via Zoom only). Meeting commenced after reciting the Pledge of Allegiance.*

*Note- Trustee Schmidt may not vote during this meeting since he is present via Zoom.*

Guests- Carol Rumburg, Ron Oiler

## Comments from the floor

- N/A

## Minutes to be approved

- December 5th, 2022, Regular Meeting- *Trustee Horner motions to approve the minutes as presented; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-abstain (present via Zoom). Motion passes.*

## Roads Report

- RS Lee Evans in attendance.
- The new digital sign will be delivered soon.
- Epoke needs a new hose.
- Joe Lewis Excavating aided with the grain bin fire on Seville Rd. Mr. Lewis asked if we could pay him by allowing him to take some of our culvert pipe.

*Trustee Horner motions to approve Joe Lewis Excavating to take culvert pipe from the Township Hall as payment for his assistance with the grain bin fire on Seville Rd; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-abstain (present via Zoom). Motion passes.*

## Cemetery

- N/A

## Zoning

- ZI Carr not in attendance.
- The Board of Trustees would like to hold an all boards meeting with ZC and BZA members in attendance as well. The meeting is tentatively scheduled for Wednesday, February 15<sup>th</sup>, 2023, at 6:30pm. Secretary Banfield will send out a "save the date."
- Secretary Banfield will forward our red-line version of the updated Zoning Regulations to the Planning Department and the Prosecutor's office for their input.

## Old Business

- ARP funds- Current balance is \$61,327.01. New carpet has been installed at the Township Hall.
- Healthcare Insurance- No new updates.

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***Trustee Horner motions to approve the 2023 Westfield Township Meeting Calendar as presented by FO Kurtz; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-abstain (present via Zoom). Motion passes.***

- Opioid Settlement- recent updates on the settlement was sent to the Board of Trustees via email for their review.
- Lafayette Township Mutual Services Agreement- No new updates.
- OTA Winter Conference January 25<sup>th</sup>-27<sup>th</sup>, 2023- Trustee Schmidt is registered to attend. Trustee Patterson, FO Kurtz, and Secretary Banfield may attend.

## New Business

- Levy Committee will need formed to assist with levy communication. Committee members discussed are John Gladden, Jack Franz, Terri Grimm, Karen Martin, and Amy Banfield.
- We received a proposal from Environmental Enhancements Landscaping for future landscaping needs at the Township Hall. Spring cleanup was priced at \$1,650.
- Hall Rental "Hold Harmless" language- Trustee Patterson met with the Prosecutor's office and they are still working on this.
- CUE-COG correspondence/resolution- the Board of Trustees will appoint RS Evans as representative.

***Trustee Horner motions to approve the appointing of Lee Evans as the representative for the Community University Education Council of Governments (CUE-COG); seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-abstain (present via Zoom). Resolution passes.***

## Fiscal Officer Report

- FO Kurtz in attendance.
  - Appropriation Status (See Attached)
  - Appropriation Supplemental (See Attached)
  - Fund Status (See Attached)
    - Secondary Checking- \$345,088.16 (*money market*)
    - Primary Checking- \$914,604.26
    - Total Fund status- \$1,259,692.42
- December Payment Listing- totals \$45,078.76 (See Attached)

***Trustee Horner motions to pay the bills totaling \$45,078.76; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-abstain (present via Zoom). Motion passes.***

***Trustee Horner motions to approve the 2023 Temporary Appropriations for the Township in the amount of \$1,107,247.03; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-abstain (present via Zoom). Motion passes.***

## Correspondence

- The OTARMA license is being modified.
- Medina County Solid Waste District (MCSWD) has increased their fees.

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## Hall Rental

- N/A

## Public Records Request

- Lucie Petranek requested zoning records for 7979 Westfield Rd. FO Kurtz has completed this request.

## Announcements

- Board of Trustees Regular and Organizational Meeting, Tuesday, January 3<sup>rd</sup>, 2023, at 7:00 pm via in person and Zoom.

***Trustee Horner motions to adjourn meeting at 8:30 pm; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-abstain (present via Zoom). Meeting adjourned.***

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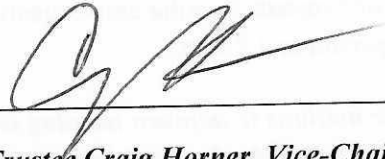
*Respectfully submitted by:*

*Amy M. Banfield*

*Date approved: 1/3/23*



*Trustee Michael Schmidt, Chair*



*Trustee Craig Horner, Vice-Chair*



*Trustee Kent Patterson, board member*