

WESTFIELD TOWNSHIP TRUSTEE MEETING

April 1, 2024

Schmidt called the meeting to order at 7:18 pm.

Attendance: Kent Patterson, Craig Horner, Michael Schmidt

Others in attendance: Melissa Kurtz and Terri Grimm.

Horner makes a motion to approve the minutes for the March 18th meeting. Schmidt seconds the motions. **Schmidt- yes, Patterson- yes, Horner- yes. Motion passed.**

Zoning Updates- \$2,032.10 collected for March. The next meeting will be a public hearing on April 15th to vote on the recommendation from the Zoning Commission. April 24, 2024 at 6:30 is a work session for the BZA to possibly create a new application that will provide more detail the BZA feels is needed. They are reviewing other townships and will come up with what they feel is best going forward. Comprehensive Plan training was hosted by the County and our ZC attended.

The Working Session for the Fire and Rescue District Levy was sent to area news, our website and The Post as a calendar entry. All voicemails and emails have been returned. Hall has been cleaned.

Mr. Evans updated that the roads contracts have been completed. On Ballash Rd, Lee has cleaned the ditches of debris. The road improvements, using chip and seal, is being done by Melway. Patches will be done by Lee- he explained the process.

Grimm discussed the Fire and Rescue Levy Working Session and wanting to be prepared with information to give the residents and questions to ask the Trustees to show transparency.

Hall Rental- M. Kurtz said she would like to use Microsoft Calendar to update on any hall rentals.

Records retention and destruction schedule is agreed upon by all.

Schmidt makes a motion to approve the records and retention schedule that was modified on March 18th, 2024. Horner seconds the motion. Schmidt- yes, Patterson- yes, Horner- yes. Motion passed.

Township Hall will be cleaned on 4/16/25. Schmidt will open the building.

Grimm gave an update on the employee handbook.

Funds reports- see Exhibits.

Payment listing \$17,123.06

Schmidt makes a motion to approve the payments of \$17,123.06 . Horner seconds the motion. Schmidt- yes, Patterson- yes, Horner- yes. Motion passed.

Kurtz shared that the balance for the siren batteries can be reallocated out of AARP funds.

Schmidt makes a motion to reallocate the siren batteries purchase of \$1,439.94 to be paid for out of AARP funds, with two of them being paid for by the village. Patterson seconds the motion. Schmidt- yes, Patterson- yes, Horner- yes. Motion passed.

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Schmidt shared the discussions and what is happening around the township with cannabis sales and dispensary. One is going in Seville at the old Huddle House. Schmidt will be going through the old resolutions to provide information to the Zoning Board and Inspector.

Schmidt makes a motion to approve the Resolution 2024-08 to prohibit adult use of C-cannabis operators, cultivators, processors and retails dispensaries within the unincorporated area of Westfield Township as attached. Patterson seconds the motion. Schmidt- yes, Patterson- yes, Horner- yes. Motion passed.

Announcements: Public Hearing 4/15, Zoning commission 4/17. BZA Meeting 4/25 for a working session. Fire and Resue Levy Working Session on 4/10.

Schmidt makes a motion to adjourn the meeting. Horner seconds the motion. Schmidt- yes, Patterson- yes, Horner- yes. Motion passed.

The meeting adjourns at 8:11 pm

Minutes prepared by: Julie Carr, Township Administrator

Signed,



Craig Horner

Kent Patterson



Michael Schmidt