

# WESTFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting

June 5th, 2023

***Trustee Horner commenced the in-person Trustee meeting on June 5th, 2023, at 7:00 pm. Roll call: Patterson- here, Horner-here, Schmidt-absent. The meeting commenced after reciting the Pledge of Allegiance.***

Guests- Rick Robbs, Carol Rumburg, Ron Oiler, Jim and Terri Likely

## Comments from the floor

- N/A

## Minutes to be approved

- May 15th, 2023, Regular Meeting- ***Trustee Horner motions to approve the minutes as presented; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-absent. Motion passes.***

## Roads Report

- RS Lee Evans in attendance.
- Emergency culvert work needs to be done on Buffham Rd at the end of this week.
- Digital sign graphics are loose on the inside (at the top of the sign). RS Evans is following up on this. Stewart Sign is working to make new sign graphics for the digital sign. The Township will have to cover the cost for installation.
- Mowing is a work in progress. RS Evans continues to work on getting all Township roads done.
- Shutters above the garage need painted. RS Evans will contact the company that painted the shutters previously.

## Cemetery

- Two (2) plots were sold.
- Deed signed by Trustees.

## Zoning

- ZI Carr in attendance.
- Lot combination on Buffham Rd. signed by the Trustees.
- The property owners at Daniels and Greenwich Rd. property would like to come to the next ZC meeting to plead their case in allowing a lot combination for their two (2) properties. One of the properties is zoned Highway Commercial, the other is Rural Residential.
- BZA met last Tuesday to review two (2) applications. Both side yard setbacks were approved.
- The pilot is looking into building a new service center in their truck parking lot and the TA will house a new Verizon store.
- Comp Plan Update- The Board of Trustees met with a potential company to help with updating the Comp Plan. The Board of Trustees are still considering all options at this time.

## Technology

- Terri Grimm in attendance.

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- The Township website had a browser based non-malicious hack. Grimm received assistance from our website administrators to fix the issue. New website security measures are in place to prevent this from happening in the future.

### Old Business

- Northcoast Soccer- Secretary Banfield attempted to contact them twice since the previous Township meeting. No return email has been received. FO Kurtz suggested that one of the Trustees stop in during the week as the owners are usually there in person. Northcoast Soccer Association is supposed to be providing a traffic officer during tournament weekends. We have received some resident complaints about the traffic.

### New Business

- Carpet marks- It was recommended to purchase a new vacuum to help with this.

### Fiscal Officer Report

- FO Kurtz in attendance.
  - Appropriation Status
  - Appropriation Supplemental
  - Fund Status
    - Secondary Checking- \$612,849.72(*money market*)
    - Primary Checking- \$792,049.19
    - Total Fund status- \$1,404,898.91
- Payment Listing- totals \$144,402.26

***Trustee Horner motions to pay the bills totaling \$144,402.26; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-absent. Motion passes.***

- Cash Summary by Fund
- Receipt Listing
- Revenue Status

### Correspondence

- Cards from Planning Services that discuss the Fair Housing Act are on the table at the Township Hall.
- Special Election on August 8<sup>th</sup>. The BOE will need access to the Township Hall on August 7<sup>th</sup>-9<sup>th</sup> to set up and tear down their election equipment. Will move the August Trustee regular meeting to the Fire Station.

### Hall Rental

- N/A

### Public Records Request

- N/A

Announcements

- Board of Trustees regular meeting Tuesday, June 20th, 2023, at 7:00 pm via in person only.
- Zoning Commission regular meeting Wednesday, June 21<sup>st</sup>, 2023, at 6:30pm via in person only.

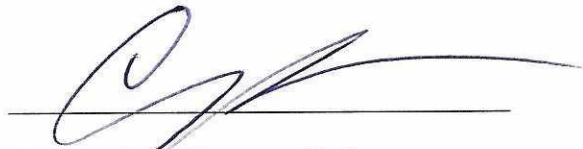
***Trustee Horner motions to adjourn the meeting at 7:45 pm; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-absent. Meeting adjourned.***

WESTFIELD TOWNSHIP BOARD OF TRUSTEES

Respectfully submitted by:

Amy M. Banfield

Date approved: 10/20/23



Trustee Craig Horner, Chair



Trustee Michael Schmidt, Vice-Chair



Trustee Kent Patterson, board member