

WESTFIELD TOWNSHIP TRUSTEE MEETING

January 16, 2024

Schmidt called the meeting to order at 7:39 pm.

Attendance: Kent Patterson, Craig Horner, Michael Schmidt

Others in attendance: ZI Carr, FO Kurtz, Carol Rumberg, Greg McGlashan

No comments from the floor.

Lee Evans, Roads Supervisor updates:

On 12-18-23 The furnaces and air conditioning systems were inspected and approved. This was done by the county since we are a public building and because it can be rented by the public.

110 ton of salt was delivered to the township today. The order was sent in for 125 ton, so more is likely to come tomorrow.

L Evans worked on a grant application and turned it in. Confirmation was received.

The truck chassis- updates will be available next month.

Schmidt shared the Board will need to go into executive session to discuss township personnel considerations.

Schmidt made a motion to go into execution session for personnel related discussion at 7:52 pm. Horner seconded the motion.

Schmidt- yes, Horner- yes- Patterson- yes. Motion passed.

Schmidt makes a motion to end the executive session at 9:10 pm with action to follow. Horner seconded the motion.

Patterson- yes, Horner- yes, Schmidt- yes. Motion passed.

Schmit makes a motion to come back into the regular meeting at 9:10 pm. Horner seconded the motion.

Patterson- yes, Horner- yes, Schmidt- yes. Motion passed.

Schmidt makes motion to accept meeting minutes as submitted from December 28, 2023. Patterson seconded the motion.

Patterson- yes, Horner- yes, Schmidt- yes. Motion passed.

Schmidt makes a motion to accept the meeting minutes from January 2, 2024. Horner seconded the motion.

Schmidt- yes, Patterson- yes, Horner- yes. Motion passed.

Zoning department updates

Board discussed agricultural use of the dog park/training/rental facility on Buffham Rd and the upcoming events.

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Greg Heimberger has quit the BZA affective immediately. Justin Blake applied for this position.

Schmidt makes a motion to appoint Mike Rinkus as a member of the BZA Board until 2026. Horner seconded the motion.

Schmidt- yes, Patterson- yes, Horner- yes. Motion passed.

Schmidt makes motion to appoint Justin Blake as BZA Alternate for the 2024 calendar year. Patterson seconds.

Schmidt- yes, Patterson- yes, Horner- yes. Motion passed.

Schmidt discussed the upcoming workshop that is being hosted in Lafayette on January 18th. RSVP required.

Carpet update- unable to be fixed.

Lake Rd Commercial building- getting new water line by the county, as the county water line has been the reason the building has not been occupied. Because of the water line the building has not been occupied since the fire suppression system was compromised.

Schmidt makes a motion that all siren maintenance issues are paid for through the townships budget. Patterson seconds the motion.

Schmidt- yes, Patterson- yes, Horner- yes. Motion passed.

Board discussed upcoming training; including the Feb 7-9 training opportunities offered to the township employees. FO Kurtz, ZI Carr, Trustee Patterson and Terri Grimm are attending.

Hall rental on January 28th at 4:00 pm for Westfield Farms. Patterson will open and close the building.

FO sends out hall rental invites via email to the Trustees. March 2nd is reserved and paid for.

Health District Advisory Council Meeting on March 4th- Township cannot attend due to our scheduled meeting.

Schmidt makes a motion appointing Julie Carr to the position of zoning inspector and township administrator assuming both role positions at the compensation rate of \$22,000 per year with a full benefit package provided by the township effective January 16, 2024. Horner seconds the motion.

Schmidt- yes, Patterson- yes, Horner- yes. Motion passed.

The township was responsible for maintaining 21.809 miles of public roads as of December 31, 2023.

Fiscal Officer provided an update on the fund status. \$1,444,224.65. with a money market balance of \$618,242.88. \$825,981.77 primary checking account balance. FO balanced 2023 to the penny.

Schmidt makes a motion approve payments of \$9.863.85. Horner seconds the motion.

Schmidt- yes, Patterson- yes, Horner- yes. Motion passed.

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FO Kurtz will not be at the second meeting of February. She will have everything dropped off at the township before that meeting. Goal is to have budgets done before this meeting as long as auditor has everything back to her soon.

Schmidt makes a motion to approve resolution 2024-02 to authorize the township road department to proceed in certain instances in the reconstruction, improvements, maintenance and repair of roads and culverts as presented. Patterson seconds the motion.

Schmidt- yes, Patterson- yes, Horner- yes. Motion passed.

Announcements:

Zoning commission 1/17

BZA Meeting 1/25

Trustee Meeting 2/5

Schmidt makes a motion to adjourn the meeting. Patterson seconds the motion.

Schmidt- yes, Patterson- yes, Horner- yes. Motion passed.

The meeting adjourns at 9:44 pm

Minutes prepared by: Julie Carr, Township Administrator

Signed,



Craig Horner



Kent Patterson



Michael Schmidt



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